

**THE BORDENTOWN SEWERAGE AUTHORITY  
REQUEST FOR PROPOSALS  
LABOR COUNSEL**

Notice is hereby given that sealed proposals will be received by The Bordentown Sewerage Authority at its offices at 954 Farnsworth Avenue, Bordentown, New Jersey 08505 on:

**Thursday, January 4, 2024 at 10:00 a.m., prevailing time**

for the following: **LABOR COUNSEL (Term: March 1, 2024 to February 28, 2025)**

Proposals must be enclosed in a sealed envelope which bears on the outside the name and address of the proposer and the position for which the proposer seeks consideration. The proposal should be addressed to the Executive Director, The Bordentown Sewerage Authority, 954 Farnsworth Avenue, Bordentown, New Jersey 08505. The proposal must be delivered to the specified person on or before the date and hour indicated above. Late proposals will not be accepted or considered. The Authority assumes no responsibilities for proposals mailed or misdirected in delivery.

Proposals will be evaluated by the Authority on the basis of the most advantageous, price and other factors considered. The evaluation will consider:

- a. Experience and reputation in the field;
- b. Knowledge of the subject matter of the services to be provided to the Authority;
- c. Knowledge of the Authority, its affairs and operations;
- d. Continuity of service to the Authority;
- e. Availability to accommodate any required meetings of the Authority;
- f. Compensation proposal;
- g. Compliance with the minimum qualifications established by the Authority for the position;
- h. Other factors determined to be in the best interest of the Authority.

The minimum qualifications established by the Authority for this position are: The proposer must designate one attorney to be the contact person with the Authority. The designated attorney must be a licensed attorney in the State of New Jersey: must have at least ten years of professional experience: must have experience representing municipal entities or utilities authorities or departments, and be well versed in the fields of public employment law and labor law; must have experience and knowledge regarding contract negotiations, arbitration, and grievance procedures; must have the ability to represent Bordentown Sewerage Authority in any labor litigation, negotiation of the collective bargaining agreement, grievances, appeals to PERC and other proceedings affecting the interests of the Authority as he/she may in his/her discretion determine to be necessary or desirable, subject to the approval of the Governing Body or Executive Director; must advise and assist the Governing Body, Executive Director and the departments as required in the administration of the Authority's business; must attend meetings as requested of the Authority, draft resolutions and give opinions and rulings on questions of labor law that may arise during daily operations; must prepare or approve legal instruments relating to business of the Authority.

In addition, all proposers shall comply with P.L.1977, c.33 requiring submission of a statement of corporate ownership; N.J.S.A. 52:32-44 requiring submission of a New Jersey Business

Registration Certificate and the collection of use taxes; and with P.L.1975, c.127 and N.J.A.C. 17:27 requiring compliance with equal employment opportunity and affirmative action laws and the submission of proof of compliance therewith.

The Authority reserves the right to reject any and all proposals, in whole or in part, and to waive any immaterial defect or informality in any proposal as may be permitted by law.

*1s/ Thomas M. Redwood*

Thomas M. Redwood, Executive Director