

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
February 17, 2026

DATE: February 17, 2026, 6:00pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES via NJ.com and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 24, 2025.

4. BOARD MEMBER APPOINTMENTS:

OATH OF OFFICE TO DANIEL HORNICKEL
OATH OF OFFICE TO HEATHER CHEESMAN

5. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	_____	Ms. Cheesman	<u>X</u>	_____	Mr. Bluhm
<u>X</u>	_____	Mrs. Gulbinsky	<u>X</u>	_____	Mrs. Kwelty
_____	<u>X</u>	Mr. Hornickel	<u>X</u>	_____	Mr. Drollas
<u>X</u>	_____	Mr. Lynch	<u>X</u>	_____	Mr. Czekanski
<u>X</u>	_____	Mr. Malone			
<u>X</u>	_____	Mrs. Miller			

6. REORGANIZATION:

- A. NOMINATION OF OFFICERS.
- B. VOTE FOR SLATE OF OFFICERS.
- C. MEETING DATES RESOLUTION 2026-014, DESIGNATING THE MEETING DATES ESTABLISHED AT REORGANIZATION AND APPOINTMENT OF OFFICIAL NEWSPAPERS.
- D. ADOPTION OF LATEST EDITION OF ROBERT'S RULES OF ORDER AS PARLIAMENTARY GUIDE.
- E. AGREEMENT TO CONTINUE WITH AUTHORITY'S RULES AND REGULATIONS.

7. MINUTES:

MOTION TO APPROVE THE MINUTES OF JANUARY 20, 2026 REGULAR MEETING
(AS SUBMITTED), (AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF JANUARY 20, 2026 EXECUTIVE MEETING
(AS SUBMITTED), (AS CORRECTED).

8. RESOLUTION 2026-015, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$463,899.63 OF WHICH \$171,184.68 IS A PAYROLL TRANSFER AND \$141,524.70 IS A CAPITAL EXPENSE.

9. RESOLUTION 2026-016, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$12,362.70.

10. RESOLUTION 2026-017, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$665.38.

11. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. APPOINTMENT OF PROFESSIONALS:

(1) RESOLUTION 2026-018, APPROVING CONTRACT 2026-C5, APPOINTING MICHAEL HOLT OF HOLT MCNALLY & ASSOCIATES AS AUDITOR FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2026.

(2) RESOLUTION 2026-019, APPROVING CONTRACT 2026-C6, APPOINTING MALAMUT & ASSOCIATES, LLC AS GENERAL COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2026.

(3) RESOLUTION 2026-020, APPROVING CONTRACT 2026-C7, APPOINTING REMINGTON & VERNICK ENGINEERS AS CONSULTING ENGINEER FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2026.

(4) RESOLUTION 2026-021, APPROVING CONTRACT 2026-C8, APPOINTING MALAMUT & ASSOCIATES, LLC AS BOND COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2026.

(5) RESOLUTION 2026-022, AUTHORIZING CONTRACT 2026-C9 APPOINTING ACACIA FINANCIAL GROUP, INC. AS FINANCIAL ADVISOR FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2026.

(6) RESOLUTION 2026-023, APPROVING CONTRACT 2026-C10, APPOINTING MALAMUT & ASSOCIATES, LLC AS LABOR COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2026.

B. RISK MANAGEMENT AND INSURANCE CONSULTANT:

(1) RESOLUTION 2026-024, AUTHORIZING CONTRACT 2026-C11 FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH THE BARCLAY GROUP AS RISK MANAGEMENT AND INSURANCE CONSULTANT FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2026.

(2) RESOLUTION 2026-025, AUTHORIZING APPOINTMENT OF STEPHEN WALSH, OF THE BARCLAY GROUP, AS THE AUTHORITY'S RISK MANAGEMENT CONSULTANT.

C. DRIVER SUBSTANCE ABUSE AND ALCOHOL MISUSE TESTING:

RESOLUTION 2026-026, AUTHORIZING THE AWARD OF CONTRACT 2026-C12 TO INTERSTATE MOBILE CARE, INC, FOR DRIVER SUBSTANCE ABUSE AND ALCOHOL MISUSE TESTING FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2026.

D. CHANGE ORDER:

1.) RESOLUTION 2026-027, AUTHORIZING CHANGE ORDER TO REMINGTON & VERNICK ENGINEERS IN THE AMOUNT OF \$31,900.00 FOR ADDITIONAL DESIGN COSTS RELATED TO SCOPE OF WORK CHANGE FOR VARIOUS BUILDING IMPROVEMENTS TO DESIGNATED BUILDINGS AND STRUCTURES.

2.) RESOLUTION 2026-028, AUTHORIZING A TRANSFER OF FUNDS FROM THE GENERAL FUND ACCOUNT FOR THE CONTRACT AWARDED WITH RESOLUTION 2025-143.

E. AWARD OF EMERGENCY CONTRACT:

RESOLUTION 2026-029, RATIFYING AN EMERGENCY CONTRACT IN THE AMOUNT OF \$15,635.88 TO EARLE ASPHALT COMPANY FOR THE REPAIR OF AUTHORITY'S 8 INCH GRAVITY MAIN AT THE ARMCON EASEMENT DROP MANHOLE.

F. UNION AGREEMENT:

RESOLUTION 2026-030, AUTHORIZING COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND UTILITY WORKERS UNION OF AMERICA AFL-CIO LOCAL 601.

G. SALARY RESOLUTION:

RESOLUTION 2026-031, APPROVING THE AUTHORITY'S SALARIES AS OF JANUARY 1, 2026.

H. UPDATE TO PERSONNEL POLICIES:

RESOLUTION 2026-032, UPDATING AND REVISING THE AUTHORITY'S EMPLOYEE HANDBOOK AND POLICIES AND PROCEDURES MANUAL.

12. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

- 1.) A development meeting with the construction office and water department will be scheduled to take place in March 2026.
- 2.) Notice of Public Hearing, City of Bordentown Planning board, owner of 117 Farnsworth Ave is requesting a change of use, signage, site plan waiver and variance for off street parking.
- 3.) Sylvan Glen Pump Station: adjacent vacant lot

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: February, 5 Hours
- 2.) Administrative Office: February, 6 Hours

Monthly Financial Report

B. SOLICITOR

C. ENGINEER

13. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

14. RESOLUTION 2026-033 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. - YES -

15. RECONVENING OF MEETING.

16. ADDITIONAL MATTERS FOR DISCUSSION.

17. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD **MONDAY**, MARCH 16, 2026, TO TAKE PLACE IN THE AUTHORITY'S CONFERENCE ROOM.