

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
October 16, 2023

DATE: October 16, 2023, 6:00pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 1, 2023.

4. Roll Call:

Present	Absent	Present	Absent
<u>X</u>	_____	<u>X</u>	_____
<u>X</u>	_____	<u>X</u>	_____
<u>X</u>	_____	<u>X</u>	_____
<u>X</u>	_____	<u>X</u>	_____
<u>X</u>	_____	<u>X</u>	_____
<u>X</u>	_____		_____

	Mrs. Gulbinsky		Mr. Redwood
	Mr. Lynch		Mrs. Kwelty
	Mrs. Miller		Mr. Drollas
	Mr. Hornickel		Mr. Czekanski
	Ms. Cheesman		
	Mr. Malone		

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 18, 2023 REGULAR MEETING (XAS SUBMITTED), (AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 18, 2023 EXECUTIVE SESSION MEETING (XAS SUBMITTED), (AS CORRECTED).

6. RESOLUTION 2023-98, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF OCTOBER IN THE AMOUNT OF \$225,372.10, OF WHICH \$114,327.41 IS A PAYROLL TRANSFER, AND \$8,160.10 IS A CAPITAL EXPENSE.
7. RESOLUTION 2023-99, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF OCTOBER IN THE AMOUNT OF \$2,604.09.
8. RESOLUTION 2023-100 APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$56.20.
9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. SALARY RESOLUTION:

RESOLUTION 2023-101, AUTHORIZING THE APPOINTMENT OF JEROME OTTAVI, IV, AS A SEWER MAINTENANCE WORKER.

B. UPDATE TO PERSONNEL POLICIES:

RESOLUTION 2023-102, ADOPTING UPDATED PERSONNEL POLICY CHANGES PROVIDED BY NEW JERSEY MUNICIPAL EXCESS LIABILITY (NJMEL) JOINT INSURANCE FUND.

C. ANNUAL AUDIT REPORT:

RESOLUTION 2023-103, CERTIFYING THE BOARD OF THE BORDENTOWN SEWERAGE AUTHORITY HAS RECEIVED AND REVIEWED THE REPORT OF AUDIT OF THE FISCAL YEAR ENDED NOVEMBER 30, 2022.

D. BUDGET APPROVAL:

RESOLUTION 2023-104, APPROVING THE AUTHORITY'S 2023 BUDGET (DECEMBER 1, 2023 – NOVEMBER 30, 2024).

E. RATE DISCUSSION

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

- 1.) The development meeting will take place Friday October 20, 2023.
- 2.) Johnson Development Associates received conditional S-3 approval and paid a connection fee in the amount of \$448,848.00.
- 3.) Rising Sun Meadows, LLC was issued a sewer use permit for Building #4. Connection fee of \$207,829.00 realized as revenue.
- 4.) Bordentown Crossroads One received S-1 approval for the construction of a warehouse at the corner of Dunns Mill Road and Hedding Road. The site was previously owned by Scottish Rite.
- 5.) Notice of Public Hearing, Township of Bordentown Planning Board – The Sherwin-Williams Co. applied for the approval of multiple variances including a variance approval for building signs. The store will have an address of 115 US Highway 130 North, part of the Team Campus Phase II development.
- 6.) AEA Conference will take place November 14 and 15, 2023 at Caesars Atlantic City.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: October, 15 Hours
- 2.) Administrative Office: October, 12 Hours

Monthly Financial Report

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:
Questions and/or comments from members of the public in attendance.
12. RESOLUTION 2023-105 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. - NO -
13. RECONVENING OF MEETING.
14. ADDITIONAL MATTERS FOR DISCUSSION.
15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, NOVEMBER 20, 2023, TO TAKE PLACE IN THE AUTHORITY'S CONFERENCE ROOM.