AGENDA
BORDENTOWN SEWERAGE AUTHORITY
June 16, 2025

DATE: June 16, 2025, 6:00pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES via NJ.com and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 24, 2025.

4. Roll Call:

Present	Absent		Present	Absent	
X		Mrs. Gulbinsky	X		Mr. Bluhm
	X	Mr. Lynch	X		Mrs. Kwelty
X		Mrs. Miller	X		Mr. Drollas
X		Mr. Hornickel	X		Mr. Czekanski
X		Ms. Cheesman			
X		Mr. Malone			

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF MAY 19, 2025 REGULAR MEETING (X AS SUBMITTED), (__AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF MAY 19, 2025 EXECUTIVE MEETING (X AS SUBMITTED), (__AS CORRECTED).

6. RESOLUTION 2025-072, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF JUNE IN THE AMOUNT OF $468,979.85 OF WHICH $125,046.32 IS A PAYROLL TRANSFER AND $230,512.66 IS A CAPITAL EXPENSE.

7. RESOLUTION 2025-073, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF JUNE IN THE AMOUNT OF $10,784.43.

8. RESOLUTION 2025-074, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF $2,281.05.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. SALARY RESOLUTIONS:

RESOLUTION 2025-075, AUTHORIZING A LONGEVITY PAY INCREASE TO ELIZABETH KWELTY EFFECTIVE JUNE 20, 2025.

B. AWARD OF EMERGENCY CONTRACTS:

RESOLUTION 2025-076, RATIFYING AN EMERGENCY CONTRACT IN THE AMOUNT $226,720.82 FOR LABOR, REPAIRS, PUMPING SERVICES AND TRAFFIC CONTROL FOR THE CRYSTAL LAKE FORCE MAIN BREAK AT 400 RISING SUN ROAD AS FOLLOWS:

RTW CONSTRUCTION, INC.	$193,450.00
ROOT 24 HOURS, INC.	$ 4,502.50
WIND RIVER ENVIROMENTAL, LLC	$ 16,913.32
ATLAS FLASHER & SUPPLY COMPANY, INC.	$ 11,855.00

C. AWARD OF CONTRACT:

RESOLUTION 2025-077, AUTHORIZING THE AWARD OF CONTRACT TO RICH TREE SERVICES INC., FOR TREE REMOVAL SERVICES UNDER STATE CONTRACT IN THE AMOUNT OF $11,325.29.

D. TRANSFER OF FUNDS:

RESOLUTION 2025-078, AUTHORIZING THE TOTAL TRANSFER OF $485,342.65 FROM THE AUTHORITY'S RENEWAL AND REPLACEMENT FUND AND GENERAL FUND TO THE OPERATING FUND.

E. BANKING SERVICES:

RESOLUTION 2025-079, AUTHORIZING ADVERTISEMENT OF REQUEST FOR PROPOSALS FOR BANKING SERVICES.

F. MISCELLANEOUS CHEMICALS:

RESOLUTION 2025-080, AUTHORIZING ADVERTISEMENT OF BID FOR MISCELLANEOUS CHEMICALS.

G. GRANT COMMITTMENT:

RESOLUTION 2025-081, COMMITTING TO PAYMENT OF THE COST SHARE REQUIRED AS A CONDITION TO RECEIVE FEDERAL FUNDING.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

1.) A development meeting with the construction office and water department will take place June 17, 2025.
2.) S-4 application approval and Sewer Use Permit issued to Rising Sun Meadows, LLC for the connection of a maintenance garage. Connection fees in the amount of $11,234.00 have been realized as revenue.
3.) Sewer Construction approval was issued for the Self-Storage Facility having an address of 399 Route 130. Connection fees in the amount of $11,234.00 have been received.

4.) Notice of Public hearing, City of Bordentown Planning Board, 12 East Chestnut Street, seeking to adjust lot lines, by removing a 0.166 acre portion from 10 East Chestnut Street and adding portion to 12 East Chestnut Street.
5.) Notice of Public hearing, City of Bordentown Planning Board, 340 West Burlington Street seeking variance for a 384 square foot addition to the existing house and 94 square foot porch.
6.) Notice of Public hearing, Planning Board of the Township of Chesterfield, Jersey Sports Complex, Inc. has applied for preliminary and final major site plan approval and related variances for private playgrounds located at 131 Hogback Road.

DEVELOPER ESCROW AND PROJECT TIME:
1.) Executive Director: June, 16 Hours
2.) Administrative Office: June, 21 Hours

Monthly Financial Report

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:
Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2025-082 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. -NO-

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS MONDAY, JULY 21, 2025, TO TAKE PLACE IN THE AUTHORITY'S CONFERENCE ROOM.