

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
June 21, 2021

DATE: June 21, 2021, 6:00pm CARSLAKE COMMUNITY CENTER

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 8, 2021.

4. Roll Call:
- | Present | Absent | | Present | Absent | |
|----------|--------|----------------|----------|----------|---------------|
| <u>X</u> | _____ | Mrs. Gulbinsky | <u>X</u> | _____ | Mr. Redwood |
| <u>X</u> | _____ | Mr. Lynch | <u>X</u> | _____ | Mrs. Kwelty |
| <u>X</u> | _____ | Mr. de Groot | _____ | <u>X</u> | Mr. Coleman |
| <u>X</u> | _____ | Mr. Malone | <u>X</u> | _____ | Mr. Czekanski |
| <u>X</u> | _____ | Mrs. Miller | | | |
| <u>X</u> | _____ | Ms. Cheesman | | | |

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE MAY 17, 2021 REGULAR SESSION MEETING (XAS SUBMITTED), (___AS CORRECTED).

6. RESOLUTION 2021-37, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF JUNE IN THE AMOUNT OF \$210,115.10 OF WHICH \$107,151.80 IS A PAYROLL TRANSFER, AND \$5,704.71 IS A CAPITAL EXPENSE.

7. RESOLUTION 2021-38, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF JUNE IN THE AMOUNT OF \$4,597.25.

8. RESOLUTION 2021-39, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$22.61.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. ZIGMONT F. TARGONSKI:

RESOLUTION 2021-24, MEMORIALIZING THE CONTRIBUTIONS OF ZIGMONT F. TARGONSKI THROUGHOUT HIS 35 YEARS OF PUBLIC SERVICE.

B. SALARY RESOLUTION:

RESOLUTION 2021-40, APPROVING THE AUTHORITY'S SALARIES AS OF JULY 1, 2021.

C. INFORMATION TECHNOLOGY UPGRADES:

RESOLUTION 2021-41, AUTHORIZING THE AWARD OF CONTRACT TO LOOKFIRST TECHNOLOGY LLC IN THE AMOUNT OF \$15,469.90 FOR THE FOLLOWING PROJECTS:

1. A REDESIGN AND UPGRADE OF THE AUTHORITY'S WEBSITE
www.bordentownsa.org; \$5,649.99.
2. COMPUTER UPGRADES FOR FOUR WORKSTATIONS; \$7,299.91
3. WINDOWS SERVER 2019 SOFTWARE UPGRADE; \$2,520.00

D. AWARD OF CONTRACTS:

1. RESOLUTION 2021-42, AUTHORIZING THE AWARD OF CONTRACT TO WOOLSTON CONSTRUCTION IN THE AMOUNT OF \$26,181.00 FOR THE REMOVAL AND REPLACEMENT OF STORM DRAIN INLETS LOCATED IN THE PLANT DRIVEWAY.
2. RESOLUTION 2021-43, AUTHORIZING THE AWARD OF CONTRACT TO GE MECHANICAL IN AN AMOUNT NOT TO EXCEED \$8,439.00 FOR DUCT WORK REPAIR OVER SODA ASH DAY HOPPERS IN BUIDLING B3.

E. INVESTORS BANK DEPOSITORY RESOLUTION:

RESOLUTION 2021-44, APPROVING AUTHORIZED PERSONS TO MAKE CHANGES TO AUTHORITY ACCOUNTS HELD BY DESIGNATED DEPOSITORY INVESTORS BANK.

F. DEFERRED CONNECTION FEE AGREEMENT:

RESOLUTION 2021-45, APPROVING A DEFERRED CONNECTION FEE AGREEMENT BETWEEN THE AUTHORITY AND RISING SUN MEADOWS, LLC FOR THE RESIDENTIAL DEVELOPMENT KNOWN AS RISING SUN MEADOWS.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Monthly development meeting with Township Construction and Planning Officers and City of Bordentown Water Utility officials will take place June 24, 2021.
- 2.) Sewer use permit issued to Eventide 130, LLC for the connection of 56 Route 130, an existing commercial business previously served by a cesspool. Connection fee in the amount of \$9,918 was realized as revenue.

- 3.) Notice of Public Hearing City of Bordentown Zoning and Planning board, 18 West Street seeking site plan amendment to include an addition of 163 square feet on the second floor of the existing structure.
- 4.) Notice of Public Hearing City of Bordentown Zoning board, 22 ½ Thompson Street seeking variance to construct 77 square foot, two-story addition at rear yard.
- 5.) Notice of Public Hearing City of Bordentown Planning board, 1357 Ann Street, LLC seeking preliminary and final subdivision approval to create four separate building lots to construct four townhomes on the lot known as 5 Ann Street.
- 6.) Notice of Public Hearing Township of Bordentown Planning board, 1784 Capital Holdings, LLC seeking preliminary and final site plan approval for the construction of 106,053 square foot self-storage facility adjacent to Tractor Supply Store.
- 7.) Notice of Public Hearing Township of Bordentown Planning board, Pioneer Technology, INC seeking sign variance for 201 Old York Road warehouse.
- 8.) Notice of Public Hearing Township of Bordentown Planning board, SKM Investments, LLC seeking use variance approval for 18-22 Route 130, an existing pool design store.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: June, 25 Hours
- 2.) Administrative Office: June, 15 Hours

Admin office is reviewing online payment upgrade options.
 Water Shutoff moratorium officially lifted July 1, 2021, with a mandatory grace period through December 31, 2021 to give customers time to apply for assistance.
 Monthly financial report

B. SOLICITOR

C. ENGINEER

10. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

11. RESOLUTION 2021-46 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. - YES -

12. RECONVENING OF MEETING.

13. ADDITIONAL MATTERS FOR DISCUSSION.

14. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, JULY 19, 2021, TO BE HELD AT CARSLAKE COMMUNITY CENTER.