

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
June 19, 2023

DATE: June 19, 2023, 6:00pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 1, 2023.

4. Roll Call:
- | Present | Absent | | Present | Absent | |
|----------|----------|----------------|----------|--------|---------------|
| <u>X</u> | | Mrs. Gulbinsky | <u>X</u> | | Mr. Redwood |
| | <u>X</u> | Mr. Lynch | <u>X</u> | | Mrs. Kwelty |
| <u>X</u> | | Mrs. Miller | <u>X</u> | | Mr. Drollas |
| <u>X</u> | | Mr. Hornickel | <u>X</u> | | Mr. Czekanski |
| | <u>X</u> | Ms. Cheesman | | | |
| <u>X</u> | | Mr. Malone | | | |

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE MAY 15, 2023 REGULAR MEETING
(XAS SUBMITTED), (AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF THE MAY 15, 2023 EXECUTIVE MEETING
(XAS SUBMITTED), (AS CORRECTED).

6. RESOLUTION 2023-61, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF JUNE IN THE AMOUNT OF \$445,209.44 OF WHICH \$121,263.31 IS A PAYROLL TRANSFER AND \$238,003.38 IS A CAPITAL EXPENSE.

7. RESOLUTION 2023-62, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF JUNE IN THE AMOUNT OF \$16,094.49.

8. RESOLUTION 2023-63 APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$197.54.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. PERFORMANCE BOND RELEASE:

RESOLUTION 2023-64, APPROVING THE RELEASE OF PERFORMANCE BOND FOR GOLDEN EQUIPMENT CO., INC FOR THE PURCHASE OF TRUCK MOUNTED COMBINATION SEWER CLEANER.

B. BUDGET AMENDMENT:

RESOLUTION 2023-65, APPROVING A CAPITAL BUDGET AMENDMENT, ADJUSTING RENEWAL & REPLACEMENT FUNDING BETWEEN LINE ITEMS WITH NO OVERALL CHANGE TO BUDGET AMOUNT.

C. EMERGENCY CONTRACTS:

- 1.) RESOLUTION 2023-66, RATIFYING AN EMERGENCY CONTRACT TO RTW CONSTRUCTION INC. IN THE AMOUNT OF \$13,750.00 FOR EXCAVATION AND REPAIR TO SEWER LATERAL SERVICING 12 E CHURCH STREET.
- 2.) RESOLUTION 2023-67, RATIFYING AN EMERGENCY CONTRACT TO RTW CONSTRUCTION INC. IN THE AMOUNT OF \$89,860.00 FOR EMERGENCY REPAIRS TO UTILITY WATER MAIN AT BLACKS CREEK WASTEWATER TREATMENT PLANT.
- 3.) RESOLUTION 2023-68, RATIFYING AN EMERGENCY CONTRACT TO RTW CONSTRUCTION INC. IN THE AMOUNT OF \$23,750.00 FOR EMERGENCY REPAIRS AND RESURFACING TO SEWER MAIN AT 47 CHARLES BOSSERT DRIVE.
- 4.) RESOLUTION 2023-69, RATIFYING AN EMERGENCY CONTRACT TO RTW CONSTRUCTION INC. IN THE AMOUNT OF \$76,500.00 FOR EMERGENCY SEWER MAIN REPAIRS AT 624 ROUTE 206 SOUTH. A PSEG UTILITY POLE WAS INSIDE THE MAIN CAUSING SEWAGE BACKUP.
- 5.) RESOLUTION 2023-70, AUTHORIZING TRANSFER OF \$200,000.00 FROM THE AUTHORITY'S RENEWAL AND REPLACEMENT FUND.

D. HOURS OF WORK – ADMINISTRATIVE EMPLOYEES:

RESOLUTION 2023-71, AUTHORIZING ADJUSTMENT TO HOURS OF WORK FOR ADMINISTRATIVE OFFICE EMPLOYEES.

E. SALARY RESOLUTION:

RESOLUTION 2023-72, AUTHORIZING SALARY ADJUSTMENTS FOR TWO ADMINISTRATIVE OFFICE EMPLOYEES EFFECTIVE JUNE 21, 2023.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

- 1.) The township development meeting will be scheduled to take place late June/Early July 2023.
- 2.) 1784 Capital Holdings, LLC S-1 and S-2 approval for self-storage facility to be constructed next to Tractor Supply.
- 3.) Notice of Public Hearing, Bordentown Township Planning Board – 46 Valley Forge Road requesting variance for 6-foot fence installation.
- 4.) Notice of Public Hearing, Bordentown Township Planning Board – 231 Crosswicks Road requesting variance for operation of a beauty salon in the R-8 zoning district.

- 5.) Notice of Public Hearing, City of Bordentown Joint Land Use Board – 106 E Burlington Street applying to subdivide Lot 3 into two lots, and construct a single family home on the vacant lot.
- 6.) Township of Bordentown made Application to NJDEP for authorization under General Permit 11 for site remediation of contaminated Soils, Block 140, Lots 11-16 & 19. Adjacent to Bordentown Waterfront property.
- 7.) Notice of Public Hearing, Bordentown Township Planning Board – Bordentown Real Estate Associates, LLC applied for preliminary and final site-plan approval for 52,800 square foot warehouse and related site improvement at 205 Bordentown-Hedding Road.
- 8.) Sewer Maintenance Worker employment position has been readvertised.
- 9.) Shut off notices have been mailed for the first time since the pandemic. The shut off date on the notice is July 11, 2023.
- 10.) Lennar Homes discussion for closed session.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: June, 19 Hours
- 2.) Administrative Office: June, 10 Hours

Monthly Financial Report

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2023-73 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. - YES -

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, JULY 17, 2023, TO TAKE PLACE IN THE AUTHORITY'S CONFERENCE ROOM.