

**RESOLUTION 2024-65**

**AUTHORIZING THE AWARD OF A CONTRACT  
WITH AN ESTIMATED COST BETWEEN \$6,600.00 AND \$44,000.00  
WITHOUT PUBLIC ADVERTISING FOR BIDS**

WHEREAS, the "Local Public Contracts Law" provides that except for contracts which require the performance of professional services, all contracts or agreements that are less than the bid threshold but are fifteen percent (15%) or more of that amount, two competitive quotations, whenever practicable, shall be solicited by the contracting agent, and the contract shall be awarded to the vendor whose response is the most advantageous, price and other factors considered; and

WHEREAS, the Bordentown Sewerage Authority has solicited the following quotations from the contracted vendor for Operating System and Computer Hardware Maintenance Support:

<b><u>BIDDER</u></b>	<b><u>PRICE</u></b>
<b>LookFirst Technology, LLC</b>	<b>\$27,875.46</b>

for the goods or services set forth below:

**PROJECT 1: Computer upgrades \$8,716.80**  
*Six ThinkPad P16s (\$7,336.80)*  
*Twelve hours setup and configuration (\$1,380.00)*

**PROJECT 2: File Server Upgrade \$19,158.66**  
*HP Proliant DL380 (\$12,682.91)*  
*Software upgrades (\$2,833.15)*  
*Ethernet Switches (\$1,917.60)*  
*Setup and configuration (\$1,725.00)*

which the Authority has determined are directly related to the performance, completion or undertaking of the project for the following reasons:

**PROJECT 1: Six new workstations to allow the Authority continued maintenance of an efficient system of computers and software throughout the organization.**

**PROJECT 2: File server upgrades are needed every six years. The file server being replaced was purchased 2017 fixed asset #637.**

WHEREAS, a certificate of availability of funds has been provided by the designated certifying finance officer and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED, this 20<sup>th</sup> day of May, 2024, that the aforesaid contract for the proprietary services described above be and the same is hereby awarded to: **Lookfirst Technology, LLC in the amount of \$27,875.46.**

THE BORDENTOWN SEWERAGE AUTHORITY

By:   
James E. Lynch, Jr., Chairman

Attest:

  
Aneka Miller, Secretary

I have reviewed this resolution and ~~the~~ certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

  
Anthony T. Drollas, Jr., Esquire  
General Counsel

**CERTIFICATE OF AVAILABILITY OF FUNDS**

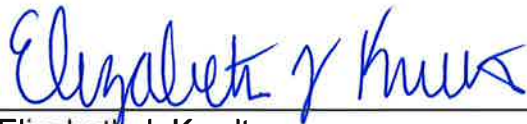
I, Elizabeth J. Kwelty, Administrative Manager and Certifying Finance Officer of The Bordentown Sewerage Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C. 5:34-5.1 et seq.), that there are available adequate funds for the following proposed contract:

CONTRACT: File Server Hardware and Software Upgrades  
CONTRACTOR: LookFirst Technology, LLC  
CONTRACT AMOUNT: \$19,158.66  
BUDGETARY LINE ITEM: 02-004-7610

I certify that the same funds have not been certified as available for more than one pending contract.

5/20/24

Date



\_\_\_\_\_  
Elizabeth J. Kwelty  
Certifying Finance Officer

**CERTIFICATE OF AVAILABILITY OF FUNDS**

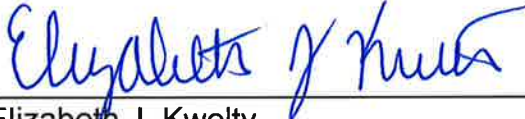
I, Elizabeth J. Kwelty, Administrative Manager and Certifying Finance Officer of The Bordentown Sewerage Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C. 5:34-5.1 et seq.), that there are available adequate funds for the following proposed contract:

CONTRACT:	Computer upgrades for six workstations.
CONTRACTOR:	LookFirst Technology, LLC
CONTRACT AMOUNT:	\$8,716.80
BUDGETARY LINE ITEM:	02-004-7610

I certify that the same funds have not been certified as available for more than one pending contract.

5/20/24

Date



\_\_\_\_\_  
Elizabeth J. Kwelty  
Certifying Finance Officer



## BSA - Server Upgrade 2024

**Prepared For**

**Bordentown Sewerage Authority**

**Liz Kwelty**

**Document Number**

**LFTQ3004**





<b>QUOTE #</b>	<b>LFTQ3004</b>
<b>DATE</b>	<b>4/18/2024</b>

Prepared For:  
Liz Kwelty  
Bordentown Sewerage Authority  
954 Farnsworth Avenue  
Bordentown, New Jersey 08505

Prepared By:  
Sales Team  
100 Highpoint Drive  
Suite 104  
Chalfont, PA 18914

P: (609) 291-9105  
E: ekwelty@bordentownsa.org

P: 2159961488  
E: sales@lookfirsttech.com

	Unit Price	Qty	Ext. Price
HP Proliant DL380 Gen11 8SFF	\$12,682.91	1	\$12,682.91
Microsoft 2022 Server Standard	\$1,347.31	1	\$1,347.31
VMWARE VSphere Standard	\$1,247.04	1	\$1,247.04
Unifi Cloudkey+	\$238.80	1	\$238.80
Unifi Pro Max 24 POE	\$958.80	2	\$1,917.60
Setup and Configuration	\$1,725.00	1	\$1,725.00
Solution Subtotal			\$19,158.66
Sales Tax			\$0.00
Shipping			\$0.00
<b>Grand Total</b>			<b>\$19,158.66</b>

**Notes:**  
Quotes do not include additional cables required at the time of the install.  
Shipping fees are estimated. Actual cost will be added at the time of Invoice where applicable.

*Pricing and Equipment are based upon availability at the time of the quote. Unfortunately, at this time all IT equipment availability is EXTREMELY limited and we can not guarantee exact equipment and costs. LookFirst will do their due diligence in providing equivalent equipment within the quote parameters of +/- 10% and will notify the customer of backorders and issues.*

To accept this quotation, sign here and return: \_\_\_\_\_

**Thank You For Your Business!**





# BSA - Laptop Replacement 2024

**Prepared For**

**Bordentown Sewerage Authority**

**Liz Kwelty**

**Document Number**

**LFTQ2994-01**







<b>QUOTE #</b>	<b>LFTQ2994-01</b>
<b>DATE</b>	<b>4/18/2024</b>

Prepared For:  
 Liz Kwelty  
 Bordentown Sewerage Authority  
 954 Farnsworth Avenue  
 Bordentown, New Jersey 08505

Prepared By:  
 Sales Team  
 100 Highpoint Drive  
 Suite 104  
 Chalfont, PA 18914

P: (609) 291-9105  
 E: ekwelty@bordentownsa.org

P: 2159961488  
 E: sales@lookfirsttech.com

	Unit Price	Qty	Ext. Price
ThinkPad P16s Gen 2 AMD (16") Mobile Workstation - Thunder Black	\$1,222.80	6	\$7,336.80
Setup and Configuration	\$115.00	12	\$1,380.00
Solution Subtotal			\$8,716.80
Sales Tax			\$0.00
Shipping			\$0.00
<b>Grand Total</b>			<b>\$8,716.80</b>

**Notes:**  
 Quotes do not include additional cables required at the time of the install.  
 Shipping fees are estimated. Actual cost will be added at the time of invoice where applicable.

*Pricing and Equipment are based upon availability at the time of the quote. Unfortunately, at this time all IT equipment availability is EXTREMELY limited and we can not guarantee exact equipment and costs. LookFirst will do their due diligence in providing equivalent equipment within the quote parameters of +/- 10% and will notify the customer of backorders and issues.*

To accept this quotation, sign here and return: \_\_\_\_\_

**Thank You For Your Business!**

