

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
February 20, 2024

DATE: February 20, 2024, 6:00pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 1, 2023.

4. BOARD MEMBER APPOINTMENTS:

OATH OF OFFICE TO JOSEPH R. MALONE, III
OATH OF OFFICE TO ANEKA MILLER

5. Roll Call:

Present	Absent		Present	Absent	
<u> X </u>	<u> X </u>	Ms. Cheesman	<u> X </u>	<u> — </u>	Mr. Redwood
<u> X </u>	<u> — </u>	Mrs. Gulbinsky	<u> X </u>	<u> — </u>	Mrs. Kwelty
<u> X </u>	<u> — </u>	Mr. Hornickel	<u> X </u>	<u> — </u>	Mr. Drollas
<u> X </u>	<u> — </u>	Mr. Lynch	<u> X </u>	<u> — </u>	Mr. Czekanski
<u> X </u>	<u> — </u>	Mr. Malone			
<u> — </u>	<u> X </u>	Mrs. Miller			

6. REORGANIZATION:

- A. NOMINATION OF OFFICERS.
- B. VOTE FOR SLATE OF OFFICERS.
- C. MEETING DATES RESOLUTION 2024-23, DESIGNATING THE MEETING DATES ESTABLISHED AT REORGANIZATION AND APPOINTMENT OF OFFICIAL NEWSPAPERS.
- D. ADOPTION OF LATEST EDITION OF ROBERT'S RULES OF ORDER AS PARLIAMENTARY GUIDE.
- E. AGREEMENT TO CONTINUE WITH AUTHORITY'S RULES AND REGULATIONS.

7. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE JANUARY 16, 2024 REGULAR MEETING (XAS SUBMITTED), (AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF THE JANUARY 16, 2024 EXECUTIVE MEETING (AS SUBMITTED), (AS CORRECTED).

8. RESOLUTION 2024-24, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$509,827.29 OF WHICH \$162,944.77 IS A PAYROLL TRANSFER AND \$183,845.17 IS A CAPITAL EXPENSE.

9. RESOLUTION 2024-25, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$1,947.50.

10. RESOLUTION 2024-26, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$516.80.

11. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. APPOINTMENT OF PROFESSIONALS:

(1) RESOLUTION 2024-27, APPROVING CONTRACT 2024-C4, APPOINTING MICHAEL HOLT OF HOLT MCNALLY & ASSOCIATES AS AUDITOR FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2024.

(2) RESOLUTION 2024-28, APPROVING CONTRACT 2024-C5, APPOINTING MALAMUT & ASSOCIATES, LLC AS GENERAL COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2024.

(3) RESOLUTION 2024-29, APPROVING CONTRACT 2024-C6, APPOINTING REMINGTON & VERNICK ENGINEERS AS CONSULTING ENGINEER FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2024.

(4) RESOLUTION 2024-30, APPROVING CONTRACT 2024-C7, APPOINTING MALAMUT & ASSOCIATES, LLC AS BOND COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2024.

(5) RESOLUTION 2024-31, AUTHORIZING CONTRACT 2024-C8 APPOINTING ACACIA FINANCIAL GROUP, INC. AS FINANCIAL ADVISOR FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2024.

(6) RESOLUTION 2024-32, APPROVING CONTRACT 2024-C9, APPOINTING MALAMUT & ASSOCIATES, LLC AS LABOR COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2024.

B. RISK MANAGEMENT AND INSURANCE CONSULTANT:

RESOLUTION 2024-33, AUTHORIZING CONTRACT 2024-C10 FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH THE BARCLAY GROUP AS

RISK MANAGEMENT AND INSURANCE CONSULTANT FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2024.

C. DRIVER SUBSTANCE ABUSE AND ALCOHOL MISUSE TESTING:

RESOLUTION 2024-34, AUTHORIZING THE AWARD OF CONTRACT 2024-C11 TO INTERSTATE MOBILE CARE, INC, FOR DRIVER SUBSTANCE ABUSE AND ALCOHOL MISUSE TESTING FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2024.

D. AWARD OF EMERGENCY CONTRACT:

RESOLUTION 2024-35, AUTHORIZING THE AWARD OF EMERGENCY CONTRACT IN THE AMOUNT \$138,678.09 FOR EXCAVATION AND REPAIR, PUMPING SERVICES, AND TRAFFIC CONTROL TO REPLACE COLLAPSED SECTION OF SEWER MAIN ON ROUTE 206 AND STANTON AVENUE DECEMBER 28 & 29, 2023 AS FOLLOWS:

a. RTW CONSTRUCTION INC	\$117,500.00
b. ADVANCED TRAFFIC CONTROL	\$ 9,509.35
c. STATE ENVIRONMENTAL	\$ 1,910.00
d. WIND RIVER ENVIRONMENTAL	\$ 9,758.74

E. AWARD OF EMERGENCY CONTRACT:

RESOLUTION 2024-36, AUTHORIZING THE AWARD OF EMERGENCY CONTRACT IN THE AMOUNT \$34,500.00 FOR REPLACEMENT OF SEWER LATERAL FROM CURB TO MAIN FOR 140 SECOND STREET ON FEBRUARY 7, 2024.

F. LENNAR HOMES:

RESOLUTION 2024-37, AUTHORIZING THE EXECUTIVE DIRECTOR OF THE BORDENTOWN SEWERAGE AUTHORITY TO SIGN FORMS OF TWA-1 AND WQM-003 OF THE TREATMENT WORKS APPROVAL APPLICATION FOR THE PROJECT KNOWN AS THE RESERVE AT TURGYAN FARMS LOCATED ON WARD AVENUE.

G. ***AGENDA ITEM ADDED***

RESOLUTION 2024-38, AUTHORIZING THE AUTHORITY'S EXECUTIVE DIRECTOR TO ENDORSE THE "NEW JERSEY DEPARTMENT OF TRANSPORTATION UTILITY OWNER DESIGN AUTHORIZATION (CHECK LIST)" FOR THE NJDOT PROJECT KNOWN AS ROUTE 130 AND FARNSWORTH AVE.

12. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Township development meeting did not take place. Will be scheduled to take place late February, early March.

- 2.) Sewer Use Permit issued to Team Campus Phase II for building #2. \$113,040.00 connection fee realized as revenue.
- 3.) Sewer Use Permit issued to Rising Sun Meadows for building #6, a 20 unit apartment building. \$224,680.00 connection fee realized as revenue.
- 4.) Notice of Public Hearing, City of Bordentown Planning Board – The Spot Bordentown LLC seeking preliminary and final site plan approval for the renovation of 1 East Park Street for a wellness center offering fitness classes.
- 5.) Notice of Public Hearing, City of Bordentown Planning Board – Marcello's Restaurant is seeking zoning interpretation to add a brewery operation to the business model to be located in the 255 sq ft basement.
- 6.) Notice of Public Hearing, Township of Bordentown Planning Board, 24 Sagamore Lane seeking setback variance for swimming pool installation.
- 7.) Notice of Public Hearing, Township of Bordentown Planning Board, Sterling Properties seeking minor subdivision approval for the property located at the Delaware River off Route 130.
- 8.) Notice of Public Hearing, Township of Bordentown, Dollar Tree is seeking a sign variance for the store located at 200 K Johnson Boulevard.
- 9.) Notice an Application for Letter of Interpretation, Freshwater Wetlands Application will be submitted to New Jersey Department of Environmental Protection for RPS Bordentown, for Block 128.01 Lot 4, 800 Farnsworth Ave.

Association of Environmental Authorities Utility Management conference will take place March 12 & 13 2024 at Caesars, Atlantic City, NJ.

The Authority will advertise to purchase on Sourcewell contract for a new Roll Off vehicle. The purchase resolution will be presented at a future meeting.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: February, 33 Hours
- 2.) Administrative Office: February, 27 Hours

Monthly Financial Report

B. SOLICITOR

C. ENGINEER

13. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

14. RESOLUTION 2024-39 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. -YES-

15. RECONVENING OF MEETING.

16. ADDITIONAL MATTERS FOR DISCUSSION.

17. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, MARCH 18, 2024, TO TAKE PLACE IN THE AUTHORITY'S CONFERENCE ROOM.