

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
March 15, 2021

DATE: March 15, 2021, 6:00pm CARSLAKE COMMUNITY CENTER

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on March 8, 2021.

4. Moment of Silence

5. Roll Call:

Present	Absent		Present	Absent	
<u> x </u>	<u> </u>	Mr. Lynch	<u> x </u>	<u> </u>	Mr. Redwood
<u> x </u>	<u> </u>	Mrs. Gulbinsky	<u> x </u>	<u> </u>	Mrs. Kwelty
<u> x </u>	<u> </u>	Mr. de Groot	<u> x </u>	<u> </u>	Mr. Coleman
<u> x </u>	<u> </u>	Mr. Malone	<u> x </u>	<u> </u>	Mr. Czekanski
<u> x </u>	<u> </u>	Mrs. Miller			

6. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 16, 2021 REGULAR SESSION MEETING (x AS SUBMITTED), (AS CORRECTED).

7. RESOLUTION 2021-20, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF MARCH IN THE AMOUNT OF \$370,699.05 OF WHICH \$226,775.97 IS A PAYROLL TRANSFER, AND \$56,963.00 IS A CAPITAL EXPENSE.

8. RESOLUTION 2021-21, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF MARCH IN THE AMOUNT OF \$13,723.75.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. DIGITAL IMAGING SOFTWARE UPGRADE:

RESOLUTION 2021-22, AUTHORIZING THE AWARD OF A PROPRIETARY CONTRACT TO KYOCERA DOCUMENT SOLUTIONS NEW YORK, INC FOR THE UPGRADE OF APPLICATION XTENDER IMAGING SOFTWARE IN THE AMOUNT OF \$6,500.00.

B. COPIER LEASE:

RESOLUTION 2021-23, APPROVING THE LEASE OF CANON MODEL C357if UNDER STATE CONTRACT NUMBER A40462-G2075 IN AN AMOUNT NOT TO EXCEED \$2,400 PER YEAR FOR 60 MONTHS.

C. Resolution 2021-24, to honor Zigmont F. Targonski

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Monthly development update was emailed to Township Construction and Planning Officers and City of Bordentown Water Utility officials.
- 2.) 348 Farnsworth Avenue – All sewer rents were paid in full on 12/28/2020, the first and second installment payments of \$5,000 have been received, and all improvements have been completed by Champion Contracting.
- 3.) Treatment Works Approval (TWA) No. 21-0053 received March 11, 2021 for the Crystal Lake Pump Station upgrades to be completed by Rising Sun Meadows.
- 4.) Notice of application for Freshwater Wetlands General Permit 2 will be submitted to New Jersey Department of Environmental Protection by Colonial Pipeline Company for their existing right of way located in Bordentown Township in the wooded area behind the Mile Hollow pump station.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: March, 10 Hours
- 2.) Administrative Office: March, 10 Hours

Monthly financial report

B. SOLICITOR

C. ENGINEER

13. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

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14. RESOLUTION 2021-~~24~~ TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. -YES-

15. RECONVENING OF MEETING.

16. ADDITIONAL MATTERS FOR DISCUSSION.

17. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, APRIL 19, 2021.