

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
September 19, 2022

DATE: September 19, 2022, 6:00pm CARSLAKE COMMUNITY CENTER

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 2, 2022.

4. Roll Call:

Present	Absent		Present	Absent	
<u> x </u>	<u> </u>	Mr. Lynch	<u> x </u>	<u> </u>	Mr. Redwood
<u> x </u>	<u> </u>	Mrs. Gulbinsky	<u> x </u>	<u> </u>	Mrs. Kwelty
<u> x </u>	<u> </u>	Mrs. Miller	<u> x </u>	<u> </u>	Mr. Drollas
<u> x </u>	<u> </u>	Mr. Hornickel _(arrived 6:03pm)	<u> x </u>	<u> </u>	Mr. Czekanski
<u> x </u>	<u> </u>	Mr. Malone			
<u> </u>	<u> x </u>	Ms. Cheesman			

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE AUGUST 15, 2022 REGULAR MEETING (x AS SUBMITTED), (AS CORRECTED).

6. RESOLUTION 2022-71, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF SEPTEMBER IN THE AMOUNT OF \$243,476.72 OF WHICH \$142,718.51 IS A PAYROLL TRANSFER AND \$19,946.90 IS A CAPITAL EXPENSE.

7. RESOLUTION 2022-72, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF SEPTEMBER IN THE AMOUNT OF \$8,336.89.

8. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. SALARY RESOLUTION:

RESOLUTION 2022-73, AUTHORIZING A LONGEVITY PAY INCREASE TO ANDREW DUNLEVY EFFECTIVE OCTOBER 11, 2022.

B. CVS PHARMACY:

RESOLUTION 2022-74, AUTHORIZING THE RELEASE OF PERFORMANCE BOND WITH THE REQUIREMENT OF A TWO-YEAR MAINTENANCE BOND, AND ACCEPTING THE DEDICATION OF A DOGHOUSE MANHOLE.

C. INFORMAL BUDGET INTRODUCTION – NO VOTE Required:

INTRODUCING THE AUTHORITY'S 2022 (DECEMBER 1, 2022 – NOVEMBER 30, 2023) OPERATING AND CAPITAL BUDGETS.

D. AGREEMENTS WITH DEPARTMENT OF COMMUNITY AFFAIRS:

RESOLUTION 2022-75, AUTHORIZING THE AUTHORITY'S EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENTS TITLED "CONTRACT FOR SERVICES BETWEEN NJ DEPARTMENT OF COMMUNITY AFFAIRS (LIHWAP) AND BORDENTOWN SEWERAGE AUTHORITY" AND "DATA SHARING AGREEMENT BETWEEN THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS AND BORDENTOWN SEWERAGE AUTHORITY".

E. CHANGE ORDER APPROVAL:

RESOLUTION 2022-76, APPROVING A CHANGE ORDER IN THE AMOUNT OF \$8,464.46 FOR OXIDATION TANK AERATOR REPAIR CONTRACT WITH MUNICIPAL MAINTENANCE COMPANY.

9. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Next monthly Township development meeting is scheduled for October 5, 2022.
- 2.) Gerard's Riverview EPA waiver received September 15, 2022.
- 3.) Reserves at Crosswicks building #6 Use Permit issued, revenue realized in the amount of \$ 198,360.00.
- 4.) Notice of public hearing, Township of Bordentown Planning Board; Team Campus Phase II, LLC seeking amended preliminary and final site plan approval. The applicant was previously approved January 2018 for the construction of 5 buildings, comprised of 3 medical office buildings and 2 retail/commercial buildings. 1 medical office building was constructed. The applicant is proposing 1 medical office building, 2 retail/commercial buildings, and 1 self-storage structure. Project location 115 Route 130 South.
- 5.) Notice that an application for letter of interpretation will be submitted to New Jersey Department of Environmental Protection for Block 27 Lot 24, vacant land located at corner of New Jersey Ave and Taft Ave.

Registrations for Annual Conferences

New Jersey League of Municipalities Annual Conference November 15-17, 2022, Atlantic City Convention Center.

Association of Environmental Authorities of New Jersey Annual Conference, November 15-16, 2022, Caesars Atlantic City.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: September, 15 Hours
- 2.) Administrative Office: September, 20 Hours

Monthly financial report

B. SOLICITOR

C. ENGINEER

10. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

11. RESOLUTION 2022-77 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY.

-Not Needed-

12. RECONVENING OF MEETING.

13. ADDITIONAL MATTERS FOR DISCUSSION.

14. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, OCTOBER 17, 2022, TO TAKE PLACE CARSLAKE COMMUNITY CENTER.