

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
November 15, 2021

DATE: November 15, 2021, 6:00pm CARSLAKE COMMUNITY CENTER

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on October 25, 2021.

4. Roll Call:

Present	Absent		Present	Absent	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mrs. Gulbinsky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Redwood
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Lynch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mrs. Kwelty
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. de Groot	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Hastie
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Malone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Czekanski
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mrs. Miller (via telephone)			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ms. Cheesman			

5. RATE HEARING:

RESOLUTION 2021-87 APPROVING THE PROPOSED AMENDMENT TO THE RATE SCHEDULE, EFFECTIVE JANUARY 1, 2022.

6. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE OCTOBER 18, 2021 REGULAR MEETING (☒ AS SUBMITTED), (☐ AS CORRECTED).

7. RESOLUTION 2021-88, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF NOVEMBER IN THE AMOUNT OF \$178,091.19 OF WHICH \$111,113.83 IS A PAYROLL TRANSFER, AND \$8,283.99 IS A CAPITAL EXPENSE.

8. RESOLUTION 2021-89, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF NOVEMBER IN THE AMOUNT OF \$10,561.47.

9. RESOLUTION 2021-90, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$368.61.

10. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. BUDGET YEAR ENDING NOVEMBER 30, 2022:

BUDGET ADOPTION:

- 1.) RESOLUTION 2021-91, ADOPTING THE AUTHORITY'S APPROVED 2021 BUDGET (DECEMBER 1, 2021 – NOVEMBER 30, 2022).

RENEWAL & REPLACEMENT FUND:

- 2.) RESOLUTION 2021-92, AUTHORIZING AN INCREASE IN THE REQUIRED BALANCE OF THE RENEWAL & REPLACEMENT FUND FROM \$650,000 TO \$700,000 EFFECTIVE DECEMBER 1, 2021.

B. BUDGET YEAR ENDING NOVEMBER 30, 2021:

- 1.) RESOLUTION 2021-93, AMENDING THE AUTHORITY'S 2020 OPERATING BUDGET (DECEMBER 1, 2020 – NOVEMBER 30, 2021), ADJUSTING SHORTAGES AND OVERAGES WITHIN BUDGET LINE ITEMS WITH NO CHANGE TO OVERALL BUDGET AMOUNT.
- 2.) RESOLUTION 2021-94, AMENDING THE AUTHORITY'S 2020 CAPITAL BUDGET (DECEMBER 1, 2020 – NOVEMBER 30, 2021), ADJUSTING SHORTAGES AND OVERAGES WITHIN BUDGET LINE ITEMS WITH NO CHANGE TO OVERALL BUDGET AMOUNT.

C. CASH MANAGEMENT PLAN:

RESOLUTION 2021-95, ADOPTING THE BORDENTOWN SEWERAGE AUTHORITY'S CASH MANAGEMENT PLAN FOR FISCAL YEAR ENDING NOVEMBER 30, 2022.

D. REPLACEMENT PUMPS:

RESOLUTION 2021-96, AUTHORIZING THE AWARD OF CONTRACT TO IRON HORSE ENVIRONMENTAL IN THE AMOUNT OF \$42,000.00 FOR PROGRESSIVE CAVITY PUMPS TO REPLACE ONE PRIMARY SLUDGE PUMP AND ONE BELT FILTER PRESS FEED PUMP.

E. UNION AGREEMENT:

RESOLUTION 2021-97, AUTHORIZING COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND UTILITY WORKERS OF AMERICA AFL-CIO LOCAL 601.

11. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Monthly development meeting with Township Construction and Planning Officers and City of Bordentown Water Utility officials took place November 12, 2021.
- 2.) Pomona Development Group S-1, S-2, and S-3 approval for CVS Pharmacy.
- 3.) Volunteers of America S-1 and S-2 approval for 66 residential units known as Gerard's Riverview to be constructed near Quick Chek at Bordentown Waterfront.
- 4.) Escrow refund in the amount of \$1,726.00 to Bordentown Hospitality Associates LLC, for cancelled project known as Bordentown Hospitality Holiday Inn.
- 5.) Received notice that an application for waterfront development/coastal wetlands permit will be submitted to New Jersey Department of Environmental Protection for Gerard's Riverview.
- 6.) Notice of Public Hearing, Township of Bordentown Planning Board: Application for Use variance to allow construction of a privacy fence, 1 Frederick Court.
- 7.) Notice of Public Hearing, Township of Bordentown Planning Board: Application for Bulk variance to construct a garage addition, 345 Crescent Drive.
- 8.) Notice of Public Hearing, Township of Mansfield Joint Land Use Board: Application by Cox Automotive for minor site plan approval to permit construction of solar canopies. Property known as Manheim, corner of Rt 68 and Rt 206.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: November, 30 Hours
- 2.) Administrative Office: November, 10 Hours

The Authority will be looking to hire one or two individuals

Monthly financial report

B. SOLICITOR

C. ENGINEER

12. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

13. RESOLUTION 2021-98 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. ~~-NO-~~
14. RECONVENING OF MEETING.
15. ADDITIONAL MATTERS FOR DISCUSSION.
16. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, DECEMBER 20, 2021, TO BE HELD AT CARSLAKE COMMUNITY CENTER.