

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
September 20, 2021

DATE: September 20, 2021, 6:00pm CARSLAKE COMMUNITY CENTER

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 8, 2021.

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|---------------|---------|--------|----------------|---------|---------------|
| 4. Roll Call: | | | | | |
| | Present | Absent | | Present | Absent |
| | _____ | _____ | Mrs. Gulbinsky | _____ | _____ |
| | _____ | _____ | Mr. Lynch | _____ | _____ |
| | _____ | _____ | Mr. de Groot | _____ | _____ |
| | _____ | _____ | Mr. Malone | _____ | _____ |
| | _____ | _____ | Mrs. Miller | | |
| | _____ | _____ | Ms. Cheesman | | |
| | | | | | Mr. Redwood |
| | | | | | Mrs. Kwelty |
| | | | | | Mr. Coleman |
| | | | | | Mr. Czekanski |

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE AUGUST 16, 2021 REGULAR SESSION MEETING (___AS SUBMITTED), (___AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF THE AUGUST 16, 2021 EXECUTIVE SESSION MEETING (___AS SUBMITTED), (___AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 2, 2021 SPECIAL MEETING (___AS SUBMITTED), (___AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 2, 2021 EXECUTIVE SESSION MEETING (___AS SUBMITTED), (___AS CORRECTED).

6. RESOLUTION 2021-68, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF SEPTEMBER IN THE AMOUNT OF \$272,163.25 OF WHICH \$144,064.31 IS A PAYROLL TRANSFER, AND \$32,833.80 IS A CAPITAL EXPENSE.

7. RESOLUTION 2021-69, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF SEPTEMBER IN THE AMOUNT OF \$3,357.50.

8. RESOLUTION 2021-70, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$96.16.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. RENEWAL OF MEMBERSHIP IN NJUAJIF:

RESOLUTION 2021-71 AUTHORIZING THE AUTHORITY'S MEMBERSHIP RENEWAL IN THE NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND FOR A THREE YEAR PERIOD COMMENCING ON JANUARY 1, 2022.

B. AWARD OF CHEMICAL CONTRACTS:

RESOLUTION 2021-72 AWARDED CONTRACT 2021-C17, MISCELLANEOUS CHEMICALS FOR A TERM OF TWO YEARS TO UNIVAR USA, INC., EACH FOR SPECIFIC CHEMICALS AS FOLLOWS:

ITEM 1: LIQUID INORGANIC SULFUR DIOXIDE (1 TON CONTAINERS), MAXIMUM OF 14 CONTAINERS PER YEAR TO UNIVAR USA, INC. FOR THE BID PRICE OF \$63.50 PER ONE HUNDRED POUNDS FOR A TOTAL PRICE OF \$17,780.00 PER YEAR, FOR A TOTAL MAXIMUM CONTRACT AMOUNT OF \$35,560.00;

ITEM 2: SODIUM HYPOCHLORITE (1,000 GALLON TANK TRUCK DELIVERY), MAXIMUM OF 12,000 GALLONS PER YEAR TO UNIVAR USA, INC. FOR THE BID PRICE OF \$1.35 PER GALLON FOR A TOTAL PRICE OF \$16,200.00 PER YEAR, FOR A TOTAL MAXIMUM CONTRACT AMOUNT OF \$32,400.00;

ITEM 3: DENSE SODA ASH (MINIMUM 40,000 TO MAXIMUM 50,000 POUND BULK DELIVERIES), MAXIMUM OF 600,000 POUNDS PER YEAR TO DUBOIS CHEMICALS, INC. FOR THE BID PRICE OF \$23.50 PER ONE HUNDRED POUNDS FOR A TOTAL PRICE OF \$141,000.00 PER YEAR, FOR A TOTAL MAXIMUM CONTRACT AMOUNT OF \$282,000.00;

ITEM 4: LIQUID AMMONIUM SULFATE (1 TOTE PER DELIVERY), ESTIMATED AMOUNT OF 1,650 GALLONS PER YEAR TO MAIN POOL & CHEMICAL COMPANY, INC. FOR THE BID PRICE OF \$3.43 PER GALLON FOR A TOTAL PRICE OF \$5,659.50 PER YEAR, FOR A TOTAL MAXIMUM CONTRACT AMOUNT OF \$11,319.00.

C. 119 ELIZABETH STREET:

RESOLUTION 2021-73, AUTHORIZING THE AWARD OF CONTRACT TO TED DOLCI, INC. IN THE AMOUNT OF \$14,589.35 FOR 119 ELIZABETH STREET SEWER LATERAL REPAIR.

D. MILE HOLLOW PUMP REPAIR:

RESOLUTION 2021-74, AUTHORIZING THE AWARD OF CONTRACT TO PUMPING SERVICES INC. IN THE AMOUNT OF \$17,590.00 FOR MILE HOLLOW PUMP STATION PUMP #1 REPAIR, INSTALLATION OF RECONDITIONED PUMP, AND INSTALLATION OF MINI-CAS.

E. STORM DRAIN REPAIR:

RESOLUTION 2021-75, AUTHORIZING THE AWARD OF CONTRACT TO WOOLSTON CONSTRUCTION COMPANY, INC. IN THE AMOUNT OF \$17,679.50 FOR REMOVAL AND REPLACEMENT OF TWO STORM DRAIN INLETS, ROADWAY RESURFACING, AND 6" UNDERDRAIN REPAIR IN THE BSA PLANT DRIVEWAY.

F. JET VAC EMERGENCY:

RESOLUTION 2021-76, AUTHORIZING THE AWARD OF EMERGENCY CONTRACT IN THE AMOUNT OF \$14,369.18 FOR THE REPAIR OF THE AUTHORITY'S 1992 FORD JET VAC AND THE RENTAL OF A TRAILER MOUNTED JET MACHINE FOR ONE MONTH:

- | | |
|-------------------------------|------------|
| a. VACUUM SALES, INC. | \$6,869.18 |
| b. ROCK RENTAL EQUIPMENT, LLC | \$7,500.00 |

G. ELECTRONIC PAYMENTS UPGRADE:

RESOLUTION 2021-77, AUTHORIZING THE AUTHORITY'S PARTICIPATION IN A BILLER AGREEMENT WITH INVOICE CLOUD FOR THE AUTHORITY'S ACCEPTANCE OF ELECTRONIC PAYMENTS.

H. FINANCIAL ITEMS FOR DISCUSSION:

- 1.) INFORMAL BUDGET INTRODUCTION, NO VOTE REQUIRED. THE AUTHORITY'S 2021 (DECEMBER 1, 2021 – NOVEMBER 30, 2022) OPERATING AND CAPITAL BUDGETS.
- 2.) RATE DISCUSSION

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Monthly development meeting with Township Construction and Planning Officers and City of Bordentown Water Utility officials took place September 17, 2021.
- 2.) Notice an application for Letter of Interpretation has been submitted to NJ Department of Environmental Protection by RPS Bordentown, LLC for Block 128.01, Lot 9, known as Hart property, 946 Farnsworth Avenue.
- 3.) Notice an extension for Letter of Interpretation has been submitted to NJ Department of Environmental Protection by RPS Bordentown, LLC for Block 128.01, Lots 10, 29, 30.01, 30.02, 32.01, 32.02 & 35, vacant land adjacent to Authority treatment plant from Authority driveway to Route 130 to the 295 ramp.
- 4.) Notice an application for Point Breeze Apartments, LLC located 710 Route 206, Block 56 Lot 1.03, to demolish and remove the existing swimming pool and replace it with a clubhouse facility.
- 5.) Notice an application has been submitted to The Bordentown Township Planning Board for Bulk Variance to install a 6' privacy fence at 1 Frederick Court, Bordentown, NJ 08505.

- 6.) Notice an application for Letter of Interpretation has been submitted to NJ Department of Environmental Protection by Johnson Development Associates, Inc. for 2540-2496 Old York Road, Bordentown, NJ 08505 on Block 131 Lots 1, 2 & 4.02,

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: September, 20 Hours
2.) Administrative Office: September, 15 Hours

Monthly financial report

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2021-78 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY.
13. RECONVENING OF MEETING.
14. ADDITIONAL MATTERS FOR DISCUSSION.
15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, OCTOBER 18, 2021, TO BE HELD AT CARSLAKE COMMUNITY CENTER.