

RESOLUTION 2025-155

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT
WITH AN ESTIMATED COST BETWEEN \$7,950.00 AND \$53,000.00
WITHOUT PUBLIC ADVERTISING FOR BIDS**

WHEREAS, the "Local Public Contracts Law" provides that except for contracts which require the performance of professional services, all contracts or agreements which do not require public advertising for bids and the estimated cost or price is between \$7,950.00 and \$53,000.00, two (2) or more competitive quotations as to cost or price, whenever practicable, shall be solicited by the contracting agent, and the contract or agreement shall be made with and awarded to the lowest responsible bidder; and

WHEREAS, The Bordentown Sewerage Authority has solicited from the following bidders the respective quotations as to price:

<u>BIDDER</u>	<u>PRICE</u>
Harris Local Government Print & Mail	\$23,443.16
Barton & Cooney	Declined
Allied Printing	No Quote

for the following goods or services:

Printing and mailing of customer account billing notices for calendar year 2026. Twelve monthly mailings comprising an estimated 7,250 notices per quarter.

WHEREAS, a Certificate of Availability of Funds has been provided by the designated certifying finance officer and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED, this 15th day of December 2025, that contracts, be and the same are hereby awarded to:

Harris Local Government

in an amount not to exceed \$23,443.16 for the goods or services described above.

THE BORDENTOWN SEWERAGE AUTHORITY

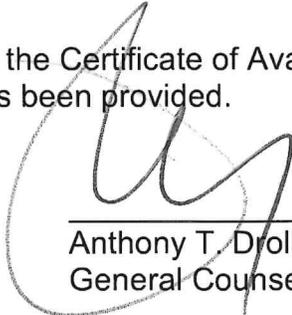
Attest:



Aneka Miller, Secretary

By: M. Ellen Gulbinsky
M. Ellen Gulbinsky., Chairwoman

I have reviewed this Resolution and the Certificate of Availability of Funds and am satisfied that an appropriate Certificate of Availability has been provided.



Anthony T. Drollas, Jr., Esquire
General Counsel

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Elizabeth J. Kwelty, Administrative Manager and Certifying Finance Officer of The Bordentown Sewerage Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C. 5:34-5.1 et seq.), that there are available adequate funds for the following proposed contract:

CONTRACT: Printing and mailing of customer account billing notices for calendar year 2026. Twelve monthly mailings comprising an estimated 7,250 notices per quarter.

CONTRACTOR: Harris Local Government

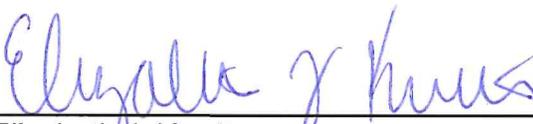
CONTRACT AMOUNT: \$23,443.16

BUDGETARY LINE ITEM: 01-001-610G
01-001-610H
01-001-610I

I certify that the same funds have not been certified as available for more than one pending contract.

12/15/2025

Date

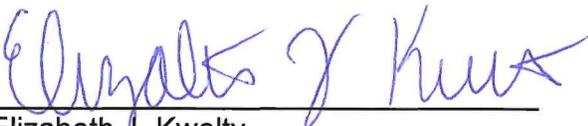

Elizabeth J. Kwelty
Certifying Finance Officer

Special situations (check all that apply):

- A.) The Authority is operating under a temporary budget and:
- 1. the full cost of the contract is certified against the temporary budget; or
 - 2. only the pro rata amount of the contract is charged against the temporary budget and the contract contains a clause making its continuation past the date subject to a further appropriation of sufficient funds.
- B.) This contract is an open-ended contract for goods at a unit price up to a maximum amount and:
- 1. the full maximum amount permitted by the contract is being certified; or
 - 2. the amount of the purchase shall be certified at the time that such goods are ordered by attaching the certificate of availability to the file copy of the purchase order.
- C.) This 12-month contract does not coincide with the fiscal year and:
- 1. the full cost of the contract is hereby certified against the budget of the year in which the contract is awarded; or
 - 2. the amounts for which liability is to be incurred is hereby certified against the two respective budgets at this time.
- D.) This is a multi-year contract and:
- 1. this contract is for construction and related services and the full amount of the contract is hereby certified to the current budget; or
 - 2. this is not a construction contract, and the availability of funds will be certified to the respective budgets at the time that the goods or services are ordered.

12/15/2025

Date



Elizabeth J. Kwelty
Certifying Finance Officer