

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
December 20, 2021

DATE: December 20, 2021, 6:00pm CARSLAKE COMMUNITY CENTER

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 8, 2021.

4. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	_____	Mrs. Gulbinsky	<u>X</u>	_____	Mr. Redwood
<u>X</u>	_____	Mr. Lynch	<u>X</u>	_____	Mrs. Kwelty
_____	<u>X</u>	Mr. de Groot	<u>X</u>	_____	Mr. Drollas
<u>X</u>	_____	Mr. Malone	<u>X</u>	_____	Mr. Czekanski
<u>X</u>	_____	Mrs. Miller			
<u>X</u>	_____	Ms. Cheesman			

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 15, 2021 REGULAR MEETING (X AS SUBMITTED), (___ AS CORRECTED).

6. RESOLUTION 2021-98, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF DECEMBER IN THE AMOUNT OF \$295,414.74 OF WHICH \$103,570.53 IS A PAYROLL TRANSFER, AND \$15,986.49 IS A CAPITAL EXPENSE.

7. RESOLUTION 2021-99, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF DECEMBER IN THE AMOUNT OF \$12,337.74.

8. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. PUBLIC AGENCY COMPLIANCE OFFICER:

RESOLUTION 2021-100, AUTHORIZING THE DESIGNATION OF THOMAS M. REDWOOD AS THE PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE AUTHORITY.

B. SALARY RESOLUTIONS:

1.) RESOLUTION 2021-101 AUTHORIZING AN HOURLY PAY INCREASE FOR JAMES SULLIVAN AND QUENTIN NIXON AS OF DECEMBER 1, 2021.

2.) RESOLUTION 2021-102 APPROVING THE AUTHORITY'S SALARIES AS OF JANUARY 1, ~~2021~~. 2022.

C. ANNUAL INFORMATION TECHNOLOGY CONTRACTS:

- 1.) RESOLUTION 2021-103 AUTHORIZING CONTRACT 2022-C1 FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND LOOKFIRST TECHNOLOGY, LLC FOR OPERATING SYSTEM AND COMPUTER HARDWARE MAINTENANCE SUPPORT IN THE AMOUNT OF \$16,050.10.
- 2.) RESOLUTION 2021-104 AUTHORIZING CONTRACT 2022-C2 FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND HARRIS COMPUTER SYSTEMS FOR PROFESSIONAL APPLICATION SOFTWARE SUPPORT IN THE AMOUNT OF \$22,159.92.
- 3.) RESOLUTION 2021-105 AUTHORIZING CONTRACT 2022-C3 FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND KYOCERA DOCUMENT SOLUTIONS NEW YORK METRO, INC. FOR IMAGING SYSTEM SOFTWARE ONSITE MAINTENANCE SUPPORT IN THE AMOUNT OF \$6,817.50.

D. POLYMER:

RESOLUTION 2021-106, AUTHORIZING THE AWARD OF CONTRACT TO COYNE CHEMICAL COMPANY IN THE AMOUNT OF \$15,954.04 FOR 5,953 POUNDS OF BASF ZETAG 7563 POLYMER.

E. 139 ELIZABETH STREET:

RESOLUTION 2021-107, AUTHORIZING THE AWARD OF CONTRACT TO TED DOLCI INC. IN THE AMOUNT OF \$11,069.50 FOR REPAIR TO SEWER LATERAL IN STREET AREA, APPROXIMATELY 5FT DEEP, AND RESURFACING OF ROADWAY AT 139 ELIZABETH STREET.

F. INTERIOR PAINT/FLOORING:

RESOLUTION 2021-108, AUTHORIZING THE AWARD OF CONTRACT TO LL CARPENTRY, LLC IN THE AMOUNT OF \$20,000.00. INTERIOR PAINTING OF ALL ROOMS INSIDE THE ADMINISTRATION BUILDING EXCLUDING THE GARAGE. VINYL PLANK FLOORING INSTALLATION TO REPLACE ALL WALL-TO-WALL CARPETING.

G. EQUIPMENT DISPOSAL:

RESOLUTION 2021-109, AUTHORIZING THE REMOVAL AND DISPOSAL OF 1 METTLER BALANCE, MODEL H31AR.

9. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Monthly development meeting with Township Construction and Planning Officers and City of Bordentown Water Utility officials will take place December 21, 2021.
- 2.) Pomona Development Group S-4 approval for CVS Pharmacy, connection fees in the amount of \$29,296 were received and connection approval was issued.
- 3.) Dunns Mill Industrial S-1, S-2, S-3 approval for a 208,000 square foot warehouse to be constructed on the corner of Route 130 and Dunns Mill Road. United States Environmental Protection Agency waiver was received December 9, 2021.
- 4.) Notice of Public Hearing Bordentown Township Planning Board; Old York Road Industrial Properties, LLC seeks preliminary and final major subdivision approval to develop 2 proposed warehouses of 311,300 square feet and 79,500 square feet; Block 131, Lots 1, 2, and 4.02, located on Route 206N and Old York Road near Ahern Rentals.
- 5.) Notice of Public Hearing Bordentown Township Planning Board; 1 Frederick Court seeks approval for bulk variance relief to construct a 6 foot privacy fence.
- 6.) Received notification that an application for New Jersey Department of Environmental Protection Letter of Interpretation Line Verification was submitted for the project known as Gerard's Riverview, a senior affordable housing project to be constructed near the Quick Chek at Bordentown Waterfront.
- 7.) Received notification that an application for New Jersey Department of Environmental Protection Letter of Interpretation Line Verification was submitted for Lot 24, Block 27 located on the corner of Taft Ave, and New Jersey Ave.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: December, 20 Hours
- 2.) Administrative Office: December, 15 Hours

Monthly financial report

B. SOLICITOR

C. ENGINEER

10. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

11. RESOLUTION 2021-110 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. YES
12. RECONVENING OF MEETING.
13. ADDITIONAL MATTERS FOR DISCUSSION.

14. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD **TUESDAY**,
JANUARY 18, 2022, TO BE HELD AT CARSLAKE COMMUNITY CENTER.