

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
August 21, 2023

DATE: August 21, 2023, 6:00pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 1, 2023.

4. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	___	Mrs. Gulbinsky	<u>X</u>	___	Mr. Redwood
<u>X</u>	___	Mr. Lynch	<u>X</u>	___	Mrs. Kwelty
___	<u>X</u>	Mrs. Miller	<u>X</u>	___	Mr. Drollas
___	<u>X</u>	Mr. Hornickel	<u>X</u>	___	Mr. Czekanski
<u>X</u>	___	Ms. Cheesman (via telephone)			
<u>X</u>	___	Mr. Malone			

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE JULY 17, 2023 REGULAR MEETING
(XAS SUBMITTED), (___AS CORRECTED).

6. RESOLUTION 2023-78, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF AUGUST IN THE AMOUNT OF \$314,939.26, OF WHICH \$161,618.65 IS A PAYROLL TRANSFER, AND \$67,129.95 IS A CAPITAL EXPENSE.

7. RESOLUTION 2023-79, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF AUGUST IN THE AMOUNT OF \$3,484.00.

8. RESOLUTION 2023-80 APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$140.25.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. EMERGENCY CONTRACT:

RESOLUTION 2023-81, RATIFYING EMERGENCY CONTRACT TO MUNICIPAL MAINTENANCE COMPANY FOR LABOR, PUMP REPAIR, AND PUMP RENTAL FROM APRIL 2, 2023 – JUNE 9, 2023 IN THE AMOUNT OF \$54,299.95.

B. WELLINGTON WOODS PUMP STATION:

RESOLUTION 2023-82, AUTHORIZING AWARD OF CONTRACT TO HYDRA-NUMATIC SALES COMPANY IN THE AMOUNT OF \$2,241.92 FOR AN EVALUATION OF THE WELLINGTON WOODS PUMP STATION AS PART OF REMINGTON & VERICK ENGINEERS' PRELIMINARY DESIGN WORK PREVIOUSLY AWARDED BY RESOLUTION 2021-06.

C. SODA ASH SILO:

RESOLUTION 2023-83, AUTHORIZING AWARD OF CONTRACT TO CST INDUSTRIES, INC. IN THE AMOUNT OF \$6,110.00 FOR INSPECTION SERVICES OF THE AUTHORITY'S SODA ASH SILO.

D. AWARD OF CHEMICAL CONTRACTS:

RESOLUTION 2023-84 AWARDING CONTRACT 2023-C15, MISCELLANEOUS CHEMICALS FOR A TERM OF TWO YEARS FOR SPECIFIC CHEMICALS AS FOLLOWS:

ITEM 1: LIQUID INORGANIC SULFUR DIOXIDE (1 TON CONTAINERS), TO UNIVAR SOLUTIONS USA, INC. FOR THE BID PRICE OF \$70.00 PER ONE HUNDRED POUNDS. ESTIMATED MAXIMUM OF 14 CONTAINERS PER YEAR FOR AN ESTIMATED \$19,600.00 PER YEAR, \$39,200.00 FOR TWO YEARS;

ITEM 2: SODIUM HYPOCHLORITE (1,000 GALLON TANK TRUCK DELIVERY), TO GEORGE S. COYNE CHEMICAL CO, INC. FOR THE BID PRICE OF \$3.3247 PER GALLON. ESTIMATED MAXIMUM OF 12,000 GALLONS PER YEAR FOR AN ESTIMATED \$39,896.40 PER YEAR, \$79,792.80 FOR TWO YEARS;

ITEM 3: DENSE SODA ASH (MAXIMUM 50,000 POUND BULK DELIVERIES), TO UNIVAR SOLUTIONS USA, INC. FOR THE BID PRICE OF \$24.75 PER ONE HUNDRED POUNDS. ESTIMATED MAXIMUM OF 650,000 POUNDS PER YEAR FOR AN ESTIMATED \$160,875.00 PER YEAR, \$321,750.00 FOR TWO YEARS;

ITEM 4: LIQUID AMMONIUM SULFATE (1 TOTE PER DELIVERY), TO GEORGE S. COYNE CHEMICAL CO, INC. FOR THE BID PRICE OF \$7.41 PER GALLON. ESTIMATED MAXIMUM OF 1,925 GALLONS PER YEAR FOR A TOTAL PRICE OF \$14,264.25 PER YEAR, \$28,528.50 FOR TWO YEARS.

E. SALARY RESOLUTION:

RESOLUTION 2023-85, AUTHORIZING HOURLY PAY INCREASE TO QUENTIN NIXON FOR C-1 LICENSE.

F. TEMPORARY STAFFING SERVICES:

RESOLUTION 2023-86, AUTHORIZING THE USE OF TEMPORARY STAFFING SERVICES UNDER STATE CONTRACT

G. PERFORMANCE GUARANTEE RELEASE:

RESOLUTION 2023-87, AUTHORIZING THE RELEASE OF THE PERFORMANCE GUARANTEE POSTED BY FIRST INDUSTRIAL LP FOR THE CONSTRUCTION OF 208,000 SQUARE FOOT WAREHOUSE HAVING AN ADDRESS OF 445 RISING SUN ROAD.

H. INFORMAL BUDGET INTRODUCTION – NO VOTE Required:

INTRODUCING THE AUTHORITY'S 2023 (DECEMBER 1, 2023 – NOVEMBER 30, 2024) OPERATING AND CAPITAL BUDGETS.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

- 1.) The next township development meeting will be scheduled to take place late August or early September.
- 2.) VOADV Property Inc S-3 and S-4 approval for Gerard's Riverview Apartments to be constructed next to Quick Chek. Connection fee of \$375,474.00 received and Connection Approval issued to Bordentown Township on July 19, 2023.
- 3.) Habitat for Humanity was issued Sewer Use Permits for 6 of the 10 affordable housing units having addresses of 61, 63, 65, 67, 69, and 71 Thorntown Lane.
- 4.) Refund remaining escrow balance of \$430.75 to First Industrial LP for the warehouse having an address of 445 Rising Sun Road.
- 5.) Johnson Development Associates also known as Old York Road Industrial Properties, LLC received Treatment Works Approval No. 23-0209 for force main to serve 298,770 square foot warehouse 2015 US Route 206.
- 6.) Notice of Public Hearing, City of Bordentown Planning/Zoning Board – RWJ Barnabas Health EMS applied for the use of 1-5 East Park Street for use as an ambulance parking and office facility for a single ambulance and staff required to operate the ambulance.
- 7.) Notice of Public Hearing, Bordentown Township Planning Board – 1 Sagamore Lane requesting variance for installation of a 6ft fence along Cayuga Road.
- 8.) Notices that applications for a Letter of Interpretation and transition area waiver will be submitted to NJDEP by Borough of Fieldsboro, regarding public Right of Way near Waterfront Village Apartments.
- 9.) Senator Menedez's provided notification the Authority's Grant Project has been submitted to the appropriations committee. The appropriations are anticipated to be finalized in the next few months.

10.) Emergency response was needed for the WWTP electrical substation on August 1, 2023. An emergency contract will be ratified at a future meeting.
AGENDA ITEM ADDED: RESOLUTION 2023-088, Approving the award of contract to Burlington Electrical Testing Company in the amount of \$15,950.00 to replace the lightning arrestors that caused the above emergency and to perform electrical testing maintenance.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: August, 12 Hours
- 2.) Administrative Office: August, 9 Hours

Monthly Financial Report

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2023-89 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. -NO-

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, SEPTEMBER 18, 2023, TO TAKE PLACE IN THE AUTHORITY'S CONFERENCE ROOM.