

RESOLUTION 2026-027

**RESOLUTION OF THE BORDENTOWN SEWERAGE AUTHORITY,
IN THE COUNTY OF BURLINGTON, STATE OF NEW JERSEY
AUTHORIZING CHANGE ORDER TO CONTRACT REMINGTON &
VERNCIK ENGINEERS FOR VARIOUS FACILITY BUILDING
IMPROVEMENTS**

BE IT RESOLVED this 17th day of February 2026, by the Board Members of the Bordentown Sewerage Authority, in the County of Burlington, State of New Jersey that the following Contract Change Order, which has been recommended for approval by the Authority's Executive Director, be and the same is hereby approved and authorized:

CONTRACT: Engineering/design, bid documents/specifications, and bidding/advertisement support services for the various building improvements to designated buildings and structures within the Bordentown Sewerage Authority service area. For Structural improvements to the doors, locks, windows, and cement.

CONTRACT NUMBER: Resolution 2025-143

CHANGE ORDER NUMBER: 1

CONTRACTOR: Remington & Vernick Engineers

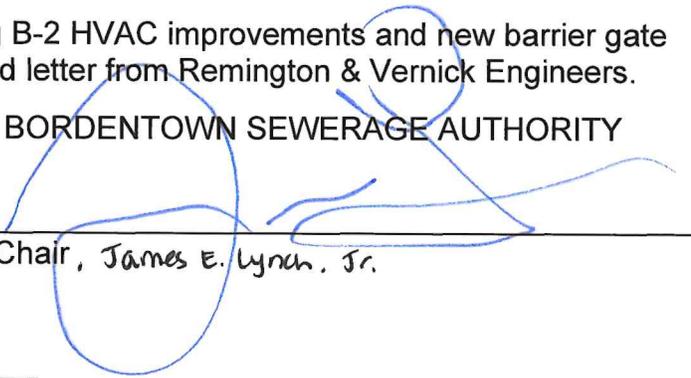
AMOUNT OF ORIGINAL CONTRACT: \$46,000.00

AMOUNT OF CHANGE ORDER: \$31,900.00

REASON FOR CHANGE ORDER:

Additional design services for Building B-2 HVAC improvements and new barrier gate system adjacent to PS-1. See attached letter from Remington & Vernick Engineers.

THE BORDENTOWN SEWERAGE AUTHORITY

By: 
Chair, James E. Lynch, Jr.

Attest:


Secretary, Anexa Miller

February 12, 2026

Mr. Charles W. Bluhm, Jr., Executive Director
Bordentown Sewerage Authority (BSA)
954 Farnsworth Avenue, P.O. Box 396
Bordentown, NJ 08505

**Re: Bordentown Sewerage Authority
Scope of Services & Cost Proposal for the Various Facility Building Improvements
Additional Design Phase Services - Building B-2 HVAC Improvements & New Barrier Gate
System
RVE Project # 0304M054**

Dear Mr. Bluhm:

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to submit our proposal to provide additional professional engineering services for the above-mentioned project. Our engineering staff is fully trained in the engineering disciplines and has all skills necessary to complete the additional design phase services. A description of the proposed services to be provided for this project is outlined below.

Scope of Work

In accordance with your recent request, our office has prepared this proposal for additional engineering services associated with the HVAC improvements for building B-2 and a new barrier gate system located adjacent to PS-1. Under this proposal, our office will provide the following additional services:

Building B-2 HVAC Improvements

- Replace (8) explosion proof heaters & (5) explosion proof exhaust fans within Building B-2
- Provide new feeders and circuit breakers associated with HVAC improvements

New Barrier Gate System

- Coordinate with Bordentown Sewage Authority to establish preferred entry/exit protocols, including access credentials (card/fob readers), intercom system, remote override capabilities, etc.
- Provide approximate location of access pedestal(s) and gate operator
- Modify existing electrical distribution system within building PS-1, as necessary to accommodate new gate operator.
- Provide electrical details and/or specifications for new gate system that include but is not limited to underground duct banks, foundation, access pedestal, bollards, etc.

COST OF SERVICES

Remington & Vernick Engineer’s requested fee for the additional work will be **\$31,900.00**. The total revised contract amount, including our original fee from our November 11th, 2025 proposal is \$77,900.00. The additional fee will be billed on percent complete basis in accordance with the following schedule:

	Original Fee (11/4/225)	Additional Fee for New Barrier Gate System	Additional Fee for Building B-2 HVAC Improvements	Total Revised Fee (Original + Additional)
Phase I: Site Assessment & Base Plan Preparation	\$10,900.00	\$0.00	\$0.00	\$10,900.00
Phase II: Preliminary Engineering Design	\$18,600.00	\$0.00	\$0.00	\$18,600.00
Phase III: Final Design & Bidding/Advertisement Support	\$16,500.00	\$14,900.00	\$17,000.00	\$48,400.00
Phase IV: Construction Observation	TBD	TBD	TBD	TBD
Phase V: Contract Administration	TBD	TBD	TBD	TBD
TOTAL	\$46,000.00	\$14,900.00	\$17,000.00	\$77,900.00

This is a change of scope request added to the current facility improvements project. The change of scope fee request cannot be awarded as a separate project as there is additional work associated with the advertisement and bid process that is not included.

We are prepared to begin work immediately on these two additional tasks upon receipt of formal authorization at the February Board meeting. For the original project scope a 99 % ready to advertise contract document set can be provided for BSA review on or before Tuesday, February 24, 2026. The proposed change of scope work will be integrated into the original scope documents and be ready for BSA 99% ready for advertisement review on or before Friday, March 20, 2026.

Should you have any questions, please do not hesitate to contact me at (856)-685-4358.

Sincerely,

REMINGTON & VERNICK ENGINEERS



Jacqueline D Trovato, PE
 Senior Associate |Structural Department Head