

RESOLUTION 2025-103

**RESOLUTION OF THE BORDENTOWN SEWERAGE AUTHORITY,
IN THE COUNTY OF BURLINGTON, STATE OF NEW JERSEY
AUTHORIZING CHANGE ORDER TO EMERGENCY CONTRACT WITH
RTW CONSTRUCTION FOR WWTP NON-WORKING VALVE
REPLACEMENTS**

BE IT RESOLVED this 18th day of August 2025, by the Board Members of the Bordentown Sewerage Authority, in the County of Burlington, State of New Jersey that the following Contract Change Order, which has been recommended for approval by the Authority's Executive Director, be and the same is hereby approved and authorized:

CONTRACT NAME: Emergency replacement of all non-working utility water main valves at Blacks Creek Wastewater Treatment Plant

CONTRACT NUMBER: Resolution 2025-068

CHANGE ORDER NUMBER: 1

CONTRACTOR: RTW Construction, Inc.

AMOUNT OF ORIGINAL CONTRACT: \$83,450.00

AMOUNT OF CHANGE ORDER: \$47,325.00

REASON FOR CHANGE ORDER:

Additional items outside of the original scope of work were found in need of repair. 4" DIP water mains and 8 water main valves were replaced. The additional cost is for the replacement of the valves, water main, materials, labor, asphalt, and disposal fees.

THE BORDENTOWN SEWERAGE AUTHORITY

By: M. Ellen Gulbinsky
M. Ellen Gulbinsky, Chairwoman

Attest:

Heather Cheesman
Heather Cheesman, Assistant Secretary

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Elizabeth J. Kwelty, Administrative Manager and Certifying Finance Officer of The Bordentown Sewerage Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C. 5:34-5.1 et seq.), that there are available adequate funds for the following proposed contract:

CONTRACT:	Emergency replacement of all non-working utility water main valves at Blacks Creek Wastewater Treatment Plant.
CONTRACT NUMBER:	Resolution 2025-068
CONTRACTOR:	RTW Construction, Inc.
CONTRACT AMOUNT:	\$130,775.00 (including change order)
BUDGETARY LINE ITEM:	02-004-7610

I certify that the same funds have not been certified as available for more than one pending contract.

08/18/2025

Date



Elizabeth J. Kwelty
Certifying Finance Officer

**REQUISITION FOR THE PERFORMANCE OF EMERGENCY WORK OR LABOR,
OR THE FURNISHING OF EMERGENCY MATERIALS, SUPPLIES AND SERVICES**

TO: Charles Bluhm, Executive Director

FROM: Quentin Nixon, Operations Supervisor

DATE: 12/20/2024

The following requisition is hereby being filed with you for the performance of emergency work or labor, or the furnishing of emergency materials, supplies and services.

The nature of the emergency is: A yard hydrant at the wastewater treatment plant was leaking. The nearest valve found to be most optimal to stop flow of utility water to the hydrant to make the necessary repair also stops flow to the sulfur dioxide feed equipment. A contractor was called to assist with shutting off the water to that hydrant and making the pipe repair. The water leak was fixed by 7pm on 12/20/2024 and the sulfur dioxide system was checked. Water backed up into the sulfur dioxide feed system appearing to not function as it should. The effluent discharge was tested with good results at the time.

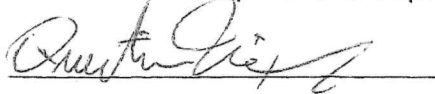
The equipment would normally be switched to a backup system in this instance to be sure it would be fine but being that 1 of 2 sulfur dioxide feed systems are in working condition Authority management decided to monitor the plant overnight after the water repair. At 2am when Quentin Nixon arrived to monitor the treatment, it was found that sulfur dioxide was not feeding into the system and the plant was in violation of permit.

The date and time of the emergency: Friday, December 20, 2024 12:30pm, staff noticed leaking hydrant and were not able to shut off the water.

The need for the emergency work or labor or the furnishing of emergency materials, supplies or services is as follows: RTW Construction to supply necessary equipment and labor to excavate and repair broken water line. Parts/Pumps to repair the Sulfur Dioxide Feed System to alleviate feed issues.

I hereby certify that the foregoing statements made by me concerning the nature of the emergency, the date and time of its occurrence, and the need for emergency action are true.

Quentin Nixon, Operations Supervisor



EMERGENCY CONTRACT AWARDED

I have been appointed to approve emergency requisitions and award emergency contracts on behalf of The Bordentown Sewerage Authority in situations involving imminent peril to life or property. I am satisfied that the emergency, as described above, exists and that either the need for the goods and services could not have been reasonably foreseen or the need for the goods and services occurred despite a good-faith effort to plan for the procurement of such goods or services. I am also satisfied that the emergency affects the public health, safety or welfare, that it involves imminent peril to life or property, and that it requires the immediate delivery of the articles or the performance of the service referred to herein. I hereby approve the requisition and authorize The Bordentown Sewerage Authority to award a contract for said work, labor, materials, supplies or services.

THE BORDENTOWN SEWERAGE AUTHORITY

By: Charles Bluhm, Jr. Date: 1/3/25
Charles Bluhm, Jr., Executive Director

Notice provided to Board Members of Emergency per Resolution 2010-046 Item 2:

Notified Chairman: Jim Lynch Date/Time: 1/7/25 2:10 PM
Name

Notified Vice Chairman: Ellen Gulbinsky Date/Time: 1/7/25 2:15 PM
Name

RTW Construction, Inc.

16 Old Red Lion Road
Southampton, NJ 08088
(609) 859.4138 **Fax:** (609) 859.0087

H.I.C. # 13VH00093100

3023

Customer

Name Bordentown Sewage Authority
Address 954 Farnsworth Ave
City Bordentown State NJ ZIP 08505
Phone 609-291-9105

Date
Date Comp. 08/05/25
Salesman
PO No.

Qty	Description	Unit Price	TOTAL
	Change Order Valve replacements <i>Change Order</i>		
	Repaired 4" DIP Water Main (Main had a hole in it , Outside scope of Work) Supplied fittings, Pipe, Backfill, Asphalt removal, excavation, Asphalt - 6" base		
	Replaced 2 Water Main Valves (Main 11'Deep) Extra Valve Boxes, Fittings & Excavation Remove & Disposal of buried Concrete Water Main was in the grass area, since it was so deep, we had to saw cut Asphalt driveway For Safety, removed & replaced asphalt		
	Replaced 6 Water Main Valves. Extra Valve Boxes & MJ Fittings (MJ Cross, Multiple MJ Reducers, MJ45Degree Bend, MJ Tees)		
	Replaced 2 Water Main Valves (in Grass Area) Extra MJ Fittings for yard Fire Hydrant		
	<i>*Time And Labor To Perform Extra Work</i>		
			\$ 47,325.00
		Subtotal	\$ 47,325.00
		TOTAL	\$ 47,325.00

Office Use Only

Thank you.