

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
May 16, 2022

DATE: May 16, 2022, 6:00pm CARSLAKE COMMUNITY CENTER

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 2, 2022.

4. Roll Call:
- | Present | Absent | | Present | Absent | |
|---------------|---------------|-----------------------------------|--------------|---------------|---------------|
| <u> x </u> | <u> </u> | Mr. Lynch | <u> x </u> | <u> </u> | Mr. Redwood |
| <u> x </u> | <u> </u> | Mrs. Gulbinsky | <u> x </u> | <u> </u> | Mrs. Kwelty |
| <u> x </u> | <u> </u> | Mrs. Miller (via teleconference) | <u> x </u> | <u> </u> | Mr. Drollas |
| <u> x </u> | <u> </u> | Ms. Cheesman (via teleconference) | | | |
| <u> x </u> | <u> </u> | Mr. Malone | <u> x </u> | <u> </u> | Mr. Czekanski |
| <u> </u> | <u> </u> | Vacant position | | | |

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE MARCH 21, 2022 REGULAR MEETING (x AS SUBMITTED), (AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF THE MARCH 21, 2022 EXECUTIVE MEETING (x AS SUBMITTED), (AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF THE APRIL 18, 2022 REGULAR MEETING (x AS SUBMITTED), (AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF THE APRIL 18, 2022 EXECUTIVE MEETING (x AS SUBMITTED), (AS CORRECTED).

6. RESOLUTION 2022-37, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF MAY IN THE AMOUNT OF \$293,821.27 OF WHICH \$106,079.93 IS A PAYROLL TRANSFER AND \$23,550.50 IS A CAPITAL EXPENSE.

7. RESOLUTION 2022-38, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF MAY IN THE AMOUNT OF \$8,561.79.

8. RESOLUTION 2022-39, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$115.00.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPERATING BUDGET TRANSFER:

RESOLUTION 2022-40, AMENDING THE AUTHORITY'S FY 2021 OPERATING BUDGET (DECEMBER 1, 2021 – NOVEMBER 30, 2022), ADJUSTING SHORTAGES AND OVERAGES WITHIN BUDGET LINE ITEMS WITH NO CHANGE TO OVERALL BUDGET AMOUNT.

B. TERMINATE BANKING SERVICE AGREEMENTS:

RESOLUTION 2022-41, PROVIDING NOTICE OF TERMINATION OF VARIOUS AGREEMENTS WITH INVESTORS BANK.

C. BANKING SERVICES REQUEST FOR PROPOSALS:

RESOLUTION 2022-42, AUTHORIZING ADVERTISEMENT OF REQUEST FOR PROPOSALS FOR BANKING SERVICES.

D. RISK MANAGEMENT CONSULTANT:

RESOLUTION 2022-43, AUTHORIZING RETENTION OF STEVE WALSH AS RISK MANAGEMENT CONSULTANT.

E. DESTRUCTION OF COMPUTER EQUIPMENT:

RESOLUTION 2022-44, AUTHORIZING DESTRUCTION AND PROPER DISPOSAL OF THE AUTHORITY'S UNUSABLE COMPUTER EQUIPMENT.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Monthly development meeting with Township Construction and Planning Officers and City of Bordentown Water Utility officials took place May 13, 2022.
- 2.) New Jersey Department of Transportation; Treatment Works Approval No. 22-0084 was received April 21, 2022. Approval of S-1, S-2, and S-3 applications. Training Facility located on NJDOT property corner of Rt 130 and Dunns Mill Road.
- 3.) Notice of Public Hearing Mansfield Township Joint Land Use Board; Tri-State Petro, Inc. seeking amended preliminary and final site plan approval, use variances, and bulk variances for the proposed construction of 2,022 SF Dunkin' restaurant with a drive-thru window, two fueling service areas, and truck parking. 3372 Route 206, currently a Valero gas service station and automotive service and repair shop, both of which will be demolished.
- 4.) Notification of Freshwater Wetlands General Permits, a Freshwater Wetlands Transition Area Averaging Plan Waiver and a Flood Hazard Area Individual Permit has been submitted to the New Jersey Department of Environmental Protection by Old York Road Industrial Properties, LLC for one 301,470 square foot warehouse.

- 5.) Notice of Public Hearing Bordentown Township Planning Board; Nu Gen, LLC seeking approval for minor subdivision of Lot 2, Block 139, also known as 10 Rising Sun Square Road.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: May, 15 Hours
2.) Administrative Office: May, 10 Hours

The Water Department assisted the Authority with the April 2022 billing by allowing use of the City's bill sealing machine.

Three \$1500.00 Scholarships will be awarded June 15, 2022 at the Bordentown Regional High School Senior Class Night.

June 20th board meeting will be held in the BSA conference room.

Monthly financial report

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2022-45 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. -YES-

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, JUNE 20, 2022, TO TAKE PLACE IN THE BORDENTOWN SEWERAGE AUTHORITY CONFERENCE ROOM; 954 FARNSWORTH AVENUE.