

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
May 20, 2024

DATE: May 20, 2024, 6:00pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 28, 2024.

4. Roll Call:

Present	Absent	Present	Absent
<u> X </u>	_____	<u> X </u>	_____
	_____		_____
<u> X </u>	_____	<u> X </u>	_____
	_____		_____
<u> X </u>	_____	<u> X </u>	_____
	_____		_____
<u> X </u>	_____	<u> X </u>	_____
	_____		_____
_____	<u> X </u>		_____

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE APRIL 15, 2024 REGULAR MEETING (X AS SUBMITTED), (___ AS CORRECTED).

6. RESOLUTION 2024-56, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF MAY IN THE AMOUNT OF \$310,307.52 OF WHICH \$111,198.88 IS A PAYROLL TRANSFER AND \$20,029.52 IS A CAPITAL EXPENSE.

7. RESOLUTION 2024-57, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF MAY IN THE AMOUNT OF \$10,535.11.

8. RESOLUTION 2024-58, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$947.90.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPERATING BUDGET TRANSFER:

RESOLUTION 2024-59, AMENDING THE AUTHORITY'S FY 2023 OPERATING BUDGET (DECEMBER 1, 2023 – NOVEMBER 30, 2024), ADJUSTING SHORTAGES AND OVERAGES WITHIN BUDGET LINE ITEMS WITH NO CHANGE TO OVERALL BUDGET AMOUNT.

B. SALARY RESOLUTIONS:

- 1.) RESOLUTION 2024-60, AUTHORIZING THE APPOINTMENT OF QUSIM MAINE, JR. AS A SEWER MAINTENANCE WORKER.
- 2.) RESOLUTION 2024-61, AUTHORIZING THE APPOINTMENT OF JORGE DE LA LLANA VALENCIA AS A SEWER MAINTENANCE WORKER.
- 3.) RESOLUTION 2024-62, AUTHORIZING A LONGEVITY PAY INCREASE TO QUENTIN NIXON EFFECTIVE JUNE 10, 2024.

C. AWARD OF CONTRACT:

RESOLUTION 2024-63, APPROVING AWARD OF CONTRACT TO RTW CONSTRUCTION FOR MANHOLE WORK IN FRONT OF 185 AND 211 CROSSWICKS ROAD IN THE AMOUNT OF \$8,700.00.

D. AWARD OF CONTRACT:

RESOLUTION 2024-64, APPROVING AWARD OF CONTRACT TO ROOT 24 HOURS PLUMBING FOR THE REPAIR OF PRIMARY SLUDGE LINE BETWEEN PRIMARY CLARIFIER AND PS2 IN THE AMOUNT OF \$37,030.00.

E. INFORMATION TECHNOLOGY UPGRADES:

RESOLUTION 2024-65, AUTHORIZING THE AWARD OF CONTRACT TO LOOKFIRST TECHNOLOGY LLC IN THE AMOUNT OF \$27,875.46 FOR THE FOLLOWING PROJECTS:

1. COMPUTER UPGRADES FOR SIX WORKSTATIONS; \$8,716.80
2. FILE SERVER HARDWARE AND SOFTWARE UPGRADE; \$19,158.66

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

- 1.) A development meeting with the construction office and water department is scheduled for May 24, 2024.
- 2.) Sewer Use Permit issued to Team Campus Phase II for buildings #1 and #4. \$122,688.00 connection fee realized as revenue.
- 3.) Sewer Use Permit issued to Rising Sun Meadows for building #3, a 24 unit apartment building. \$207,829.00 connection fee realized as revenue.
- 4.) S-3 Application approval issued to Bordentown Crossroads Building I, LLC c/o Hillwood for the construction of a 179,800 square foot warehouse. Eight previously connected laterals have been capped.
- 5.) Notice of Public Hearing, New Jersey Department of Transportation submitted application to NJDEP for Freshwater Wetlands General Permit #1 to repair a collapsed stormwater outfall pipe and slope stabilization within and adjacent to a tributary Crosswicks Creek.

- 6.) Notice of Public Hearing, Township of Bordentown Planning Board, 4 Willow Rd seeking setback variance to construct an addition on existing single family residential dwelling.
- 7.) United States Environmental Protection Agency provided email confirmation that Congress identified the Authority's Community Grants project in the Consolidated Appropriations Act of 2024.
- 8.) Three \$1,500.00 Scholarships to be awarded at the Bordentown Regional High School Senior Class Night.
- 9.) Comments on the Rules and Regulations.

APRIL 2024 SEWER BILLING:

The water meter replacements have caused some unusually high sewer bills for the second quarter. Many customers have expressed concern over the financial hardship imposed by the usage being charged over a longer time period than the usual three months.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: May, 21 Hours
- 2.) Administrative Office: May, 16 Hours

Monthly Financial Report

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2024-66 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY.

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, JUNE 17, 2024, TO TAKE PLACE IN THE AUTHORITY'S CONFERENCE ROOM.