

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
February 16, 2021

DATE: February 16, 2021, 6:00pm CARSLAKE COMMUNITY CENTER

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on January 13, 2021.

4. BOARD MEMBER APPOINTMENTS:

OATH OF OFFICE TO LEONARD J. DE GROOT
OATH OF OFFICE TO ZIGMONT F. TARGONSKI

5. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	_____	Mr. Lynch	<u>X</u>	_____	Mr. Redwood
<u>X</u>	_____	Mrs. Gulbinsky	<u>X</u>	_____	Mrs. Kwelty
<u>X</u>	_____	Mr. de Groot	<u>X</u>	_____	Mr. Coleman
<u>X</u>	_____	Mr. Malone	<u>X</u>	_____	Mr. Czekanski arrived 6:20pm
<u>X</u>	_____	Mrs. Miller			
_____	<u>X</u>	Mr. Targonski			

6. REORGANIZATION:

- A. NOMINATION OF OFFICERS.
- B. VOTE FOR SLATE OF OFFICERS.
- C. MEETING DATES, RESOLUTION 2021-07 DESIGNATING THE MEETING DATES ESTABLISHED AT REORGANIZATION AND APPOINTMENT OF OFFICIAL NEWSPAPERS.
- D. ADOPTION OF LATEST EDITION OF ROBERT'S RULES OF ORDER AS PARLIAMENTARY GUIDE.
- E. AGREEMENT TO CONTINUE WITH AUTHORITY'S RULES AND REGULATIONS.

7. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE JANUARY 19, 2021 REGULAR SESSION MEETING (~~X~~ AS SUBMITTED), (AS CORRECTED).

8. RESOLUTION 2021-08, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$288,656.75 OF WHICH \$104,913.15 IS A PAYROLL TRANSFER, AND \$27,390.00 IS A CAPITAL EXPENSE.

9. RESOLUTION 2021-09, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$4,579.05.

10. RESOLUTION 2021-10, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$2,064,185.08.

11. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. APPOINTMENT OF PROFESSIONALS:

(1) RESOLUTION 2021-11, APPROVING CONTRACT 2021-C6, APPOINTING MICHAEL HOLT OF HOLT MCNALLY & ASSOCIATES AS AUDITOR FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2021.

(2) RESOLUTION 2021-12, APPROVING CONTRACT 2021-C7, APPOINTING THE LAW OFFICES OF RAYMOND, COLEMAN, & HEINOLD, LLP AS GENERAL COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2021.

(3) RESOLUTION 2021-13, APPROVING CONTRACT 2021-C8, APPOINTING REMINGTON & VERNICK ENGINEERS AS CONSULTING ENGINEER FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2021.

(4) RESOLUTION 2021-14, APPROVING CONTRACT 2021-C9, APPOINTING MALAMUT & ASSOCIATES, LLC. AS BOND COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2021.

B. RISK MANAGEMENT AND INSURANCE CONSULTANT:

RESOLUTION 2021-15, AUTHORIZING CONTRACT 2021-C10 FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH EJA/CAPACITY INSURANCE AGENCY, LLC AS RISK MANAGEMENT AND INSURANCE CONSULTANT FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2021.

C. DRIVER SUBSTANCE ABUSE AND ALCOHOL MISUSE TESTING:

RESOLUTION 2021-16, AUTHORIZING CONTRACT 2021-C11 FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH INTERSTATE MOBILE CARE, INC, FOR DRIVER SUBSTANCE ABUSE AND ALCOHOL MISUSE TESTING FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2021.

D. FINANCIAL ADVISOR:

RESOLUTION 2021-17, AUTHORIZING CONTRACT 2021-C12 FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH ACACIA FINANCIAL GROUP, INC. AS FINANCIAL ADVISOR FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2021.

E. EQUIPMENT DESTRUCTION:

RESOLUTION 2021-18, AUTHORIZING THE DESTRUCTION OF UNUSABLE OPERATIONS EQUIPMENT.

F. PRIMARY SLUDGE VALVES AND ACTUATORS:

RESOLUTION 2021-19, APPROVING AWARD OF CONTRACT TO RARITAN VALVE AUTOMATION FOR REPLACEMENT OF TWO ELECTRIC ACTUATORS AND TWO PLUG VALVES FOR PS2 PRIMARY SLUDGE LINES IN THE AMOUNT OF \$10,287.00

12. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Monthly in-person development meeting with Township Construction and Planning Officers and City of Bordentown Water Utility officials has been cancelled. The Authority's report with current activity was emailed to all.
- 2.) 348 Farnsworth Avenue – All sewer rents were paid in full on 12/28/2020, the first installment payment of \$5,000 was deposited February 1, 2021, and all improvements have been completed by Champion Contracting.
- 3.) New Jersey Home Construction, approval of S-4 application and connection approval issued to Bordentown City for single family home 210 Lafayette St.
- 4.) Treatment Works Approval (TWA) No. 20-0476 received January 20, 2021 for The Point Luxury Apartments.
- 5.) Township of Bordentown Planning Board application for preliminary and final site plan approval for a 208,000 square foot warehouse facility located on and in between Dunns Mill and Rising Sun Roads and a subdivision of the property for the construction of a Connector Road to be constructed by Township of Bordentown.

220 ELIZABETH STREET

Homeowner proposal to fortify existing orangeburg sewer lateral with resin lining

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: February, 15 Hours
- 2.) Administrative Office: February, 12 Hours

2020 audit process began January 25, 2021

Monthly financial report

B. SOLICITOR

C. ENGINEER

13. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

14. RESOLUTION 2021-20 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. - NO -

15. RECONVENING OF MEETING.

16. ADDITIONAL MATTERS FOR DISCUSSION.

17. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, MARCH 15, 2021.