

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
April 18, 2022

DATE: April 18, 2022, 6:00pm CARSLAKE COMMUNITY CENTER

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 2, 2022.

4. Roll Call:
- | Present | Absent | | Present | Absent | |
|----------|----------|-----------------------------|----------|--------|---------------|
| <u>X</u> | _____ | Mr. Lynch | <u>X</u> | _____ | Mr. Redwood |
| <u>X</u> | _____ | Mrs. Gulbinsky | <u>X</u> | _____ | Mrs. Kwelty |
| <u>X</u> | _____ | Mrs. Miller (via telephone) | <u>X</u> | _____ | Mr. Drollas |
| <u>X</u> | _____ | Ms. Cheesman | <u>X</u> | _____ | Mr. Czekanski |
| _____ | <u>X</u> | Mr. Malone | | | |
| _____ | _____ | Vacant position | | | |

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE MARCH 21, 2022 REGULAR MEETING (___AS SUBMITTED), (___AS CORRECTED). **TABLED**

MOTION TO APPROVE THE MINUTES OF THE MARCH 21, 2022 EXECUTIVE MEETING (___AS SUBMITTED), (___AS CORRECTED). **TABLED**

6. RESOLUTION 2022-30, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF APRIL IN THE AMOUNT OF \$273,233.53 OF WHICH \$114,080.08 IS A PAYROLL TRANSFER AND \$8,276.74 IS A CAPITAL EXPENSE.

7. RESOLUTION 2022-31, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF APRIL IN THE AMOUNT OF \$16,218.03.

8. RESOLUTION 2022-32, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$323.00.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. 2020 ANNUAL AUDIT REPORT:

RESOLUTION 2022-33, CERTIFYING THE BOARD OF THE BORDENTOWN SEWERAGE AUTHORITY HAS RECEIVED AND REVIEWED THE REPORT OF AUDIT.

B. SALARY RESOLUTION:

RESOLUTION 2022-34, AUTHORIZING THE APPOINTMENT OF ALEAXANDER MCLEMORE AS A SEWER MAINTENANCE WORKER.

C. RISING SUN PUMP STATION WET WELL:

RESOLUTION 2022-35, AUTHORIZING THE AWARD OF CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR DESIGN AND ADVERTISEMENT/BIDDING SERVICES FOR RISING SUN ROAD PUMP STATION WET WELL UPGRADES, FOR A MAXIMUM VALUE OF \$22,400.00.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Monthly development meeting with Township Construction and Planning Officers and City of Bordentown Water Utility officials will take place next week.
- 2.) Rising Sun Meadows LLC; Approval of Revocable S-4 and receipt of 40% initial connection fee payments for Buildings 4 and 5.
Building 4 (24 Units – 13 market rate and 11 affordable) \$83,131.60.
Building 5 (20 Market Rate Units) \$89,872.00.
- 3.) Laura's Salon, 6 Park Street, Approval of S-1, S-2, S-3 and S-4 applications.
Connection fee realized as revenue in the amount of \$5,832.00
- 4.) Notice of Public Hearing Bordentown Township Planning Board; K Johnson Urban Renewal, LLC seeking amended preliminary and final site plan and minor subdivision approval for the development of the Property known as Team Campus.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: April, 15 Hours
- 2.) Administrative Office: April, 15 Hours

ADMINISTRATIVE:

- 1.) Financial Disclosure Statements filing deadline April 30, 2022
- 2.) Bordentown Regional High School Senior Class Night June 15th 2022.
Scholarship applications will be distributed ahead of the Authority's May meeting for award of three scholarships.
- 3.) Received notification Investors bank officially became part of Citizens Bank.

OPERATIONS:

Bordentown Sewerage Authority has been selected to receive the 2022 New Jersey Water Environment Association Thomas Meholcic Public Education Award.

Monthly financial report

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2022-36 TO MEET IN EXECUTIVE SESSION FOR THE
DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY.

-YES-

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY,
MAY 16, 2022, TO BE HELD AT CARSLAKE COMMUNITY CENTER.