

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
November 21, 2022

DATE: November 21, 2022, 6:00pm CARSLAKE COMMUNITY CENTER

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 2, 2022.

4. Roll Call:

Present	Absent		Present	Absent	
<u> x </u>	<u> </u>	Mr. Lynch	<u> x </u>	<u> </u>	Mr. Redwood
<u> x </u>	<u> </u>	Mrs. Gulbinsky	<u> x </u>	<u> </u>	Mrs. Kwelty
<u> x </u>	<u> </u>	Mrs. Miller	<u> x </u>	<u> </u>	Mr. Drollas
<u> x </u>	<u> </u>	Mr. Hornickel	<u> x </u>	<u> </u>	Mr. Czekanski (arrived 6:05pm)
<u> x </u>	<u> </u>	Mr. Malone			
<u> </u>	<u> x </u>	Ms. Cheesman			

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE OCTOBER 17, 2022 REGULAR MEETING (x AS SUBMITTED), (AS CORRECTED).

6. RESOLUTION 2022-86, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF NOVEMBER IN THE AMOUNT OF \$178,814.24 OF WHICH \$104,018.34 IS A PAYROLL TRANSFER AND \$7,536.50 IS A CAPITAL EXPENSE.

7. RESOLUTION 2022-87, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF NOVEMBER IN THE AMOUNT OF \$5,611.25.

8. RESOLUTION 2022-88, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$65.84.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. BUDGET YEAR ENDING NOVEMBER 30, 2023:

BUDGET ADOPTION:

- 1.) RESOLUTION 2022-89, ADOPTING THE AUTHORITY'S APPROVED FISCAL YEAR 2023 BUDGET (DECEMBER 1, 2022 – NOVEMBER 30, 2023).

RENEWAL & REPLACEMENT FUND:

- 2.) RESOLUTION 2022-90, AUTHORIZING AN INCREASE IN THE REQUIRED BALANCE OF THE RENEWAL & REPLACEMENT FUND FROM \$700,000 TO \$750,000 EFFECTIVE DECEMBER 1, 2022.

B. BUDGET YEAR ENDING NOVEMBER 30, 2022:

RESOLUTION 2022-91, AMENDING THE AUTHORITY'S OPERATING BUDGET FOR THE CURRENT YEAR, DECEMBER 1, 2021 – NOVEMBER 30, 2022, ADJUSTING SHORTAGES AND OVERAGES WITHIN BUDGET LINE ITEMS WITH NO CHANGE TO OVERALL BUDGET AMOUNT.

C. BANKING SERVICES:

RESOLUTION 2022-92, AUTHORIZING THE AWARD OF CONTRACT 2022-C20 TO THE BANK OF PRINCETON FOR BANKING SERVICES, EFFECTIVE DECEMBER 1, 2022 THROUGH NOVEMBER 30, 2025.

D. POLYMER:

RESOLUTION 2022-93, AUTHORIZING THE AWARD OF CONTRACT TO COYNE CHEMICAL COMPANY IN THE AMOUNT OF \$19,109.13 FOR 5,953 POUNDS OF BASF ZETAG 7563 POLYMER.

E. PERFORMANCE GUARANTEE:

RESOLUTION 2022-94, AUTHORIZING THE REDUCTION OF PERFORMANCE GUARANTEE TO MICHAEL PETRONELLA FOR THE CONNECTION OF 22 EAST BURLINGTON STREET.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Township development meeting was cancelled and will be rescheduled.
- 2.) Use Permit issued for Building #7 for Reserve at Crosswicks. \$565,360.00 was realized as revenue.
- 3.) Notice of Public Hearing, Township of Bordentown Planning Board – Nu Gen, LLC is seeking minor subdivision approval to subdivide the existing Lot 2 in Block 139 and create one additional lot. The proposed lot 2.01 has existing improvements which will not be altered. The newly proposed lot 2.02 will be 3.031 acres in an area with the Highway Commercial zoning. Property is known as 10 Rising Sun Square Road.
- 4.) Notice of Public Hearing, Township of Bordentown Planning Board – Clean Logistics, LLC is seeking preliminary and final site plan approval along with conditional use variance relief to permit a compressed gas fueling station where the truck fueling stations are a conditional use and other variances for lot frontage, buffer requirements, parking spaces, landscaping, and fence.

height. Property is located 1092 US Highway Route 206 S, adjacent to Valero station after the turnpike entrance.

- 5.) Notification received that the Township of Bordentown will be submitting an application to the New Jersey Department of Environmental Protection for authorization under General Permit 11 for proposed site remediation of contaminated soils. Property is Block 140, lots 11-16 & 19, the undeveloped lots along Bordentown Waterfront.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: November, 25 Hours
2.) Administrative Office: November, 20 Hours

FINANCIAL ITEMS:

- 1.) Finance committee will be asked to meet before the December board meeting to discuss rates and salary proposal.
2.) Monthly financial report

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2022-95 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY.

-YES-

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, DECEMBER 17, 2022, TO TAKE PLACE CARSLAKE COMMUNITY CENTER.