

**AGENDA**  
**BORDENTOWN SEWERAGE AUTHORITY**  
**April 19, 2021**

DATE: April 19, 2021, 6:00pm CARSLAKE COMMUNITY CENTER

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 8, 2021.

4. Roll Call:

Present      Absent

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mrs. Gulbinsky
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Lynch
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. de Groot
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Malone
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Mrs. Miller

Present      Absent

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Redwood
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mrs. Kwelty
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Coleman
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Czekanski

5. MINUTES:

1.) MOTION TO APPROVE THE MINUTES OF THE MARCH 15, 2021 REGULAR SESSION MEETING (☒ AS SUBMITTED), (☐ AS CORRECTED).

2.) MOTION TO APPROVE THE MINUTES OF THE MARCH 15, 2021 EXECUTIVE SESSION MEETING (☒ AS SUBMITTED), (☐ AS CORRECTED).

6. RESOLUTION 2021-26, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF APRIL IN THE AMOUNT OF \$332,722.83 OF WHICH \$144,066.65 IS A PAYROLL TRANSFER, AND \$12,220.00 IS A CAPITAL EXPENSE.

7. RESOLUTION 2021-27, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF APRIL IN THE AMOUNT OF \$23,981.25.

8. RESOLUTION 2021-28, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$1,410.90.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. DOMESTIC VIOLENCE POLICY FOR PUBLIC EMPLOYERS:

RESOLUTION 2021-29, AUTHORIZING THE ADOPTION OF A DOMESTIC VIOLENCE POLICY

**B. ANNUAL SUPPORT CONTRACT FOR IMAGING SOFTWARE:**

RESOLUTION 2021-30 AUTHORIZING THE 2021 AGREEMENT (CONTRACT 2021-C13) FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND KYOCERA DOCUMENT SOLUTIONS NEW YORK METRO, INC. FOR IMAGING SYSTEM SOFTWARE ONSITE MAINTENANCE SUPPORT IN THE AMOUNT OF \$6,750.00.

**C. AMENDMENT TO DEVELOPER AGREEMENT:**

RESOLUTION 2021-31 AUTHORIZING THE FORM OF AN AMENDMENT TO A MUNICIPAL DEVELOPER'S AGREEMENT BETWEEN THE AUTHORITY AND RISING SUN MEADOWS.

**10. PROFESSIONAL REPORTS:**

**A. EXECUTIVE DIRECTOR**

**OPEN SEWER CONNECTION ACCOUNTS:**

- 1.) Monthly development with Township Construction and Planning Officers and City of Bordentown Water Utility officials took place April 16, 2021.
- 2.) 348 Farnsworth Avenue – All fines paid in full.
- 3.) Sewer use permit issued to NJ Homes for the construction of 210 Lafayette Street, a single family home. Connection fee in the amount of \$9,766 was realized as revenue.
- 4.) Development meeting scheduled with Bordentown Estates LLC, the new owners of the Ocean Spray property April 19, 2021.
- 5.) Notice of Public Hearing Township of Bordentown Planning Board, applicant 1784 Capital Holdings LLC applied for preliminary and final site plan approval with variances for a proposed self-storage facility to be constructed near the Tractor Supply on Route 130 and Rising Sun Road.
- 6.) Application for letter of interpretation was submitted to NJ Department of Environmental Protection by Accupay Inc for property known as 1029 Route 206. Vacant land across Route 206 from Wisdom Diner.
- 7.) Escrow refund in the amount of \$2,415.00 for the Tractor Supply store.
- 8.) Florence Township responded to sewer service call with their jet machine, a letter of thanks was sent to Florence Township Administrator

**DEVELOPER ESCROW AND PROJECT TIME:**

- 1.) Executive Director: April, 20 Hours
- 2.) Administrative Office: April, 10 Hours

Financial disclosure filing is due date has been extended from April 30, 2021 to June 30, 2021

Monthly financial report

**B. SOLICITOR**

**C. ENGINEER**

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2021-32 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. -NO-

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, MAY 17, 2021 TO BE HELD AT CARSLAKE COMMUNITY CENTER.