

**RESOLUTION 2020-19**

**AUTHORIZING THE AWARD  
OF A PROPRIETARY CONTRACT  
WITH AN ESTIMATED COST BETWEEN \$6,000.00 AND \$40,000.00  
WITHOUT PUBLIC ADVERTISING FOR BIDS**

WHEREAS, the "Local Public Contracts Law" provides that except for contracts which require the performance of professional services, all contracts or agreements that are less than the bid threshold but are fifteen percent (15%) or more of that amount, two competitive quotations, whenever practicable, shall be solicited by the contracting agent, and the contract shall be awarded to the vendor whose response is the most advantageous, price and other factors considered; and

WHEREAS, N.J.S.A. 40A:11-13(d) provides that if the goods or services to be provided or performed are proprietary, such goods or services may be purchased if the resolution so indicates and the special need for such proprietary goods or services is directly related to the performance, completion or undertaking of the purpose for which the contract is awarded; and

WHEREAS, the Bordentown Sewerage Authority has solicited the following competitive quotations:

<u>BIDDER</u>	<u>PRICE</u>
<b>Remington &amp; Vernick Engineers</b>	<b>\$14,600.00</b>

for the proprietary goods or services set forth below:

**Construction management services related to contract awarded to Patriot Roofing for the replacement of multiple roofs for Black's Creek Wastewater Treatment Plant. Building B2, Building PS2, Building EB-1, and Building B4.**

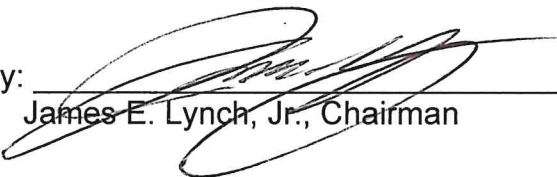
which the Authority has determined are directly related to the performance, completion or undertaking of the project for the following reasons:

**To provide the Authority construction administration services including setup and chair of on-site pre-construction meeting, review of shop drawings, periodic on-site inspection to assure manufacturer warranty, and review and recommendation of payment requests as related to the roof replacement for multiple buildings.**

WHEREAS, a certificate of availability of funds has been provided by the designated certifying finance officer and is attached hereto.

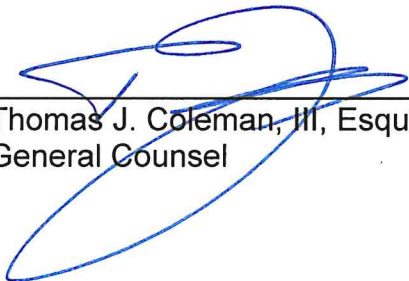
NOW, THEREFORE, BE IT RESOLVED, this 18<sup>th</sup> day of February, 2020, that the aforesaid contract for the proprietary services described above be and the same is hereby awarded to: **Remington & Vernick Engineers not to exceed the amount of \$14,600.00.**

THE BORDENTOWN SEWERAGE AUTHORITY

By:   
James E. Lynch, Jr., Chairman

Attest:   
Joseph R. Malone, III, Secretary

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

  
Thomas J. Coleman, III, Esquire  
General Counsel

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, Elizabeth J. Kwelty, Administrative Manager and Certifying Finance Officer of The Bordentown Sewerage Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C. 5:34-5.1 et seq.), that there are available adequate funds for the following proposed contract:

CONTRACT: Construction management services related to contract awarded to Patriot Roofing for the replacement of roofs for multiple buildings at Black's Creek Wastewater Treatment Plant. Building B2, Building PS2, Building EB-1, and Building B4.

CONTRACTOR: Remington & Vernick Engineers

CONTRACT AMOUNT: \$14,600.00

BUDGETARY LINE ITEM: 02-004-7610

I certify that the same funds have not been certified as available for more than one pending contract.

2/18/2020

Date

  
\_\_\_\_\_  
Elizabeth J. Kwelty  
Certifying Finance Officer

February 12, 2020

Mr. Richard D. Eustace, Executive Director  
Bordentown Sewerage Authority (BSA)  
954 Farnsworth Avenue  
P.O. Box 396  
Bordentown, NJ 08505

**RE: Bordentown Sewerage Authority  
Blacks Creek WWTP  
Multiple Building (B2; PS2; EB-1; B4) Roof Replacements  
Proposal for Construction Administration Phase Services**

Dear Mr. Eustace:

With the expected award of the roofing contract at the February 2020 Authority Board meeting this proposal is being provided as a continuation of services on that contract. Under the design proposal our services end upon endorsement of the Remington & Vernick Engineer's prepared contract agreement by both the contractor and the Authority. For a successful project Remington & Vernick Engineers proposes the following construction administration services:

1. Schedule & chair on-site pre-construction meeting.
2. Review project shop drawings for compliance to specifications.
3. Provide periodic, 6-15 hours per week, on-site inspection of roof construction activities to verify compliance with the contract documents. Coordinate activities with roof material supplier to assure roof warranty will be provided. More frequent site visits are required at the beginning of the field work to inspect the subsurface after the existing roofing materials are removed. Once each new roof is installed there is a period of non-activity when the wall coping is being manufactured. Once the coping is delivered our personnel will resume inspection responsibilities to monitor the installation.
4. Provide construction administration services including review and recommendation of payment requests.

Remington & Vernick Engineers' proposed fee for providing the construction administrative phase services identified above will be a not to exceed fee as follows.

Construction Management	\$ 14,600.00
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Should you have any questions, please do not hesitate to contact our office.

Sincerely  
**REMINGTON, VERNICK & ARANGO ENGINEERS**  
By

Edward Vernick P.E., C.M.E.  
President

cc: Richard Czekanski, P.E.