

RESOLUTION 2022-17

RESOLUTION OF THE BORDENTOWN SEWERAGE AUTHORITY, IN THE COUNTY OF BURLINGTON, STATE OF NEW JERSEY UPDATING AND REVISING THE BORDENTOWN SEWERAGE AUTHORITY'S EMPLOYEE HANDBOOK AND PERSONNEL POLICY AND PROCEDURES MANUAL

WHEREAS, the Bordentown Sewerage Authority ("the Authority"), in the County of Burlington, State of New Jersey, maintains an employee handbook which outlines the policies and procedures of the Authority;

WHEREAS, from time-to-time the Authority deems it necessary to update personnel policies; and,

WHEREAS, the Authority is a member of the Municipal Excess Liability Joint Insurance Fund ("MEL");

WHEREAS, a requirement for participation in the MEL, the Authority must routinely update its employee handbook and personnel policies and procedures manuals to be consistent with the recommendations of the MEL;

WHEREAS, the Authority now wishes to adopt a revised Employee Handbook and Personnel Policies and Procedures Manual;

WHEREAS, attached hereto as **EXHIBIT A** is a redlined version for illustrative purposes with the recommended changes to the Employee Handbook and policies and procedures manual;

WHEREAS, attached hereto as **EXHIBIT B** is FINAL version which incorporates the recommended changes into the Employee Handbook and Personnel Policies and Procedures Manual (note that the pagination in the Table of Contents and Index will be finalized upon final approval and adoption by the Board);

NOW, THEREFORE, BE IT RESOLVED by the Board of the Bordentown Sewerage Authority, in the County of Burlington, State of New Jersey, this 22nd day of February, 2022 as follows:

The Authority revises its Personnel Policies and Procedures Manual, along with corresponding sections of the Employee Handbook as reflected in **Exhibit B**, attached hereto.

Severability. If any section, subsection, paragraph, sentence or other part of these revisions is adjudged unconstitutional or invalid by a Court of competent jurisdiction, the judgment shall not affect, impair or invalidate the remainder of these changes, which shall remain in full force and effect.

Repealer: Any provisions of the Employee Handbook and Personnel Policies and Procedures Manual which is found to be inconsistent with the provisions of these revisions are hereby repealed.

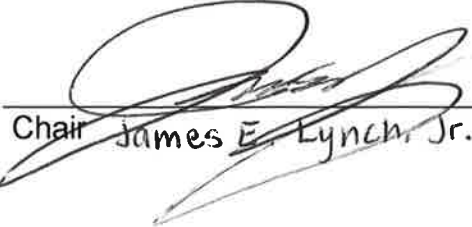
Effective Date: The above revisions shall take effect immediately upon final adoption by the Authority.

Date of adoption: February 22, 2022

BORDENTOWN SEWERAGE AUTHORITY

ATTEST:


Secretary Aneka Miller


Chair James E. Lynch, Jr.