

**AGENDA**  
**BORDENTOWN SEWERAGE AUTHORITY**  
**October 19, 2020**

DATE: October 19, 2020, 6:00pm CARSLAKE COMMUNITY CENTER

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on September 28, 2020.

4. Roll Call:
- | Present       | Absent        |                | Present      | Absent        |               |
|---------------|---------------|----------------|--------------|---------------|---------------|
| <u>  x  </u>  | <u>      </u> | Mr. Lynch      | <u>  x  </u> | <u>      </u> | Mr. Eustace   |
| <u>  x  </u>  | <u>      </u> | Mrs. Gulbinsky | <u>  x  </u> | <u>      </u> | Mr. Redwood   |
| <u>      </u> | <u>  x  </u>  | Mr. de Groot   | <u>  x  </u> | <u>      </u> | Mrs. Kwelty   |
| <u>  x  </u>  | <u>      </u> | Mr. Malone     | <u>  x  </u> | <u>      </u> | Mr. Coleman   |
| <u>      </u> | <u>  x  </u>  | Mrs. Miller    | <u>  x  </u> | <u>      </u> | Mr. Czekanski |
| <u>  x  </u>  | <u>      </u> | Mr. Targonski  |              |               |               |

5. MINUTES:

MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 21, 2020 REGULAR SESSION MEETING (x AS SUBMITTED), (   AS CORRECTED).

6. RESOLUTION 2020-76, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF OCTOBER IN THE AMOUNT OF \$232,916.72 OF WHICH \$111,752.79 IS A PAYROLL TRANSFER, AND \$29,436.73 IS A CAPITAL EXPENSE.

7. RESOLUTION 2020-77, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF OCTOBER IN THE AMOUNT OF \$7,295.75.

8. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. BUDGET ADOPTION:

RESOLUTION 2020-78, ADOPTING THE AUTHORITY'S APPROVED 2020 BUDGET (DECEMBER 1, 2020 – NOVEMBER 30, 2021).

B. RENEWAL & REPLACEMENT FUND:

RESOLUTION 2020-79, AUTHORIZING AN INCREASE IN THE REQUIRED BALANCE OF THE RENEWAL & REPLACEMENT FUND FROM \$600,000 TO \$650,000 EFFECTIVE DECEMBER 1, 2020.

C. PERFORMANCE GUARANTEE RELEASE:

RESOLUTION 2020-80, AUTHORIZING THE RELEASE OF PERFORMANCE BOND FOR BORDENTOWN SENIOR HOUSING TO VOLUNTEERS OF AMERICA DELAWARE VALLEY.

D. AWARD OF CONTRACT:

RESOLUTION 2020-81, AUTHORIZING THE AWARD OF CONTRACT TO EASTERN ENVIRONMENTAL CONTRACTORS, INC. FOR REPLACEMENT NETZCH PROGRESSIVE CAVITY PUMP, MODEL NE90A IN THE AMOUNT OF \$24,940.00.

E. AWARD OF CONTRACT:

RESOLUTION 2020-82, AUTHORIZING THE AWARD OF CONTRACT TO RTW CONSTRUCTION, INC. FOR REMOVAL AND REPLACEMENT OF 4 MANHOLE CASTINGS AND COVERS GEORGETOWN ROAD (COUNTY ROAD 545) IN THE AMOUNT OF \$14,000.00.

F. DESTRUCTION OF COMPUTER EQUIPMENT:

RESOLUTION 2020-83, AUTHORIZING DESTRUCTION AND PROPER DISPOSAL OF THE AUTHORITY'S UNUSABLE COMPUTER EQUIPMENT.

G. DESTRUCTION OF DOCUMENTS:

RESOLUTION 2019-84, APPROVING THE DESTRUCTION OF DOCUMENTS AS APPROVED BY DIVISION OF ARCHIVES AND RECORDS MANAGEMENT IN ACCORDANCE WITH THE PROVISION OF THE NEW JERSEY DESTRUCTION OF PUBLIC RECORDS LAW.

9. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Monthly Development Meeting with Township Construction and Planning Officers has been postponed until November.
- 2.) 348 Farnsworth Avenue stormwater relocation is still incomplete. The fines have accumulated to \$62,800.00 as of 09/30/2020.
- 3.) Refund Escrow in the amount of \$5,000 to Bordentown Waterfront Community for Phase II. All land has been sold to Bordentown Township.
- 4.) 206 Bordentown Urban Renewal LLC, known as Nissim property and Reserve at Crosswicks; Connection fees received in the amount of \$30,989.00 for the Clubhouse and \$198,360.00 for building #4, and connection approvals issued to Bordentown Township.
- 5.) Team Campus Phase II, LLC residential development known as The Point Luxury Apartments at Borden's Crossing, S-1 and S-2 approval.

- 6.) Notice of Public Hearing Bordentown Township Planning Board; Interchange 7 Business Park, previously known as Prince Property, seeking variance relief for signage placement.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director and Assistant Executive Director: October 35 Hours
- 2.) Administrative Office: October, 21 Hours

OPERATIONS ITEMS:

- 1.) Bauer Gen Systems has provided written notification that they are unable to provide Emergency Generator Preventative Maintenance as per Resolution 2020-16. The Authority will solicit quotes for a new contract award.
- 2.) Plumsted Municipal Utilities Authority anticipates wastewater hauling will begin in January 2021 as the first home currently under construction will be completed. The PMUA treatment plant construction is anticipated to be completed June 2021.
- 3.) 139 Elizabeth Street complained of storm sewer odor. While there is no obvious leak, the lateral connection, which is installed through the storm sewer main, will be improved by Bordentown Sewerage Authority staff, along with City of Bordentown Public Works Department for the cost of time and materials.

FINANCIAL ITEMS:

1. Arbitrage Calculation through November 30, 2019 completed, no amount due
2. Standard & Poor's rating issued October 7, 2020; BBB/Stable
3. October 2020 sewer billing for school district accounts were charged units based on gallons used (1 unit for every 18,000 gallons or part thereof) instead of population (1 unit for every 20 people) as the school buildings have been empty due to Covid-19.
4. Monthly financial report

B. SOLICITOR

C. ENGINEER

10. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

11. RESOLUTION 2020-85 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. -NOT NEEDED-

12. RECONVENING OF MEETING.

13. ADDITIONAL MATTERS FOR DISCUSSION.

14. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD MONDAY, NOVEMBER 16, 2020.