

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
October 21, 2024

DATE: October 21, 2024, 6:00pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on September 13, 2024.

4. Roll Call:

Present	Absent		Present	Absent	
<u> X </u>	_____	Mr. Lynch	<u> X </u>	_____	Mr. Redwood
<u> X </u>	_____	Mrs. Gulbinsky	<u> X </u>	_____	Mrs. Kwelty
<u> X </u>	_____	Mrs. Miller (arrived 6:03 pm)	<u> X </u>	_____	Mr. Drollas
<u> X </u>	_____	Mr. Hornickel	_____	<u> X </u>	Mr. Czekanski
<u> X </u>	_____	Ms. Cheesman (arrived 6:03 pm)	<u> X </u>	_____	Mr. Marshall
<u> X </u>	_____	Mr. Malone			

5. PUBLIC HEARING:

RESOLUTION 2024-101 APPROVING THE PROPOSED ADJUSTMENTS TO THE RULES AND REGULATIONS, EFFECTIVE OCTOBER 21, 2024.

6. MINUTES:

MOTION TO APPROVE THE MINUTES OF SEPTEMBER 16, 2024 REGULAR MEETING (X AS SUBMITTED), (___ AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF SEPTEMBER 16, 2024 EXECUTIVE MEETING (X AS SUBMITTED), (___ AS CORRECTED).

7. RESOLUTION 2024-102, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF OCTOBER IN THE AMOUNT OF \$298,794.14 OF WHICH \$120,043.96 IS A PAYROLL TRANSFER AND \$71,298.20 IS A CAPITAL EXPENSE.

8. RESOLUTION 2024-103, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF OCTOBER IN THE AMOUNT OF \$2,198.75.

9. RESOLUTION 2024-104, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$93.78.

10. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. ANNUAL AUDIT REPORT:

RESOLUTION 2024-105, CERTIFYING THE BOARD OF THE BORDENTOWN SEWERAGE AUTHORITY HAS RECEIVED AND REVIEWED THE REPORT OF AUDIT OF THE FISCAL YEAR ENDED NOVEMBER 30, 2023.

B. UNION AGREEMENT AMENDMENT:

RESOLUTION 2024-106, AUTHORIZING AN AMENDMENT TO ARTICLE 22 OF THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND UTILITY WORKERS OF AMERICA AFL-CIO LOCAL 601.

C. SALARY RESOLUTIONS:

- 1) RESOLUTION 2024-107, APPROVING THE AUTHORITY'S SALARIES AS OF NOVEMBER 1, 2024.
- 2) RESOLUTION 2024-108, AUTHORIZING AN HOURLY PAY INCREASE TO SARAH GUZIK FOR CONCLUSION OF SIX-MONTH PROBATIONARY PERIOD, EFFECTIVE NOVEMBER 1, 2024.
- 3) RESOLUTION 2024-109, AUTHORIZING AN HOURLY PAY INCREASE TO JORGE DE LA LLANA VALENCIA FOR CONCLUSION OF SIX-MONTH PROBATIONARY PERIOD, EFFECTIVE NOVEMBER 14, 2024.

D. SUCCESSION PLAN SALARY RESOLUTION:

RESOLUTION 2024-110, AUTHORIZING PROMOTION AND SALARY INCREASE FOR CHARLES W. BLUHM, JR., EXECUTIVE DIRECTOR.

E. AWARD OF CONTRACT:

- 1) RESOLUTION 2024-111, AUTHORIZING THE AWARD OF CONTRACT TO IRON HORSE ENVIRONMENTAL FOR THE COMPLETE REPLACEMENT OF BELT FILTER PRESS SLUDGE PUMP IN THE AMOUNT OF \$29,899.00.
- 2) RESOLUTION 2024-112, AUTHORIZING THE AWARD OF CONTRACT TO USA BLUE BOOK FOR THE MODEL AS950 REFRIDGERATED SAMPLER AND ACCESSORIES IN THE AMOUNT OF \$7,936.19.
- 3) RESOLUTION 2024-113, RATIFYING AN EMERGENCY CONTRACT TO ROOT 24 HOURS, INC., IN THE AMOUNT OF \$65,694.95 FOR THE EMERGENCY REPAIRS TO A BROKEN PIPE AT THE WASTEWATER TREATMENT PLANT CLARIFIER.

F. PERFORMANCE GUARANTEE REDUCTION:

RESOLUTION 2024-114, AUTHORIZING THE REDUCTION OF THE PERFORMANCE GUARANTEE POSTED BY RISING SUN MEADOWS, LLC FOR IMPROVEMENTS MADE TO THE AUTHORITY'S CRYSTAL LAKE PUMP STATION.

11. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

- 1.) A development meeting with the construction office and water department took place October 11, 2024.
- 2.) S-2 and S-3 application approval for Michael Scharibone, owner of Old Town Pub, for the construction of an extension to the first floor.
- 3.) S-4 application approval and Sewer Use Permit issued to Rising Sun Meadows, LLC for the construction of Building #7, a 20-unit apartment building. Connection fees in the amount of \$213,446.00 realized as revenue.
- 4.) S-1 conditional approval for Bordentown Township, for the construction of a new municipal complex.
- 5.) Refund remaining escrow balance of \$3,520.00 to Tower Gate Associates, the prior applicant of the Mansfield Township Tower Gate project.
- 6.) Notice of Public Hearing, City of Bordentown Planning Board, for minor subdivision with bulk variance related to property 100 East Park Street.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: October, 19 Hours
- 2.) Administrative Office: October, 21 Hours

Monthly Financial Report

B. SOLICITOR

C. ENGINEER

12. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

13. RESOLUTION 2024-115 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. -yes

14. RECONVENING OF MEETING.

15. ADDITIONAL MATTERS FOR DISCUSSION.

16. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, NOVEMBER 18, 2024, TO TAKE PLACE IN THE AUTHORITY'S CONFERENCE ROOM.