

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
September 15, 2025

DATE: September 15, 2025, 6:00pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES via NJ.com and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 24, 2025.

4. Roll Call:

Present	Absent		Present	Absent	
<u> X </u>	<u> </u>	Mrs. Gulbinsky	<u> X </u>	<u> </u>	Mr. Bluhm
<u> </u>	<u> X </u>	Mr. Lynch	<u> X </u>	<u> </u>	Mrs. Kweilty
<u> X </u>	<u> </u>	Mrs. Miller	<u> X </u>	<u> </u>	Mr. Drollas
<u> X </u>	<u> </u>	Mr. Hornickel	<u> X </u>	<u> </u>	Mr. Czekanski
<u> X </u>	<u> </u>	Ms. Cheesman			
<u> </u>	<u> X </u>	Mr. Malone			

5. DISCUSSION – MANSFIELD INCLUSIONARY MIXED USE DEVELOPMENT
6. RESOLUTION 2025-118 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. - yes -
7. RECONVENING OF MEETING.
8. MINUTES:

MOTION TO APPROVE THE MINUTES OF AUGUST 18, 2025 REGULAR MEETING
(X AS SUBMITTED), (AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF AUGUST 18, 2025 EXECUTIVE MEETING
(X AS SUBMITTED), (AS CORRECTED).

9. RESOLUTION 2025-106, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF SEPTEMBER IN THE AMOUNT OF \$982,772.11 OF WHICH \$129,719.29 IS A PAYROLL TRANSFER AND \$698,046.59 IS A CAPITAL EXPENSE.

10. RESOLUTION 2025-107, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF SEPTEMBER IN THE AMOUNT OF \$6,130.00.

11. RESOLUTION 2025-108, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$2.42.

12. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. BUDGET APPROVAL:

RESOLUTION 2025-109, APPROVING THE AUTHORITY'S 2026 BUDGET (DECEMBER 1, 2025 – NOVEMBER 30, 2026).

B. AWARD OF CHEMICAL CONTRACTS:

RESOLUTION 2025-110 AWARDING CONTRACT 2025-C15, MISCELLANEOUS CHEMICALS FOR A TERM OF TWO YEARS FOR SPECIFIC CHEMICALS AS FOLLOWS:

ITEM 1: LIQUID INORGANIC SULFUR DIOXIDE (1 TON CONTAINERS), TO UNIVAR SOLUTIONS USA, INC. FOR THE BID PRICE OF \$71.95 PER ONE HUNDRED POUNDS. ESTIMATED MAXIMUM OF 13 CONTAINERS PER YEAR FOR AN ESTIMATED \$18,707.00 PER YEAR, \$37,414.00 FOR TWO YEARS;

ITEM 2: SODIUM HYPOCHLORITE (1,000 GALLON TANK TRUCK DELIVERY), TO PVS MINIBULK, INC. FOR THE BID PRICE OF \$3.25 PER GALLON. ESTIMATED MAXIMUM OF 8,500 GALLONS PER YEAR FOR AN ESTIMATED \$27,625.00 PER YEAR, \$55,250.00 FOR TWO YEARS;

ITEM 3: DENSE SODA ASH (MAXIMUM 50,000 POUND BULK DELIVERIES), TO DUBOIS CHEMICALS, INC. FOR THE BID PRICE OF \$23.40 PER ONE HUNDRED POUNDS. ESTIMATED MAXIMUM OF 650,000 POUNDS PER YEAR FOR AN ESTIMATED \$152,100.00 PER YEAR, \$304,200.00 FOR TWO YEARS;

ITEM 4: LIQUID AMMONIUM SULFATE (1 TOTE PER DELIVERY), TO GEORGE S. COYNE CHEMICAL CO, INC. FOR THE BID PRICE OF \$7.47 PER GALLON. ESTIMATED MAXIMUM OF 1,800 GALLONS PER YEAR FOR A TOTAL PRICE OF \$13,446.00 PER YEAR, \$26,892.00 FOR TWO YEARS.

C. SALARY RESOLUTIONS:

1. RESOLUTION 2025-111, AUTHORIZING A LONGEVITY PAY INCREASE TO ANDREW DUNLEVY EFFECTIVE OCTOBER 11, 2025.
2. RESOLUTION 2025-112, AUTHORIZING AN HOURLY PAY INCREASE TO ALEXANDRA HALE FOR S-1 LICENSE EFFECTIVE SEPTEMBER 5, 2025.

D. NJ MEL BASIC SECURITY:

RESOLUTION 2025-113, ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S BASIC SECURITY REQUIREMENTS.

E. AWARD OF CONTRACT:

RESOLUTION 2025-114, AUTHORIZING THE AWARD OF CONTRACT TO FM GENERATOR, INC. UNDER STATE CONTRACT NUMBER T2848-PREVENTATIVE MAINTENANCE AND TESTING OF GENERATORS IN AN AMOUNT NOT TO EXCEED \$18,300.00.

F. NJ DEP APPLICATION ENDORSEMENT PERMISSION:

RESOLUTION 2025-115, AUTHORIZING THE EXECUTIVE DIRECTOR OF THE BORDENTOWN SEWERAGE AUTHORITY TO ENDORSE TREATMENT WORKS APPROVAL AND FLOOD HAZARD AREA APPLICATIONS FOR THE PROJECTS KNOWN AS BYWATER PUMP STATION MODIFICATIONS, WELLINGTON WOODS PUMP STATION MODIFICATIONS, AND BLACK'S CREEK WASTEWATER TREATMENT PLANT SODA ASH REPLACEMENT.

G. OPERATIONS SUPERVISOR:

1. RESOLUTION 2025-116, AUTHORIZING THE APPOINTMENT OF GALEN DAVIS AS AN OPERATIONS SUPERVISOR, EFFECTIVE OCTOBER 6, 2025.
2. RESOLUTION 2025-117, APPROVING AN EMPLOYMENT AGREEMENT BETWEEN THE AUTHORITY AND GALEN DAVIS.

13. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

- 1.) A development meeting with the construction office and water department is scheduled for September 23, 2025.
- 2.) S-4 application approval and Sewer Use Permit issued to Rising Sun Meadows, LLC for the connection of 9 Townhomes on Marion Avenue known as Building C. Connection fees in the amount of \$78,638.00 have been realized as revenue.
- 3.) Notice of Public hearing rescheduled, Chesterfield Township Planning Board, 131 Hogback Road seeking preliminary and final major site plan and use approval for private playgrounds.
- 4.) Notice of Public hearing, Township of Bordentown Planning Board, 69 US 130 seeking a determination that no site plan or preliminary and final major site plan approval is required for the repaving and restriping project.
- 5.) Refund remaining escrow balance of \$766.15 to Bordentown Crossroads for the warehouse at Dunns Mill/Hedding Road.

Registrations for Annual Conferences

- New Jersey League of Municipalities Annual Conference November 18-20, 2025, Atlantic City Convention Center.
- Association of Environmental Authorities of New Jersey Annual Conference, November 17-18, 2025, Caesars Atlantic City.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: September, 16 Hours
- 2.) Administrative Office: September, 17 Hours

Monthly Financial Report

B. SOLICITOR

C. ENGINEER

14. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

15. ADDITIONAL MATTERS FOR DISCUSSION.

16. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING IS MONDAY, OCTOBER 20, 2025.