

**AGENDA**  
**BORDENTOWN SEWERAGE AUTHORITY**  
**March 20, 2023**

DATE: March 20, 2023, 6:00pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 1, 2023.

4. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	_____	Mrs. Gulbinsky	<u>X</u>	_____	Mr. Redwood
<u>X</u>	_____	Mr. Lynch	<u>X</u>	_____	Mrs. Kwelty
<u>X</u>	_____	Mrs. Miller	<u>X</u>	_____	Mr. Drollas
<u>X</u>	_____	Mr. Hornickel	<u>X</u>	_____	Mr. Czekanski
<u>X</u>	_____	Ms. Cheesman			
<u>X</u>	_____	Mr. Malone			

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 21, 2023 REGULAR MEETING (XAS SUBMITTED), (\_\_\_AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 21, 2023 EXECUTIVE MEETING (XAS SUBMITTED), (\_\_\_AS CORRECTED).

6. RESOLUTION 2023-33, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF MARCH IN THE AMOUNT OF \$289,797.72 OF WHICH \$116,404.90 IS A PAYROLL TRANSFER AND \$77,168.73 IS A CAPITAL EXPENSE.
7. RESOLUTION 2023-34, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF MARCH IN THE AMOUNT OF \$5,077.47.
8. RESOLUTION 2023-35, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$144.55.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. AWARD OF EMERGENCY CONTRACT:

RESOLUTION 2023-36, RATIFYING AN EMERGENCY CONTRACT TO RTW CONSTRUCTION INC. IN THE AMOUNT OF \$44,825.00 FOR EXCAVATION AND REPAIR TO SEWER LATERAL SERVICING 123 FARNSWORTH AVENUE.

B. COMPETITIVE CONTRACTING AUTHORIZATION:

RESOLUTION 2023-37, AUTHORIZING THE USE OF COMPETITIVE CONTRACTING FOR THE PROCUREMENT OF COMPUTER NETWORKING/INFORMATION TECHNOLOGY SERVICES THROUGH THE REQUEST FOR PROPOSAL PROCESS.

C. FURNACE REPLACEMENT:

RESOLUTION 2023-38, AUTHORIZING THE AWARD OF CONTRACT TO DANMOR MECHANICAL FOR THE REPLACEMENT AND INSTALLATION OF THE FURNACE LOCATED IN THE ADMINISTRATIVE BUILDING FILE ROOM IN THE AMOUNT OF \$8,342.00.

D. EQUIPMENT DISPOSAL:

RESOLUTION 2023-39, AUTHORIZING THE REMOVAL AND DISPOSAL OF LABORATORY EQUIPMENT.

E. CANCEL PRIOR EXPENDITURE AUTHORIZATION:

RESOLUTION 2023-40, AUTHORIZING THE CANCELLATION OF EXPENDITURE AWARDED TO LL CARPENTRY FOR PAINTING AND FLOORING SERVICES.

F. EDUCATIONAL SERVICES COMMISSION OF NJ PRICING SYSTEM:

RESOLUTION 2023-41, AUTHORIZING MEMBERSHIP IN THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

- 1.) Township development meeting took place March 10, 2023.
- 2.) Notice of City of Bordentown Joint Land Use Board applied for subdivision of Lot 3 in Block 501 known as 106 East Burlington Street. Lot 3 will be divided into Lots 3.01 which has existing improvements, and 3.02 a proposed single family home.

- 3.) Contractors are being solicited for quotes to repair the lateral servicing 47 E Union Street.  
*Agenda amended to include RESOLUTION 2023-42 permitting staff to award contract to lowest responsible bidder to repair 47 E Union repair.*
- 4.) The Updates to the Rules and Regulations need to be approved at a public hearing of the Authority. A newspaper advertisement will be prepared for the hearing to take place during the meeting of May 15, 2023 or June 19, 2023.
- 5.) The Authority submitted applications to Congressman Kim, Senator Booker, and Senator Menendez for federal funding of the improvement to Plant Drain Pump Station, Aerated Grit Chamber, and modernization of the Soda Ash Feed System. The approximate cost for the improvements is \$2,254,000. Mr. Czekanski spent 30 hours preparing the submission, and Authority staff spent 25 hours.
- 6.) Authority staff attended the Bordentown Regional School District First Annual Job Fair.
- 7.) On or about April 1<sup>st</sup>, the Financial Disclosure Statements can be filed. Board members will be notified when filing can begin, all statements are due by April 30, 2023.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: March, 20 Hours
- 2.) Administrative Office: March, 15 Hours

Monthly Financial Report

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2023-43 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY.

YES

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, APRIL 17, 2023, TO TAKE PLACE IN THE AUTHORITY'S CONFERENCE ROOM.