

**RESOLUTION 2025-067**  
**RESOLUTION RATIFYING EMERGENCY CONTRACT**

WHEREAS, the Executive Director of The Bordentown Sewerage Authority has awarded an emergency contract for the performance of emergency work or labor or the furnishing of emergency materials, supplies and services which affects imminent peril of life or property; and

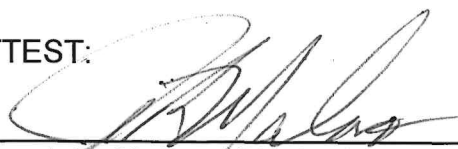
WHEREAS, a Certificate of Availability of Funds has been provided by the designated certifying officer and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED by The Bordentown Sewerage Authority this 19<sup>th</sup> day of May 2025, that the award of an emergency contract by the Executive Director of the Authority for the performance of emergency work or labor or the furnishing of emergency materials, supplies and services which affects imminent peril of life or property, based on the attached requisition, be and the same is hereby ratified by the Authority.

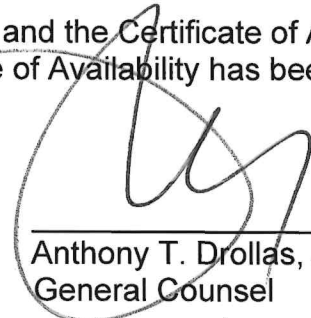
THE BORDENTOWN SEWERAGE AUTHORITY

By: M. Ellen Gulbinsky  
M. Ellen Gulbinsky, Chairwoman

ATTEST:

  
Joseph R. Malone, III., Assistant Secretary

I have reviewed this Resolution and the Certificate of Availability of Funds and am satisfied that an appropriate Certificate of Availability has been provided.

  
Anthony T. Drollas, Jr., Esquire  
General Counsel

## CERTIFICATE OF AVAILABILITY OF FUNDS

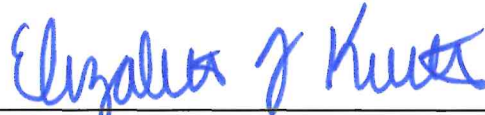
I, Elizabeth J. Kwelty, Administrative Manager and Certifying Finance Officer of The Bordentown Sewerage Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C. 5:34-5.1 et seq.), that there are available adequate funds for the following proposed contract:

|                      |                                                                                                      |
|----------------------|------------------------------------------------------------------------------------------------------|
| CONTRACT:            | Emergency repair and replacement of 8-inch valve and 8-inch check valve for utility water pump P-8C. |
| CONTRACTOR:          | Municipal Maintenance Company                                                                        |
| CONTRACT AMOUNT:     | \$9,904.49                                                                                           |
| BUDGETARY LINE ITEM: | 02-004-7610                                                                                          |

I certify that the same funds have not been certified as available for more than one pending contract.

05/19/2025

Date



Elizabeth J. Kwelty  
Certifying Finance Officer

**REQUISITION FOR THE PERFORMANCE OF EMERGENCY WORK OR LABOR,  
OR THE FURNISHING OF EMERGENCY MATERIALS, SUPPLIES AND SERVICES**

TO: Charles Bluhm, Executive Director

FROM: Elizabeth Kwelty, Administrative Manager

DATE: 01/24/2025

The following requisition is hereby being filed with you for the performance of emergency work or labor, or the furnishing of emergency materials, supplies and services.

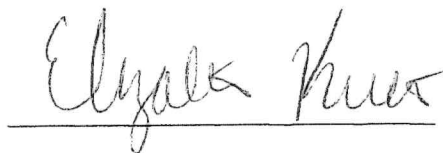
*The nature of the emergency is: Two valves on the Utility Water line in the basement of B3 failed, causing a water leak in the basement. Heaters in the basement were not working and the third utility water pump is frozen.*

*The date and time of the emergency: January 23, 2025, 3:55PM.*

*The need for the emergency work or labor or the furnishing of emergency materials, supplies or services is as follows:* Multiple vendors to parts and labor to replace valves, install electrical heaters, and repair or replace utility water pump #3.

I hereby certify that the foregoing statements made by me concerning the nature of the emergency, the date and time of its occurrence, and the need for emergency action are true.

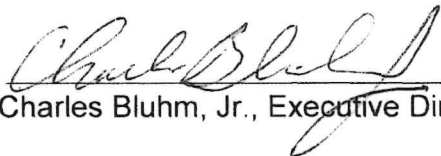
Elizabeth Kwelty, Administrative Manager

A handwritten signature in cursive script, reading "Elizabeth Kwelty", is written over a horizontal line.

## EMERGENCY CONTRACT AWARDED

I have been appointed to approve emergency requisitions and award emergency contracts on behalf of The Bordentown Sewerage Authority in situations involving imminent peril to life or property. I am satisfied that the emergency, as described above, exists and that either the need for the goods and services could not have been reasonably foreseen or the need for the goods and services occurred despite a good-faith effort to plan for the procurement of such goods or services. I am also satisfied that the emergency affects the public health, safety or welfare, that it involves imminent peril to life or property, and that it requires the immediate delivery of the articles or the performance of the service referred to herein. I hereby approve the requisition and authorize The Bordentown Sewerage Authority to award a contract for said work, labor, materials, supplies or services.

THE BORDENTOWN SEWERAGE AUTHORITY

By:  Date: 2/21/25  
Charles Bluhm, Jr., Executive Director

Notice provided to Board Members of Emergency per Resolution 2010-046 Item 2:

Notified Chairman: Jim Lynch Date/Time: 01/24/2025, 1:52pm  
Name

Notified Vice Chairman: Ellen Gulbinsky Date/Time: 01/24/2025, 1:55pm  
Name

Remit To: Municipal Maintenance Co.  
1352 Taylors Lane  
Cinnaminson, NJ 08077



**Invoice** 26242  
Invoice Date 04/24/25  
Due Date 05/24/25

**Bill To:** Bordentown Sewerage Authority  
954 Farnsworth Ave  
PO Box 396  
Bordentown, NJ 08505

**Work Description:**

This invoice is for the following work completed on 1/27:

- Supply and install (1) 8" butterfly valve and (1) 8" check valve
- Test ran pump and checked operation

**Work Order:** 250856

**Service Location:** STP  
954 Farnsworth Ave  
PO Box 396  
Bordentown, NJ 08505

**Price Method:** Time and Materials

| Description | Price    | Tax    | Total    |
|-------------|----------|--------|----------|
|             | Total    | Amount |          |
| Labor       | 1,580.00 | 0.00   | 1,580.00 |
| Material    | 8,218.66 | 0.00   | 8,218.66 |
| Mileage     | 105.83   | 0.00   | 105.83   |
|             | 9,904.49 | 0.00   | 9,904.49 |

**Discount Date:**      **Discount Rate:** 0%

**Terms:** Net 30 days

|                 |          |
|-----------------|----------|
| <b>Subtotal</b> | 9,904.49 |
| <b>Tax</b>      | 0.00     |
| <b>Total</b>    | 9,904.49 |