

**AGENDA**  
**BORDENTOWN SEWERAGE AUTHORITY**  
**October 17, 2022**

DATE: October 17, 2022, 6:00pm CARSLAKE COMMUNITY CENTER

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 2, 2022.

4. Roll Call:

Present	Absent		Present	Absent	
	x	Mr. Lynch	x		Mr. Redwood
x		Mrs. Gulbinsky	x		Mrs. Kwelty
x		Mrs. Miller	x		Mr. Drollas
x		Mr. Hornickel	x		Mr. Czekanski
x		Mr. Malone			
x		Ms. Cheesman			

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 19, 2022 REGULAR MEETING (x AS SUBMITTED), (   AS CORRECTED).

6. RESOLUTION 2022-77, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF OCTOBER IN THE AMOUNT OF \$246,866.26 OF WHICH \$101,646.80 IS A PAYROLL TRANSFER AND \$30,456.55 IS A CAPITAL EXPENSE.

7. RESOLUTION 2022-78, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF OCTOBER IN THE AMOUNT OF \$12,682.52.

8. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. SALARY RESOLUTION:

RESOLUTION 2022-79, AUTHORIZING AN HOURLY PAY INCREASE TO ALEXANDER MCLEMORE FOR CONCLUSION OF SIX-MONTH PROBATIONARY PERIOD, EFFECTIVE OCTOBER 19, 2022.

B. BUDGET APPROVAL:

RESOLUTION 2022-80, APPROVING THE AUTHORITY'S 2022 BUDGET (DECEMBER 1, 2022 – NOVEMBER 30, 2023).

C. OXIDATION TANK AERATOR REPAIR:

RESOLUTION 2022-81, AUTHORIZING THE RELEASE OF PERFORMANCE BOND FOR REPAIR TO EIGHT OXIDATION TANK AERATORS TO MUNICIPAL MAINTENANCE COMPANY.

D. LAB EQUIPMENT:

RESOLUTION 2022-82, AUTHORIZING THE AWARD OF CONTRACT TO HACH COMPANY FOR A REPLACEMENT ALL WEATHER COMPOSITE SAMPLER AND ACCESSORIES IN THE AMOUNT OF \$10,997.62.

E. OLD YORK ROAD INDUSTRIAL PROPERTIES, LLC:

- 1.) RESOLUTION 2022-83, AUTHORIZING THE AUTHORITY'S EXECUTIVE DIRECTOR TO EXECUTE A DEVELOPER AGREEMENT WITH OLD YORK ROAD INDUSTRIAL PROPERTIES, LLC.
- 2.) RESOLUTION 2022-84, AUTHORIZING THE AUTHORITY'S EXECUTIVE DIRECTOR TO SIGN THE ENDORSEMENT PORTION OF THE TREATMENT WORKS APPROVAL FOR OLD YORK ROAD INDUSTRIAL PROPERTIES, LLC, DEVELOPER OF AN INDUSTRIAL WAREHOUSE FACILITY.

F. RELEASE OF MAINTENANCE GUARANTEE:

RESOLUTION 2022-85, AUTHORIZING THE RELEASE OF MAINTENANCE GUARANTEE TO MATRIX FOR THE WAREHOUSE LOCATED AT 201 OLD YORK ROAD.

9. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Township development meeting took place October 5, 2022.
- 2.) Notice of Letter of Interpretation Extension – Rising Sun Meadows applied for NJ Department of Environmental Protection for a time extension regarding the Letter of Interpretation, no changes are required to the permit.
- 3.) Sewer Use Permit issued to First Industrial Realty for the construction of a warehouse, 445 Rising Sun Road, \$316,584.00 was realized as revenue.
- 4.) Escrow refund to VOA phase 1, \$2,454.70

- 5.) 375 W Burlington Street – Use permit issued, connection fees were paid in 1998. The connection to the system was finalized October 1, 2022.
- 6.) Michael Petronella received S-3, S-4 and connection approval for the construction of a single family home having an address of 22 E Burlington Street in Bordentown City.
- 7.) Use Permits issued for Building #4 and #5, and the Rec Center for Reserve at Crosswicks. \$427,709.00 was realized as revenue.
- 8.) 292 Ward Avenue - Received notice that application for a Letter of Interpretation line verification and Flood Hazard Area verification will be submitted to NJDEP. BSA staff met with the developer October 7, 2022.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: October, 20 Hours
- 2.) Administrative Office: October, 20 Hours

Monthly financial report

B. SOLICITOR

C. ENGINEER

10. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

11. RESOLUTION 2022-86 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY.

-NO-

12. RECONVENING OF MEETING.

13. ADDITIONAL MATTERS FOR DISCUSSION.

14. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, NOVEMBER 21, 2022, TO TAKE PLACE CARSLAKE COMMUNITY CENTER.