

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
April 20, 2026

DATE: April 20, 2026, 6:00pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES via NJ.com and BURLINGTON COUNTY TIMES via burlingtoncountytimes.com and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 2, 2026.

4. Roll Call:

Present	Absent		Present	Absent	
_____	_____	Mr. Lynch	_____	_____	Mr. Bluhm
_____	_____	Mrs. Gulbinsky	_____	_____	Mrs. Kwelty
_____	_____	Mr. Hornickel	_____	_____	Mr. Drollas
_____	_____	Mrs. Miller	_____	_____	Mr. Sullivan
_____	_____	Ms. Cheesman			
_____	_____	Mr. Malone (arrived at 6:12pm)			

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF MARCH 16, 2026 REGULAR MEETING
(__AS SUBMITTED), (__AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF MARCH 16, 2026 EXECUTIVE MEETING
(__AS SUBMITTED), (__AS CORRECTED).

6. RESOLUTION 2026-040, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF APRIL IN THE AMOUNT OF \$796,007.36 OF WHICH \$174,699.56 IS A PAYROLL TRANSFER AND \$310,980.17 IS A CAPITAL EXPENSE.

7. RESOLUTION 2026-041, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF APRIL IN THE AMOUNT OF \$21,369.13.

8. RESOLUTION 2026-042, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$144.21

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. DESTRUCTION OF COMPUTER EQUIPMENT:

RESOLUTION 2026-043, AUTHORIZING DESTRUCTION AND PROPER

DISPOSAL OF THE AUTHORITY'S UNUSABLE ELECTRONIC EQUIPMENT AND MEDIA.

B. HOURS OF WORK – ADMINISTRATIVE EMPLOYEES:

RESOLUTION 2026-044, AUTHORIZING ADJUSTMENT TO HOURS OF WORK FOR ADMINISTRATIVE OFFICE EMPLOYEES.

C. AWARD OF CONTRACTS:

- 1) RESOLUTION 2026-045, AUTHORIZING THE AWARD OF CONTRACT TO ASPEN TREE EXPERT CO., INC. FOR TREE REMOVAL SERVICES UNDER STATE CONTRACT IN THE AMOUNT OF \$11,040.00.
- 2) RESOLUTION 2026-046, AUTHORIZING THE AWARD OF CONTRACT TO REMINGTON AND VERNICK ENGINEERS FOR SYLVAN GLEN PUMP STATION STRUCTURAL REINFORCING CONSTRUCTION MANAGEMENT AND INSPECTION IN THE AMOUNT OF \$25,400.00.
- 3) RESOLUTION 2026-047, AUTHORIZING THE AWARD OF CONTRACT TO REMINGTON AND VERNICK ENGINEERS FOR INVESTIGATIVE REPORT ON THE IMPACT OF A POTENTIAL DATA CENTER ON THE AUTHORITYS SEWER SYSTEM IN THE AMOUNT OF \$5,500.00.

D. TRANSFER OF FUNDS:

- 1) RESOLUTION 2026-048, AUTHORIZING A TRANSFER OF FUNDS FROM THE GENERAL FUND ACCOUNT FOR THE CONTRACTS AWARDED WITH THE FOLLOWING RESOLUTIONS:
 - i. RESOLUTION 2026-038 TO BRAYCO INC.
 - ii. RESOLUTION 2026-045 TO ASPEN TREE EXPERTS CO., INC.
 - iii. RESOLUTION 2026-046 TO REMINGTON & VERNICK ENGINEERS
 - iv. RESOLUTION 2026-047 TO REMINGTON & VERNICK ENGINEERS
- 2) RESOLUTION 2026-049, AUTHORIZING A TRANSFER OF FUNDS FROM THE GENERAL FUND ACCOUNT FOR THE MILE HOLLOW FORCE MAIN EMERGENCY NOT YET RATIFIED.

E. AATGMN PROPERTY, LLC:

RESOLUTION 2026-050, AUTHORIZING THE AUTHORITY'S EXECUTIVE DIRECTOR TO EXECUTE AN APPLICATION FOR A NEW JERSEY DEPARTMENT OF TRANSPORTATION ROAD OPENING PERMIT.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

- 1.) The next development meeting with the construction office and water will be scheduled for a date in May 2026.

- 2.) Notice of Public Hearing, Township of Bordentown Planning board, owner of 144 US Route130 is requesting approval of any additional variances, waivers or permits that may be deemed necessary.
- 3.) Notice of Public Hearing, Township of Bordentown Planning board, owner of 18 US Route130 is seeking an interpretation of the denial for proposed use.
- 4.) Notice of Public Hearing, City of Bordentown Planning board, prospective tenant of 334 Farnsworth Ave is seeking Change of Use approval and Waiver of Site Plan approval for an existing office space conversion to retail.
- 5.) Sewer Use Permit issued to VOADV Property, Inc for the connection of two apartment buildings consisting of 66 units known as Gerard's Riverview. Connection fees in the amount of \$375,474.00 have been realized as revenue.
- 6.) Sewer Construction Approval issued to US Home LLC, dba Lennar, for the construction of 32 single family homes on Ward Avenue in Bordentown Township.
- 7.) Update for Rt 130 force main emergency.
- 8.) Update for diesel fuel odor found in Rising Sun pump station.
- 9.) Returned Activated Sludge (RAS) pump memo.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: April, 9 Hours
- 2.) Administrative Office: April, 12 Hours

Monthly Financial Report

The Authority will advertise to purchase on Sourcewell contract for a vehicle mounted camera system. The purchase resolution will be presented at a future meeting.

Financial Disclosure Statements filing deadline is April 30, 2026.

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2026-051 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY.

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, MAY 18, 2026, TO TAKE PLACE IN THE AUTHORITY'S CONFERENCE ROOM.

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
March 16, 2026

The meeting was called to order by the Board Chair, James E. Lynch, Jr., at 6:00 p.m., and led a salute to the flag in the conference room of Bordentown Sewerage Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. Posting written notice on the Official Bulletin Board of the Bordentown Sewerage Authority on March 2, 2026; and
- b. Mailing written notice to THE TIMES via NJ.COM and BURLINGTON COUNTY TIMES on March 2, 2026; and
- c. Filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 2, 2026.

The following persons were in attendance: Board Members, James E. Lynch, Jr., M. Ellen Gulbinsky, Aneka Miller, Daniel Hornickel, and Joseph R. Malone, III. Also, in attendance were: Executive Director Charles Bluhm, Jr., Administrative Manager Elizabeth J. Kwelty, the Authority's Engineer Gregory Sullivan, and the Authority's Solicitor Counsel Anthony Drollas. Absent was board member Heather Cheesman.

Mr. Hornickel signed his Oath of Office and thanked the mayor for continued support.

On motion by Miller, seconded by Malone, it was moved to approve both the regular session minutes and the executive session minutes of February 17, 2026, meeting as submitted.

There was no discussion regarding the minutes.

Recorded vote:

Ayes:	Lynch, Gulbinsky, Miller, Malone
Nays:	None
Abstained:	Hornickel
Absent:	Cheesman

On motion by Gulbinsky, seconded by Malone, it was moved to approve the executive session minutes of February 17, 2026, meeting as submitted.

There was no discussion regarding the minutes.

Recorded vote:

Ayes:	Lynch, Gulbinsky, Miller, Malone
Nays:	None

Abstained: Hornickel
Absent: Cheesman

On motion by Hornickel, seconded by Miller, it was moved to adopt Resolution 2026-034, approving the March payment of bills from the Operating Fund in the amount of \$500,881.06 of which \$330,753.42 is a payroll transfer and \$44,736.78 is a capital expense.

No discussion on this Resolution.

Recorded vote:

Ayes: Lynch, Gulbinsky, Miller, Hornickel, Malone
Nays: None
Abstained: None
Absent: Cheesman

On motion by Gulbinsky, seconded by Miller, it was moved to adopt Resolution 2026-035, approving credits and refunds of customer accounts in the amount of \$5.10.

No discussion on this Resolution.

Recorded vote:

Ayes: Lynch, Gulbinsky, Miller, Hornickel, Malone
Nays: None
Abstained: None
Absent: Cheesman

I. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. COPIER LEASE:

On motion by Gulbinsky, seconded by Miller, it was moved to adopt Resolution 2026-036, approving the lease of Canon Image Force Model C331IF under state contract number 25-COMG-103708 in the amount not to exceed \$1,500 per year for 60-month lease.

No discussion on this Resolution.

Recorded vote:

Ayes: Lynch, Gulbinsky, Miller, Hornickel, Malone
Nays: None
Abstained: None
Absent: Cheesman

B. AWARD OF CONTRACTS:

1) On motion by Gulbinsky, seconded by Hornickel, it was moved to approve Resolution 2026-037, authorizing the award of contract to Asplundh Electrical Testing Company in the amount of \$14,670.00, to perform electrical maintenance testing of multiple pieces of equipment at the Wastewater Treatment Plant.

No discussion on this Resolution.

Recorded vote:

Ayes:	Gulbinsky, Lynch, Miller, Hornickel, Malone
Nays:	None
Abstained:	None
Absent:	Cheesman

2) On Motion by Gulbinsky, seconded by Hornickel, it was moved to approve Resolution 2026-038, authorizing the award of contract to Bryco Inc. in the amount of \$52,400.00, for the structural reinforcement of Sylvan Glen pump station.

No discussion on this Resolution.

Recorded vote:

Ayes:	Gulbinsky, Lynch, Miller, Hornickel, Malone
Nays:	None
Abstained:	None
Absent:	Cheesman

II. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR:

Mr. Bluhm's full report.

- 1.) A development meeting with the construction office and water department is scheduled to take place on March 19, 2026.
- 2.) Notice of Public Hearing, Township of Bordentown Planning board, owner of 130 and 132 Highway Route U.S. 130 South is requesting a minor subdivision to consolidate the lots, for variance approval for lot width and Preliminary and Final Major Site Plan approval.
- 3.) Diesel fuel odor found in Rising Sun pump station.
Mr. Bluhm provided additional background regarding the diesel infiltration from Love's. New Jersey Department of Environmental Protection and Burlington County are also involved.

The Executive Director spent 10 hours, and the administrative office spent 5 hours on development projects.

B. SOLICITOR:

Mr. Drollas had nothing further to report.

C. ENGINEER:

Mr. Sullivan's full report is attached to these minutes and made a part thereof. Mr. Sullivan commented on the New Jersey Department of Transportation submittal regarding the Authority's 16" force main emergency repair.

III. PUBLIC PARTICIPATION:

There was no one from the public present.

IV. EXECUTIVE SESSION:

On motion by Hornickel, seconded by Miller, it was moved to adopt Resolution 2026-039 and enter executive session to discuss items related to potential litigation and personnel.

No discussion on this Resolution.

Recorded vote:

Ayes: Lynch, Gulbinsky, Miller, Hornickel, Malone
Nays: None
Abstained: None
Absent: Cheesman

On motion by Lynch, seconded Miller, it was moved to close executive session and re-open public session.

Recorded vote:

Ayes: Lynch, Gulbinsky, Miller, Hornickel, Malone
Nays: None
Abstained: None
Absent: Cheesman

ACTION AS A RESULT OF EXECUTIVE SESSION DISCUSSION:

On motion by Hornickel, seconded by Malone, it was moved to approve the promotion of a current administrative employee to a newly created position and hire an additional person. A job description for the new position is to be prepared for labor counsel review.

Recorded vote:

Ayes: Lynch, Gulbinsky, Miller, Hornickel, Malone
Nays: None
Abstained: None
Absent: Cheesman

V. ADJOURNMENT OF MEETING:

On motion by Gulbinsky, seconded by Miller, it was moved to adjourn the meeting at approximately 6:35 p.m.

Recorded vote:

Ayes:	Lynch, Gulbinsky, Miller, Hornickel, Malone
Nays:	None
Abstained:	None
Absent:	Cheesman

Respectfully submitted,

APPROVED ON:

April 20, 2026

Aneka Miler, Secretary

**BORDENTOWN SEWERAGE AUTHORITY
ENGINEER'S STATUS REPORT FOR MARCH 16, 2026 MEETING
PREPARED BY REMINGTON & VERNICK (RVE) ENGINEERS**

EMERGENCY CONDITION

Mile Hollow Force Main Collapse: While performing night work on Monday, December 22nd the Rt 130 NJDOT contractor excavated a force main test pit in front of the abandoned gas station near the Route 130 South and Farnsworth Avenue intersection to find the ductile iron force main pipe integrity in a fragile condition. When BSA personnel responded to the site with a repair coupling and the contractor attempted to tighten the coupling bolts/nuts the piping section collapsed. Ultimately until early evening on Tuesday, December 23rd the BSA had 8 hauling trucks positioned upstream since both the Park Avenue and the Mile Hollow pump station had to be shut down. To replace the collapsed pipe 28 feet of PVC gravity sewer piping was temporarily installed as a replacement section. At this time the NJDOT contractor is re-scheduling their work assignments to avoid working near the force main. A meeting with NJDOT consulting engineers, NJDOT/BSA/RVE personnel, and the contractor's personnel was held on Monday, January 12th to discuss the approach for resolving the situation. RVE recommends a directionally drilled HDPE pipe be installed parallel to the existing piping. The last 3,700 feet of the force main is sloped continuously downhill with the collapse occurring 1,050 feet from the force main discharge location. Similar to the Crystal Lake pump station downhill force main collapse earlier in 2025, the release of hydrogen sulfide within the Mile Hollow pump station force main that was flowing one-third to one-half full resulted in the deterioration of the top half of 16 inch diameter ductile iron force main. With the top half of the piping system above the water level the exposure to the hydrogen sulfide gases resulted in a sulfuric acid attack on the piping interior.

Since the last Board meeting the following generalized work has occurred:

- Thursday, January 22nd: Using a metal plate thickness meter RVE performed a thickness evaluation of the force main piping within the air relief manhole by Crosswicks Street thereby establishing the entire 3,700 linear feet of piping does not have to be immediately replaced.
- Friday, January 23rd: BSA & RVE personnel held a meeting with two perspective contractors.
- Friday, February 13th: The NJDOT scheduled a progress meeting.
- **Tuesday, March 3rd: A progress meeting was held with the NJDOT.**
- **Friday, March 6th: RVE provided "redline" drawings and calculations to McCormick Taylor and NJDOT.**
- **Wednesday, March 11th: RVE had an internal design progress meeting to discuss the plans and profiles.**

DEVELOPER ACTIVITY

- **Lennar Ward Avenue Development (The Reserve at Turgyan Farms – 59 Residential Homes):**
 - **Pump Station:** The Contractor anticipates beginning work now that the weather has broken
 - **Pump station shop drawings** such as the masonry units are being reviewed and returned.
- **Warehouse/Self Storage Facility Projects:** The BSA possesses applications for 3 active warehouse/self-storage development projects that are in various stages of either RVE review, design resubmission work, shop drawing review or construction as follows:
 - **Route 130 North Self Storage Facility (Next to Tractor Supply): In Construction:** The project is undergoing a field change with the Applicant's engineer designing an extension to their force main to a BSA manhole as opposed to connecting directly to the sewer main. The Applicant provided revised drawings on February 17, 2026. RVE is reviewing and will provide a recommendation.
 - **Oliver Tract (Adjacent to the NJTP on Old York Road):** Project entering construction and S-4 connection fee payment stages. Site demolition was active last month.
 - **Hedding Road Warehouse (behind Candlewood Suites): In S-3 Application Stage:** A resubmittal has been provided but escrow is in the negative so RVE is waiting for replenishment of the escrow funds.

CAPITAL PROJECTS

- **WWTP Facility Improvements:** Contract documents for an overall facility improvement project are being developed related to door replacement, window replacement, sidewalk replacement, Administration Building stair nosing replacement, etc. An increased scope of work was authorized last meeting, and the contract documents are being prepared to be included in a comprehensive bid package.
- **Mile Hollow Driveway Replacement:** Contract documents for the removal and replacement of the pump station driveway (20' wide) off the Stanton Avenue right of way are being prepared. Final design is being completed and transmitted to the Township Engineer for a courtesy review of the limits of paving.
- **WWTP Federal Grant Improvements:** RVE is progressing with the design drawings/specifications mainly with items related to the soda ash area.
- **GIS Conveyance System Mapping:** RVE is continuing mapping efforts for the sewer system.
- **Bywater Pump Station Modifications:** Drawing development work is ongoing. RVE is preparing to the TWA package for approval.
- **Sylvan Glen Pump Station Structural Enhancements:** RVE suggests the Board consider the purchase of the adjacent property for the location of a new pump station. To ascertain the amount of usable property on the adjacent lot an environmental study would have to be conducted as the property borders a creek. Bids were received on March 11, 2026, and a recommendation to award was provided by RVE on March 12, 2026.

- **Wellington Woods Pump Station Conversion to a Submersible Pump Station: Drawing development work is ongoing.**

**END OF ENGINEER'S REPORT
PREPARED BY GREGORY SULLIVAN, PE, PP, CME**

RESOLUTION 2026-040

RESOLUTION APPROVING THE PAYMENT OF BILLS

BE IT RESOLVED this 20th day of April, 2026, that the following purchases, contracts or agreements for the performance of any work for the furnishing or hiring or materials or supplies, which have either been awarded after competitive bidding or are exempt from competitive bidding, or the cost or price of which, together with any other sums expended for the performance of any work or services in connection with the same immediate program, undertaking, activity or project, or the furnishing of similar materials or supplies during the same fiscal year paid with or out of public funds which does not or will not exceed the total sum of \$53,000.00 in the current fiscal year, or in the case of purchases that are not annually recurring, in a period of one (1) year, be and the same are hereby approved for payment by the BORDENTOWN SEWERAGE AUTHORITY:

APPROVAL OF THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF APRIL IN THE AMOUNT OF \$796,007.36 OF WHICH \$174,699.56 IS A PAYROLL TRANSFER AND \$310,980.17 IS A CAPITAL EXPENSE.

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James E. Lynch, Jr., Chairman

ATTEST:

Aneka Miller, Secretary

RESOLUTION 2026-041

RESOLUTION APPROVING THE PAYMENT OF BILLS

BE IT RESOLVED this 20th day of April, 2026, that the following purchases, contracts or agreements for the performance of any work for the furnishing or hiring or materials or supplies, which have either been awarded after competitive bidding or are exempt from competitive bidding, or the cost or price of which, together with any other sums expended for the performance of any work or services in connection with the same immediate program, undertaking, activity or project, or the furnishing of similar materials or supplies during the same fiscal year paid with or out of public funds which does not or will not exceed the total sum of \$53,000.00 in the current fiscal year, or in the case of purchases that are not annually recurring, in a period of one (1) year, be and the same are hereby approved for payment by the BORDENTOWN SEWERAGE AUTHORITY:

APPROVAL OF THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF APRIL IN THE AMOUNT OF \$21,369.13.

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James E. Lynch, Jr., Chairman

ATTEST:

Aneka Miller, Secretary

Date: 04/13/2026
Time: 11:27:46AM

Selective Check Register

User: SGUZZIK
Page: 1

BORDENTOWN SEWERAGE AUTHORITY

Including all check statuses

For Bank Id DE and Check Date from 03/17/2026 to 04/20/2026

BANK ID	CHECK #	STATUS	VENDOR #	VENDOR NAME	CHECK DATE	RECONCILE / VOID DATE	AMOUNT	EFT	CL
DE	001065	O	0000000536	REMINGTON & VERNICK ENGINEERS	03/26/2026		21,369.13		
Bank ID:	DE	Name:	DEVELOPERS ESCROW	Checking Account #:	2600024927	Bank ID Totals:	21,369.13		
						Report Totals:	21,369.13		

**RESOLUTION 2026-042
CREDITS AND/OR REFUNDS**

BE IT HEREBY RESOLVED that the following accounts be credited and/or refunded
this 20th day of April 2026:

<u>ADDRESS</u>	<u>ACCT #</u>	<u>AMOUNT</u>
Reverse Interest - Customer Courtesy		
2 Roanoke Ct	4961	\$1.73
11 Bentwood	5469	\$5.58
Reverse Interest - Mailing Error		
11 Gloucester Ct	4915	\$1.90
Reverse Admin Fee		
243 Route 130	4469	\$30.00
Reverse Pre Shut Off Fee		
20 Ann Street	2040	\$15.00
162 Route 130	6732	\$15.00
1 Butts Ave	4443	\$15.00
346 Crescent Dr	6718	\$15.00
79 Meadow Run Rd	6554	\$15.00
63 E. Edgewood Rd	3230	\$15.00
1083 Route 2026	4583	\$15.00
Total		<u>\$144.21</u>

THE BORDENTOWN SEWERAGE AUTHORITY

James E. Lynch, Jr., Chairman

ATTEST:

Aneka Miller, Secretary

RESOLUTION 2026-043

**BORDENTOWN SEWERAGE AUTHORITY
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING PROPER DESTRUCTION
AND DISPOSAL OF THE AUTHORITY'S UNUSABLE
ELECTRONICS AND MEDIA**

WHEREAS, the Authority has determined that there is no need to retain the obsolete or unusable electronic equipment listed, and thus intends to destroy and dispose of the following:

HP Proliant Tower Server and APC Smart Battery (Serial No. C11708180195 / Model No. SMT100) – FA No. 637

APC Smart Battery (Serial No. AS1032231041 / Model No. SMT100)

APC Smart Battery (Serial No. 4B1535P31559 / Model No. BE650GL)

Quantity 3 – Epson Receipt Printer/Validator (Model No. M253A)

- Serial No. P75F131428
- Serial No. P75F137446
- Serial No. 9FEF139994

Simplex Time Stamper (Serial No. B71283 / Model No. 1605-90011)

Multiple VHS Video Tapes and Video Reels which were converted to digital format by Duplication Solutions with 2019 purchase order #141.

NOW, THEREFORE, BE IS RESOLVED, on this 20th day of April 2026, by the Board of the Bordentown Sewerage Authority, in the County of Burlington, that the Authority is hereby authorized to dispose of the equipment listed above in the proper lawful manner in accordance with the laws of the State of New Jersey.

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James E. Lynch, Jr., Chairman

ATTEST:

Aneka Miller, Secretary

RESOLUTION 2026-044

**RESOLUTION OF THE BORDENTOWN SEWERAGE AUTHORITY,
AUTHORIZING CHANGE IN ADMINISTRATIVE HOURS OF WORK**

WHEREAS, the Bordentown Sewerage Authority's administrative office hours of work have been 8:30 am to 4:30 pm Monday through Friday; and

WHEREAS, it has been requested by the administrative staff members that the hours of work be changed to 8:00 am to 4:00 pm Monday through Friday; and

WHEREAS, the affected employee's hourly rates shall not change; and

WHEREAS, the breaks allotted to the employees in the Employee Handbook shall not change (a thirty minute paid lunch break, and a thirty minute unpaid break); and

WHEREAS, the Administrative Manager requests the Board alter the administrative staff hours of work effective April 21, 2026.

NOW, THEREFORE BE IT RESOLVED, by the Board of the Bordentown Sewerage Authority, the Administrative Office staff shall work Mondays through Fridays 8:00 am to 4:00 pm with a thirty minute paid lunch break and a thirty minute unpaid break to be paid a total of 7.5 hours per day. The new hours of work shall commence on Tuesday April 21, 2026.

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James. E. Lynch, Jr., Chairman

Attest:

Aneka Miller, Secretary

RESOLUTION NO. 2026-045

**RESOLUTION OF THE BORDENTOWN SEWERAGE
AUTHORITY, IN THE COUNTY OF BURLINGTON, NEW
JERSEY AWARDED TREE REMOVAL SERVICE TO
ASPEN TREE EXPERT CO., INC. UNDER STATE
CONTRACT.**

WHEREAS, the Authority is in need of tree removal services; and

WHEREAS, Aspen Tree Expert Co., Inc. of 671 Wright Debor Rd, Jackson New Jersey 08527, has a valid state contract number 24-GNSV1-108529; and

WHEREAS, in accordance with the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, public bidding is not required when the purchase is under state contract; and

WHEREAS, the tree removal services shall not exceed the amount of \$11,040.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE BORDENTOWN SEWERAGE
AUTHORITY, IN THE COUNTY OF BURLINGTON, NEW JERSEY, THAT:**

1. The Executive Director and Administrative Manager are hereby authorized to execute a contract/purchase order(s) in the total amount not to exceed \$11,040.00 for tree removal services, with Aspen Tree Expert Co., Inc. of 671 Wright Debor Rd, Jackson New Jersey 08527, as described herein.

2. This contract is authorized pursuant to the authority set forth in N.J.S.A. 40A:11-12 of the Local Public Contracts Law, and State Contract No. T0465 – Trimming, Pruning, and Removal Service, Contract Number 24-GNSV1-108529.

Adopted this 20th day of April, 2026

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James E. Lynch, Jr., Chairman

Attest:

Aneka Miller, Secretary

RESOLUTION 2026-046

**AUTHORIZING THE AWARD OF A CONTRACT
WITH A COST IN THE AMOUNT OF \$25,400.00
WITHOUT PUBLIC ADVERTISING FOR BIDS**

WHEREAS, the “Local Public Contracts Law” provides that except for contracts which require the performance of professional services, all contracts or agreements that are less than the bid threshold but are fifteen percent (15%) or more of that amount, two competitive quotations, whenever practicable, shall be solicited by the contracting agent, and the contract shall be awarded to the vendor whose response is the most advantageous, price and other factors considered; and

WHEREAS, the Bordentown Sewerage Authority has solicited the following professional service quotation:

<u>BIDDER</u>	<u>PRICE</u>
Remington & Vernick Engineers	\$25,400.00

for the goods or services set forth below:

Sylvan Glen Pump Station Structural Reinforcing Construction Management and Inspection which consists of the following:

- **Schedule & chair pre-construction meeting.**
- **Issue Notice to Proceed letter.**
- **Review project shop drawings for compliance to specifications.**
- **Provide part-time on-site inspection for ten (10) 4-hour shifts.**
- **Provide construction administration services including review and recommendation of payment requests, change orders, and final closeout**

which the Authority has determined are directly related to the performance, completion or undertaking of the project for the following reasons:

The pump station buried dry well walls are thinning. The addition of multiple structural steel columns will be constructed to relieve the dead load currently existing on the pump station walls.

WHEREAS, a certificate of availability of funds has been provided by the designated certifying finance officer and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED, this 20th day of April 2026 that the aforesaid contract for the professional services described above be and the same is hereby awarded to: **Remington & Vernick Engineers not to exceed the amount of \$25,400.00.**

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James E. Lynch, Jr., Chairman

Attest:

Aneka Miller, Secretary

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

Anthony T. Drollas, Jr., Esquire
General Counsel

Special situations (check all that apply):

- A.) The Authority is operating under a temporary budget and:
- 1. the full cost of the contract is certified against the temporary budget; or
 - 2. only the pro rata amount of the contract is charged against the temporary budget and the contract contains a clause making its continuation past the date subject to a further appropriation of sufficient funds.
- B.) This contract is an open-ended contract for goods at a unit price up to a maximum amount and:
- 1. the full maximum amount permitted by the contract is being certified; or
 - 2. the amount of the purchase shall be certified at the time that such goods are ordered by attaching the certificate of availability to the file copy of the purchase order.
- C.) This 12-month contract does not coincide with the fiscal year and:
- 1. the full cost of the contract is hereby certified against the budget of the year in which the contract is awarded; or
 - 2. the amounts for which liability is to be incurred is hereby certified against the two respective budgets at this time.
- D.) This is a multi-year contract and:
- 1. this contract is for construction and related services and the full amount of the contract is hereby certified to the current budget; or
 - 2. this is not a construction contract, and the availability of funds will be certified to the respective budgets at the time that the goods or services are ordered.

04/20/2026

Date

Elizabeth J. Kwelty
Certifying Finance Officer

RESOLUTION 2026-047

**AUTHORIZING THE AWARD OF A CONTRACT
WITH A COST IN THE AMOUNT OF \$5,500.00
WITHOUT PUBLIC ADVERTISING FOR BIDS**

WHEREAS, the “Local Public Contracts Law” provides that except for contracts which require the performance of professional services, all contracts or agreements that are less than the bid threshold but are fifteen percent (15%) or more of that amount, two competitive quotations, whenever practicable, shall be solicited by the contracting agent, and the contract shall be awarded to the vendor whose response is the most advantageous, price and other factors considered; and

WHEREAS, the Bordentown Sewerage Authority has solicited the following professional service quotation:

<u>BIDDER</u>	<u>PRICE</u>
Remington & Vernick Engineers	\$5,500.00

for the goods or services set forth below:

Investigative Engineering Report on Data Centers

which the Authority has determined are directly related to the performance, completion or undertaking of the project for the following reasons:

The Authority’s Board is interested in knowing the impacts to the Sewer System of a potential Data Center in Bordentown.

WHEREAS, a certificate of availability of funds has been provided by the designated certifying finance officer and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED, this 20th day of April 2026 that the aforesaid contract for the professional services described above be and the same is hereby awarded to: **Remington & Vernick Engineers not to exceed the amount of \$5,500.00.**

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James E. Lynch, Jr., Chairman

Attest:

Aneka Miller, Secretary

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

Anthony T. Drollas, Jr., Esquire
General Counsel

Special situations (check all that apply):

- A.) The Authority is operating under a temporary budget and:
- 1. the full cost of the contract is certified against the temporary budget; or
 - 2. only the pro rata amount of the contract is charged against the temporary budget and the contract contains a clause making its continuation past the date subject to a further appropriation of sufficient funds.
- B.) This contract is an open-ended contract for goods at a unit price up to a maximum amount and:
- 1. the full maximum amount permitted by the contract is being certified; or
 - 2. the amount of the purchase shall be certified at the time that such goods are ordered by attaching the certificate of availability to the file copy of the purchase order.
- C.) This 12-month contract does not coincide with the fiscal year and:
- 1. the full cost of the contract is hereby certified against the budget of the year in which the contract is awarded; or
 - 2. the amounts for which liability is to be incurred is hereby certified against the two respective budgets at this time.
- D.) This is a multi-year contract and:
- 1. this contract is for construction and related services and the full amount of the contract is hereby certified to the current budget; or
 - 2. this is not a construction contract, and the availability of funds will be certified to the respective budgets at the time that the goods or services are ordered.

04/20/2026

Date

Elizabeth J. Kwelty
Certifying Finance Officer

RESOLUTION 2026-048

BORDENTOWN SEWERAGE AUTHORITY
COUNTY OF BURLINGTON

RESOLUTION OF THE BORDENTOWN SEWERAGE AUTHORITY, IN THE COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE TRANSFER OF FUNDS FROM GENERAL FUND ACCOUNT TO FUND VARIOUS PLANT AND COLLECTION SYSTEM PROJECTS

WHEREAS, the Bordentown Sewerage Authority (the "Authority") previously established a General Fund per Section 501 of the Bond Resolution dated July 24, 1986; and

WHEREAS, the Authority has awarded a contract with Resolution 2026-038 to Brayco Inc., which shall not exceed the amount of \$52,400.00; and

WHEREAS, the Authority has awarded a contract with Resolution 2026-045 to Aspen Tree Experts Co., Inc. which shall not exceed the amount of \$11,040.00; and

WHEREAS, the Authority has awarded a contract with Resolution 2026-046 to Remington and Vernick Engineers which shall not exceed the amount of \$25,400.00; and

WHEREAS, the Authority has awarded a contract with Resolution 2026-047 to Remington and Vernick Engineers which shall not exceed the amount of \$5,500.00; and

WHEREAS, the requested amount to be funded by the Unrestricted Net Position is \$94,340.00; and

NOW, THEREFORE, BE IT RESOLVED, by the Board Members of the Bordentown Sewerage Authority, in the County of Burlington, State of New Jersey that:

1. A transfer in the amount of \$94,340.00 from the General Fund Account held by the Trustee to the Operating Transfer Account held by Bank of Princeton is hereby authorized.

2. The Authority's Executive Director and Administrative Manager are hereby authorized to undertake any and all necessary actions to ensure that this transfer is achieved in accordance with the directive of this Resolution.
3. Any and all Resolutions inconsistent with this Resolution are hereby repealed to the extent of such inconsistencies.

RECORDED VOTE:

AYES: NAYES: ABSTAIN: ABSENT:

James E. Lynch, Jr.

M. Ellen Gulbinsky

Aneka Miller

Daniel Hornickel

Heather Cheesman

Joseph R. Malone III

The foregoing is a true copy of the Resolution adopted by the governing body of the Authority at a meeting thereof duly called and held on April 20, 2026.

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James E. Lynch, Jr., Chairman

Attest:

Aneka Miller, Secretary

RESOLUTION 2026-049

BORDENTOWN SEWERAGE AUTHORITY
COUNTY OF BURLINGTON

RESOLUTION OF THE BORDENTOWN SEWERAGE AUTHORITY, IN THE COUNTY OF BURLINGTON, STATE OF NEW JERSEY AUTHORIZING THE TRANSFER OF FUNDS FROM GENERAL FUND ACCOUNT TO FUND AN EMERGENCY NOT YET RATIFIED

WHEREAS, the Bordentown Sewerage Authority (the “Authority”) previously established a General Fund per Section 501 of the Bond Resolution dated July 24, 1986; and

WHEREAS, the Authority declared an emergency on December 22, 2025 for Mile Hollow Force Main which has not yet been ratified; and

WHEREAS, the Authority has paid the following vendors through April 20, 2026 in relation to the above:

- a. Remington and Vernick Engineers - \$92,046.25
- b. Wind River Environmental LLC - \$66,188.99
- c. De Block Environmental Services LLC - \$1,050.00
- d. Earle Asphalt Company - \$31,092.82

With a total of \$190,378.06; and

WHEREAS, the requested amount to be funded by the Unrestricted Net Position is \$190,378.06; and

NOW, THEREFORE, BE IT RESOLVED, by the Board Members of the Bordentown Sewerage Authority, in the County of Burlington, State of New Jersey that:

1. A transfer in the amount of \$190,378.06 from the General Fund Account held by the Trustee to the Operating Transfer Account held by Bank of Princeton is hereby authorized.

2. The Authority's Executive Director and Administrative Manager are hereby authorized to undertake any and all necessary actions to ensure that this transfer is achieved in accordance with the directive of this Resolution.
3. Any and all Resolutions inconsistent with this Resolution are hereby repealed to the extent of such inconsistencies.

RECORDED VOTE:

AYES: NAYES: ABSTAIN: ABSENT:

James E. Lynch, Jr.

M. Ellen Gulbinsky

Aneka Miller

Daniel Hornickel

Heather Cheesman

Joseph R. Malone III

The foregoing is a true copy of the Resolution adopted by the governing body of the Authority at a meeting thereof duly called and held on April 20, 2026.

THE BORDENTOWN SEWERAGE AUTHORITY

By: _____
James E. Lynch, Jr., Chairman

Attest:

Aneka Miller, Secretary

RESOLUTION NO. 2026-050

**RESOLUTION OF THE BORDENTOWN SEWERAGE
AUTHORITY, IN THE COUNTY OF BURLINGTON, NEW
JERSEY AUTHORIZING THE AUTHORITY'S EXECUTIVE
DIRECTOR TO EXECUTE AN APPLICATION FOR A NEW
JERSEY DEPARTMENT OF TRANSPORTATION ROAD
OPENING PERMIT FOR AATGMN PROPERTY, LLC.**

WHEREAS, AATGMN Property, LLC (the "Developer") is intending to develop land identified on the official tax map of Mansfield Township as Block 70, Lots 6.01 & 6.02 (the "Property");

WHEREAS, the Developer is desirous of constructing certain sanitary sewerage improvements which require a New Jersey Department of Transportation ("NJDOT") Road Opening Permit which when constructed, will direct wastewater from the Property to the Bordentown Sewerage Authority ("Authority") for treatment;

WHEREAS, in order for the Developer to construct the proposed sanitary sewerage improvements, it must first obtain from NJDOT certain approvals and permits;

WHEREAS, in order to obtain the approvals and permits, the Developer must have the Authority apply for the same in the name of Developer when signed, will identify the Authority as the applicant;

WHEREAS, the Developer has presented the Authority with letter dated April 7, 2026, attached hereto as Exhibit "A", identifying the Developer's responsibilities;

WHEREAS, the Authority wishes this resolution to authorize the Authority's Executive Director to sign the required NJDOT Road Opening Permit application.

Resolution 2026-051

Meet In

Executive Session

April 20, 2026