

**RESOLUTION 2024-12**  
**RESOLUTION RATIFYING EMERGENCY CONTRACT**

WHEREAS, the Executive Director of The Bordentown Sewerage Authority has awarded an emergency contract for the performance of emergency work or labor or the furnishing of emergency materials, supplies and services which affects imminent peril of life or property; and

WHEREAS, a Certificate of Availability of Funds has been provided by the designated certifying officer and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED by The Bordentown Sewerage Authority this 16<sup>th</sup> day of January, 2024, that the award of an emergency contract by the Executive Director of the Authority for the performance of emergency work or labor or the furnishing of emergency materials, supplies and services which affects imminent peril of life or property, based on the attached requisition, be and the same is hereby ratified by the Authority.

THE BORDENTOWN SEWERAGE AUTHORITY

By: M. Ellen Gulbinsky  
M. Ellen Gulbinsky, Chairwoman

ATTEST:

Aneka Miller  
Aneka Miller, Secretary

I have reviewed this Resolution and the Certificate of Availability of Funds and am satisfied that an appropriate Certificate of Availability has been provided.

Anthony T. Drollas, Jr.  
Anthony T. Drollas, Jr., Esquire  
General Counsel

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, Elizabeth J. Kwelty, Administrative Manager and Certifying Finance Officer of The Bordentown Sewerage Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C. 5:34-5.1 et seq.), that there are available adequate funds for the following proposed contract:

CONTRACT: Repair of utility water main  
CONTRACTOR: RTW Construction, Inc.  
CONTRACT AMOUNT: \$24,750.00  
BUDGETARY LINE ITEM: 02-004-7610

I certify that the same funds have not been certified as available for more than one pending contract.

01/16/2024

Date



Elizabeth J. Kwelty  
Certifying Finance Officer

**REQUISITION FOR THE PERFORMANCE OF EMERGENCY WORK OR LABOR,  
OR THE FURNISHING OF EMERGENCY MATERIALS, SUPPLIES AND SERVICES**

TO: Thomas M. Redwood, Executive Director

FROM: Thomas Jarvis, Operations Supervisor

DATE: 12/1/2023

The following requisition is hereby being filed with you for the performance of emergency work or labor, or the furnishing of emergency materials, supplies and services,

*The nature of the emergency is: Loss of Utility Water to PS2, utility water leaking underground and rising to the surface.*

*The date and time of the emergency: 12/1/2023, 10 AM*

*The need for the emergency work or labor or the furnishing of emergency materials, supplies or services is as follows: Equipment and labor to excavate to Utility water line, and repair/replace pipe.*

I hereby certify that the foregoing statements made by me concerning the nature of the emergency, the date and time of its occurrence, and the need for emergency action are true.

  
\_\_\_\_\_

**EMERGENCY CONTRACT AWARDED**

I have been appointed to approve emergency requisitions and award emergency contracts on behalf of The Bordentown Sewerage Authority in situations involving imminent peril to life or property. I am satisfied that the emergency, as described above, exists and that either the need for the goods and services could not have been reasonably foreseen or the need for the goods and services occurred despite a good-faith effort to plan for the procurement of such goods or services. I am also satisfied that the emergency affects the public health, safety or welfare, that it involves imminent peril to life or property, and that it requires the immediate delivery of the articles or the performance of the service referred to herein. I hereby approve the requisition and authorize The Bordentown Sewerage Authority to award a contract for said work, labor, materials, supplies or services.

THE BORDENTOWN SEWERAGE AUTHORITY

By: Thomas M. Redwood, Executive Director

Thomas M. Redwood

Notice provided to Board Members of Emergency per Resolution 2010-046 Item 2:

Notified Chairman: Ellen Gulbinsky Date/Time: 12/1/2023, 11:50 AM  
Name

Notified Vice Chairman: Jim Lynch Date/Time: 12/1/2023, 12:01 PM  
Name

# RTW Construction, Inc.

16 Old Red Lion Road  
 Southampton, NJ 08088  
 (609) 859.4138 Fax: (609) 859.0087

H.I.C. # 13VH00093100

**3012**

**Customer**

Name Bordentown Sewage Authority  
 Address 954 Farnsworth Ave  
 City Bordentown State NJ ZIP 08505  
 Phone 609-291-9105

Date \_\_\_\_\_  
 Date Comp. 12/01/23  
 Salesman \_\_\_\_\_  
 PO No. \_\_\_\_\_

Qty	Description	Unit Price	TOTAL
	<b>Emergency Reclaimed Water Main Break</b>		
1LS	<i>Mobilization/Demobilization                      Excavate Soil &amp; Haul off site                      Saw Cut &amp; remove Asphalt Haul off site                      Supplied Pipe &amp; Fittings                      Backfill with Quarry blend- compact                      Restoration - 4" Base, 2" Top, Tac Joints</i>	\$ 24,750.00	\$ 24,750.00
		Subtotal	\$ 24,750.00
		<b>TOTAL</b>	<b>\$ 24,750.00</b>

Office Use Only

Thank you.