

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
March 18, 2024

DATE: March 18, 2024, 6:00pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 28, 2024.

4.	Roll Call:				
	Present	Absent		Present	Absent
	<u> x </u>	<u> </u>	Mr. Lynch	<u> x </u>	<u> </u> Mr. Redwood
	<u> x </u>	<u> </u>	Mrs. Gulbinsky	<u> x </u>	<u> </u> Mrs. Kwelty
	<u> x </u>	<u> </u>	Mr. Hornickel	<u> x </u>	<u> </u> Mr. Drollas
	<u> x </u>	<u> </u>	Mrs. Miller	<u> x </u>	<u> </u> Mr. Czekanski
	<u> </u>	<u> x </u>	Ms. Cheesman (arrived 6:08pm)		
	<u> x </u>	<u> </u>	Mr. Malone		

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 20, 2024 REGULAR MEETING (x AS SUBMITTED), (AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 20, 2024 EXECUTIVE MEETING (x AS SUBMITTED), (AS CORRECTED).

6. RESOLUTION 2024-40, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF MARCH IN THE AMOUNT OF \$251,417.64 OF WHICH \$118,181.02 IS A PAYROLL TRANSFER AND \$15,155.79 IS A CAPITAL EXPENSE.

7. RESOLUTION 2024-41, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF MARCH IN THE AMOUNT OF \$8,384.27.

8. RESOLUTION 2024-42, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$72.34.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. SALARY RESOLUTION:

RESOLUTION 2024-43, AUTHORIZING SALARY INCREASES TO THOMAS REDWOOD AND ELIZABETH KWELTY EFFECTIVE APRIL 1, 2024.

B. PUBLIC PROPERTY SALE:

RESOLUTION 2024-44, AUTHORIZING THE SALE OF PUBLIC PROPERTY NO LONGER NEEDED FOR PUBLIC USE THROUGH AN ON-LINE AUCTION.

C. AMENDMENT TO 2023 CAPITAL BUDGET:

RESOLUTION 2024-45, AUTHORIZING THE AMENDMENT OF THE 2023 (DECEMBER 1, 2023 – NOVEMBER 30, 2024) CAPITAL BUDGET, ADJUSTING AVAILABLE FUNDS BETWEEN LINE ITEMS WITH NO CHANGE TO OVERALL BUDGET AMOUNT.

D. ROLL OFF TRUCK PURCHASE:

- 1) RESOLUTION 2024-46, AUTHORIZING THE AWARD OF CONTRACT 2024-C12 TO INTERNATIONAL TRUCK, NAVISTAR, INC. FOR THE PURCHASE OF 2025 INTERNATIONAL HX620/A26 ROLL OFF TRUCK AND HOIST IN THE AMOUNT OF \$198,777.36.
- 2) RESOLUTION 2024-47, AUTHORIZING A \$198,777.36 TRANSFER OF FUNDS FROM THE RENEWAL & REPLACEMENT ACCOUNT TO FUND THE PURCHASE OF THE ROLL OFF TRUCK.

E. AWARD OF CONTRACT:

RESOLUTION 2024-48, AUTHORIZING THE AWARD OF CONTRACT TO DANMOR MECHANICAL FOR FAUCET AND DRINKING FOUNTAIN REPLACEMENTS IN THE ADMINISTRATIVE BUILDING FOR THE AMOUNT OF \$7,530.00.

F. GEOGRAPHIC INFORMATION SYSTEM (GIS):

RESOLUTION 2024-49, AUTHORIZING THE AWARD OF CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR COMPREHENSIVE SANITARY SEWERAGE SYSTEM MAPPING DATABASE, DESIGN AND AS-BUILT DRAWING UTILIZATION, KNOWN AS PHASE ONE OF A THREE PHASE PROJECT, IN AN AMOUNT NOT TO EXCEED \$33,800.00.

G. GRIT CHAMBER REPAIRS:

RESOLUTION 2024-50, AUTHORIZING THE AWARD OF CONTRACT FOR REMOUNT OF SCREW AUGER AND REPLACEMENT OF DRIVE SPROCKET FOR THE GRIT CHAMBER IN AN AMOUNT NOT TO EXCEED \$12,876.00.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

- 1.) Development meeting with Construction office and Water Dept took place March 15, 2024.
- 2.) Sewer Connection Approval issued to Team Campus at Bordentown for building H2.
- 3.) Notice of Public Hearing, City of Bordentown Planning Board – City Brewing LLC seeking site plan and use variance approval to permit the operation of a brewery at 222 Farnsworth Ave.
- 4.) Notice of Public Hearing, Township of Bordentown Planning Board, A & C Land Management LLC seeking preliminary and final site plan approval for demolition of existing five single story buildings and the construction of retail/grocery store, retail/childcare, and quick service restaurant pads, 18-22 Route 130.
- 5.) Rules and Regulations – comments on draft
- 6.) 2024 Financial Disclosure Statements will be able to be filed in early April.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: March, 15 Hours
- 2.) Administrative Office: March, 17 Hours

First Quarter 2024 Safety Training and Insurance Claims Report
Monthly Financial Report

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2024-51 TO MEET IN EXECUTIVE SESSION FOR THE
DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY.

-NO-

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY,
APRIL 15, 2024, TO TAKE PLACE IN THE AUTHORITY'S CONFERENCE
ROOM.