

**AGENDA**  
**BORDENTOWN SEWERAGE AUTHORITY**

**April 15, 2024**

DATE: April 15, 2024, 6:00pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 28, 2024.

4. Roll Call:

Present	Absent		Present	Absent	
_____	<u>  X  </u>	Mr. Lynch	<u>  X  </u>	_____	Mr. Redwood
_____	<u>  X  </u>	Mrs. Gulbinsky	<u>  X  </u>	_____	Mrs. Kwelty
<u>  X  </u>	_____	Mr. Hornickel	<u>  X  </u>	_____	Mr. Drollas
<u>  X  </u>	_____	Mrs. Miller	<u>  X  </u>	_____	Mr. Czekanski
<u>  X  </u>	_____	Ms. Cheesman			
<u>  X  </u>	_____	Mr. Malone			

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE MARCH 18, 2024 REGULAR MEETING (  X   AS SUBMITTED), (   AS CORRECTED).

6. RESOLUTION 2024-51, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF APRIL IN THE AMOUNT OF \$463,473.44 OF WHICH \$299,004.62 IS A PAYROLL TRANSFER AND \$17,732.60 IS A CAPITAL EXPENSE.

7. RESOLUTION 2024-52, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF APRIL IN THE AMOUNT OF \$9,512.50.

8. RESOLUTION 2024-53, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$4.94.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. SALARY RESOLUTION:

RESOLUTION 2024-54, AUTHORIZING THE APPOINTMENT OF SARAH GUZIK, AS AN ACCOUNTS CLERK.

B. PERFORMANCE GUARANTEE:

RESOLUTION 2024-55, AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE TO HABITAT FOR HUMANITY OF SOUTH CENTRAL NEW JERSEY FOR THE CONNECTION OF 10 HOMES ON THORNTOWN LANE.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

- 1.) A development meeting with construction office and water department will be scheduled to take place early May.
- 2.) Refund remaining escrow balances for the project known as Habitat for Humanity on Thorntown Lane. Refund of \$732.50 to Bordentown Township and \$4,905 to Habitat for Humanity of South Central New Jersey.
- 3.) Notice of Public Hearing, Township of Bordentown Planning Board, Triple H Properties LLC seeking hardship variance relief to construct a single-family home having an address of 21 Wilson Ave.
- 4.) Notice of Public Hearing, City of Bordentown Planning Board – The Spot Bordentown LLC seeking preliminary and final site plan approval and approvals for proposed signage for the renovation of 1 East Park Street for a wellness center offering fitness classes.
- 5.) Notification an application for Waterfront Development Individual Permit will be submitted to New Jersey Department of Environmental Protection for Crosswicks Creek Bridge Rehabilitation for Light Rail Train (LRT) and pedestrian walkway for the rehabilitation of 10 timber piles.
- 6.) Rules and Regulations revisions.
- 7.) Financial Disclosure Statements filings are due April 30, 2024.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: April, 11 Hours
- 2.) Administrative Office: April, 9 Hours

Monthly Financial Report

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2024-56 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY.

-No-

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, MAY 20, 2024, TO TAKE PLACE IN THE AUTHORITY'S CONFERENCE ROOM.