

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
December 21, 2020

DATE: December 21, 2020, 6:00pm VIRTUAL

Dial in 1-877-568-4106; Access Code 864-551-301

From computer, tablet or smartphone. <https://global.gotomeeting.com/join/864551301>

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on December 14, 2020.

4. Roll Call:

Present Absent

<u>X</u>	_____	Mr. Lynch
<u>X</u>	_____	Mrs. Gulbinsky
<u>X</u>	_____	Mr. de Groot
<u>X</u>	_____	Mr. Malone
<u>X</u>	_____	Mrs. Miller
<u>X</u>	_____	Mr. Targonski

Present Absent

<u>X</u>	_____	Mr. Eustace
<u>X</u>	_____	Mr. Redwood
<u>X</u>	_____	Mrs. Kwelty
<u>X</u>	_____	Mr. Coleman
<u>X</u>	_____	Mr. Czekanski

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 16, 2020 REGULAR SESSION MEETING (XAS SUBMITTED), (___AS CORRECTED).

6. RESOLUTION 2020-96, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF DECEMBER IN THE AMOUNT OF \$267,663.70 OF WHICH \$112,349.21 IS A PAYROLL TRANSFER, AND \$31,855.75 IS A CAPITAL EXPENSE.

7. RESOLUTION 2020-97, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF DECEMBER IN THE AMOUNT OF \$10,471.30.

8. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. EMPLOYMENT AGREEMENT:

RESOLUTION 2020-98, APPROVING AN EMPLOYMENT AGREEMENT BETWEEN THE AUTHORITY AND THOMAS M. REDWOOD.

B. PUBLIC AGENCY COMPLIANCE OFFICER:

RESOLUTION 2020-99, AUTHORIZING THE DESIGNATION OF THOMAS M. REDWOOD AS THE PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE AUTHORITY.

C. SALARY RESOLUTION:

RESOLUTION 2020-100, APPROVING THE AUTHORITY'S SALARIES AS OF JANUARY 1, 2021.

D. ANTI-HARASSMENT POLICY:

RESOLUTION 2020-101, APPROVING THE RE-ADOPTION OF THE AUTHORITY'S ANTI-HARASSMENT POLICY.

E. CITY OF BORDENTOWN AGREEMENT:

RESOLUTION 2020-102 AUTHORIZING THE WATER CONSUMPTION REPORT AGREEMENT BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND THE CITY OF BORDENTOWN IN THE AMOUNT \$4,000.00 PER YEAR FOR THREE YEARS.

F. VEHICLE PURCHASE:

RESOLUTION 2020-103, APPROVING THE PURCHASE OF 2021 FORD F-250 SRW XL FOUR WHEEL DRIVE REGULAR CAB PICK UP TRUCK UNDER STATE CONTRACT #A88727 IN THE AMOUNT OF \$26,022.00.

G. PERFORMANCE GUARANTEE:

RESOLUTION 2020-104. AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE FOR THE PROJECT KNOWN AS OLD YORK BUSINESS PARK, TO EXETER 2473 OLD YORK, LLC WITH THE REQUIREMENT FOR A MAINTENANCE BOND.

H. AWARD OF EMERGENCY CONTRACT:

RESOLUTION 2020-105, AUTHORIZING THE AWARD OF EMERGENCY CONTRACT IN THE AMOUNT \$30,367.00 FOR EXCAVATION AND REPAIR, PUMPING SERVICES, AND TRAFFIC CONTROL TO REPAIR RUPTURED FORCE MAIN ON ROUTE 130 NORTH BETWEEN ADIRONDAK ROAD AND TACONIC ROAD NOVEMBER 15, 2020 AS FOLLOWS:

a. RTW CONSTRUCTION INC	\$ 24,320.00
b. ADVANCED TRAFFIC CONTROL	\$ 3,555.00
c. STATE ENVIRONMENTAL	\$ 2,492.00

I. AWARD OF CONTRACT:

RESOLUTION 2020-106, AUTHORIZING THE AWARD OF CONTRACT TO JWC ENVIRONMENTAL FOR BURLINGTON STREET PUMP STATION MUFFIN MONSTER MODEL 3005-0012, IN THE AMOUNT OF \$10,191.16.

J. AWARD OF CONTRACT:

RESOLUTION 2020-107, AUTHORIZING THE AWARD OF CONTRACT TO SURVIVOR FIRE & SAFETY CO., INC FOR REPAIRS TO FIRE ALARM AND FIRE SUPPRESSION SYSTEMS, IN THE AMOUNT OF \$9,195.00.

K. ANNUAL INFORMATION TECHNOLOGY CONTRACTS:

1. RESOLUTION 2020-108 AUTHORIZING THE 2021 AGREEMENT (CONTRACT 2021-C3) FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND LOOKFIRST TECHNOLOGY, LLC FOR OPERATING SYSTEM AND COMPUTER HARDWARE MAINTENANCE SUPPORT IN THE AMOUNT OF \$14,591.00.
2. RESOLUTION 2020-109 AUTHORIZING THE 2021 AGREEMENT (CONTRACT 2021-C4) FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND HARRIS COMPUTER SYSTEMS FOR PROFESSIONAL APPLICATION SOFTWARE SUPPORT IN THE AMOUNT OF \$21,004.66.

L. INVESTORS BANK DEPOSITORY RESOLUTION:

RESOLUTION 2020-110, APPROVING AUTHORIZED PERSONS TO MAKE CHANGES TO AUTHORITY ACCOUNTS HELD BY DESIGNATED DEPOSITORY INVESTORS BANK.

M. JIF FUND COMMISSIONER APPOINTMENT:

RESOLUTION 2020-111, AUTHORIZING THE APPOINTMENT OF THOMAS M. REDWOOD, EXECUTIVE DIRECTOR AS FUND COMMISSIONER TO REPRESENT BORDENTOWN SEWERAGE AUTHORITY MEMBERSHIP TO THE NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND.

N. AUTHORIZE CERTAIN ACTIONS TO EXECUTIVE DIRECTOR:

RESOLUTION 2020-112, AUTHORIZING THE EXECUTIVE DIRECTOR TO PERFORM AND APPROVE CERTAIN ACTIONS AND APPOINTING ANOTHER STAFF MEMBER IN HIS ABSENCE.

9. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Monthly in-person development meeting with Township Construction and Planning Officers and City of Bordentown Water Utility officials has been postponed. The Authority's report with current activity was emailed to all.
- 2.) 348 Farnsworth Avenue – Mr. Coleman will provide an update to the board.
- 3.) Exeter 2473 Old York LLC received sewer use permit for Building 1 of the Old York Business Park project. Connection fee of \$730,235.00 was realized as revenue.

- 4.) LBA XXXI LLC received sewer use permit for the warehouse known as Interchange 7 Business Park, previously known as the Prince Property. Connection fee of \$237,804.00 was realized as revenue.
- 5.) Eventide 130, LLC having an address of 56 Route 130 South, approval of S-1, S-2, and S-3 applications.
- 6.) New Jersey Department of Environmental Protection adopted application from Rising Sun Meadows for inclusion in the Tri-County Water Quality Management Plan. Rising Sun Meadows is a residential development for 59 townhomes, a clubhouse, and 168 apartments, Block 138.01, Lots 42 & 43.
- 7.) Flood Hazard Area Verification Permit; Application submitted by Active Acquisitions OY, LLC for Block 701, Lot 2.01 and Block 1, Lot 5.02, having an address of 228 Old York Road, known as Old York Country Club.
- 8.) Letter of interpretation and a freshwater wetlands general permit 6 application will be submitted to New Jersey Department of Environmental Protection by First Industrial Acquisition II, LLC for a proposed industrial building located on Dunns Mill Road, Rising Sun Road, and US 130.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director and Assistant Executive Director: December, 25 Hours
- 2.) Administrative Office: December, 12 Hours

OPERATIONS

David J. Kennedy, who is an experienced S-4, C-4 Operator, has submitted his resume and required wages to perform as the Authority's NJDEP backup operator.

Monthly financial report

B. SOLICITOR

C. ENGINEER

10. RETIREMENT OF RICHARD D. EUSTACE

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2020-115 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. - NO-

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD TUESDAY, JANUARY 19, 2020.