

**RESOLUTION 2021-77**

**BORDENTOWN SEWERAGE AUTHORITY**  
**COUNTY OF BURLINGTON**

**RESOLUTION OF THE BORDENTOWN SEWERAGE  
AUTHORITY, IN THE COUNTY OF BURLINGTON,  
STATE OF NEW JERSEY AUTHORIZING THE  
AUTHORITY'S PARTICIPATION IN A BILLER  
AGREEMENT WITH INVOICE CLOUD FOR THE  
AUTHORITY'S ACCEPTANCE OF ELECTRONIC  
PAYMENTS**

**WHEREAS**, Invoice Cloud ("IC") has proposed to the Bordentown Sewerage Authority ("Authority") a suite of services that will allow the Authority to offer online payment processing in a securely hosted real-time environment; and

**WHEREAS**, the Authority's customers will be able to locate, view and print bills or invoices and payment records online and pay using credit cards, debit cards, and electronic checks; and

**WHEREAS**, the Authority has reviewed the various agreements provided by IC and evaluated the benefits that will be offered to the Authority's customers in connection with its biller agreement; and

**WHEREAS**, the Authority wishes through this resolution to memorialize its participation with IC to allow for the payment of its fees and rates by credit cards, debit cards, and electronic checks.

**NOW, THEREFORE, BE IS RESOLVED**, by the Board Members of the Bordentown Sewerage Authority, in the County of Burlington, State of New Jersey that:

1. The Authority hereby authorizes and agrees to enter into an agreement with Invoice Cloud consistent with the Agreement attached hereto and further authorizes the payment of fees to Invoice Cloud as set forth in the attached agreement.
2. The Authority's Executive Director is hereby authorized to execute the Invoice Cloud Biller Agreement for the suite of services as well as a biller order form and statement of work that will benefit the rate payers of the Bordentown Sewerage Authority.
3. The Authority's Executive Director and Administrative Manager are hereby further authorized to undertake any and all necessary actions to insure the payment processing suite of services as proposed by Invoice Cloud is fully implemented.
4. Any and all resolutions inconsistent with this resolution are hereby repealed to the extent of such inconsistencies.

**RECORDED VOTE:      Yay   Nay   Abstain   Absent**

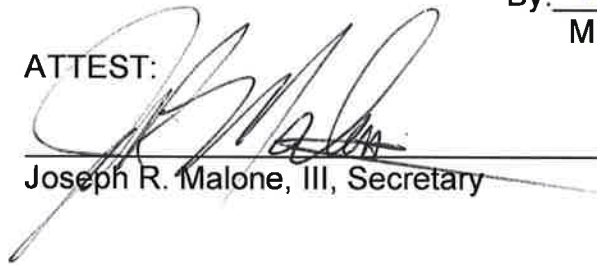
M. Ellen Gulbinsky  
James E. Lynch, Jr.  
Leonard de Groot  
Joseph R. Malone, III  
Aneka Miller  
Heather Cheesman

Date of adoption: September 20, 2021

THE BORDENTOWN SEWERAGE AUTHORITY

By: M. Ellen Gulbinsky  
M. Ellen Gulbinsky, Chairwoman

ATTEST:

  
\_\_\_\_\_  
Joseph R. Malone, III, Secretary

# 3 Pricing

**Table 2. Customer Engagement, Electronic Bill Presentment and Payment Pricing.** Pricing based on 1,990 bills per month and \$176 average credit card payment.

Service Description	Fee
<b>Integration, Deployment and Training</b> NOTE: Includes integration with your billing system(s)	<del>\$5,000</del> <b>WAIVED</b>
<b>Account Access</b> – monthly access to branded Customer and Biller Portals – includes unlimited Administrative Users. NOTE: The monthly access fee covers maintenance, support, upgrades, and full access to the Invoice Cloud service for the biller and its customers	<del>\$100</del> <b>WAIVED</b>
<b>Help Desk Support and Marketing</b> – access to Invoice Cloud Help Desk, client services team, and marketing support to help you achieve the industry’s highest payment and paperless adoption.	<b>No Charge</b>
<b>Paperless Billing</b> – per paperless bill per cycle NOTE: Only when paper is suppressed, and a paper invoice is not mailed.	<b>\$0.40</b>
<b>Electronic Payment Fees – Convenience Fee</b>	
<b>Credit / Debit Cards</b> – Visa, MasterCard and Discover, American Express, Apple/Google Pay, Venmo/PayPal – Fee per transaction – Paid by Payers.	<b>2.95%</b>
<b>E-Check / ACH</b> – per transaction	<b>\$1.95</b>
<b>Miscellaneous Fees</b>	
Credit Card Chargeback	<b>\$15</b>
ACH Reject	<b>\$15</b>
<b>IVR (Optional)</b>	
<b>Inbound</b> -- Per Call (Payment Only)	<b>\$0.95</b>
<b>Point-of-Sale Card Readers (Optional)</b>	
<b>Encrypted Card Readers</b> for counter payments – monthly rental per unit	<b>\$15</b>
<b>CheckFreePay -- Cash Payments @ Retail Location (Optional)</b>	
Paid by Payer -- per transaction	<b>\$2.50</b>
<b>Online Bank Direct – Online Bank Payment Consolidation (Optional)</b>	
Per Transaction Fee	<b>\$0.50</b>
OBD Monthly Access Fee	<b>\$50</b>

# THE BORDENTOWN SEWERAGE AUTHORITY QUOTATION RECORD FORM

Upgrade of the BSA electronic payment software platform

**PROJECT**

SAAS - Software as a service - Acceptance of electronic payments and processing of

**ITEM OR SERVICE:**

bank issued checks with OBD-Online Bank Direct and payment by phone with IVR-Interactive Voice Response; PCI compliance, and interface with utility billing software, both for customer

If not awarded to low use and automatic posting of electronic payments to utility account.

Current Software: Municipay - Authority cost is zero. Payment processing fees are passed to the customer.

Visa Mastercard Amex - 2.45% with a \$3.00 minimum. Echeck \$1.50 flat rate. There is no current integration to the Utility software. Staff posts all payments to system manually.

1. Vendor : MyOnlineBill

Price: SETUP: \$3,000.00 (one-time fee) RECURRING MONTHLY FEES: \$400.00/month flat rate

Special Terms: PER TRANSACTION FEE: \$0.25 per transaction \$0.12 per minute (phone payments)

Solicited By: PER BANK CHECK \$0.33 per check and PO BOX fee est \$400.00 per year

Email       Fax       Phone       In Person       Internet

2. Vendor: Paymentus

Price: Zero set up fees; Charge \$0.20 per customer message via phone, email or text notifications.

Special Terms: Transaction fee for the customer is \$3.95 flat rate across all payment types (Visa MC Disc Paypal Venmo, Amazon Pay, IVR and Web

Solicited By: Has partial integration with utility billing software

Email       Fax       Phone       In Person       Internet

3. Vendor: Municipay -- NO QUOTE

Municipay is the Authority's current provider. There are not any upgrades available for other payment types or integration with the utility billing software.

Solicited By:

Email       Fax       Phone       In Person       Internet

4. Vendor: Invoice Cloud

BSA FEES: Monthly fee \$50.00; Each paperless account \$0.40 per billing cycle; Pay by phone is \$0.95 per call; Cost per bank check \$0.50; Chargback \$15.00; ACH reject \$15.00.

CUSTOMER FEES: convenience fee 2.95% for VISA, MC, Disc, AMEX, Apple Pay, Google Pay, Venmo, Paypal; \$1.95 per Echeck. Partnered with current utility billing software.

Email       Fax       Phone       In Person       Internet

AWARDED TO:

PRICE:

TERMS :

SPECIAL COMMENTS:

PURCHASE ORDER #

SOLICITATION PERFORMED BY:

DATE

(SIGNATURE) \_\_\_\_\_