

**AGENDA**  
**BORDENTOWN SEWERAGE AUTHORITY**  
**December 16, 2019**

DATE: December 16, 2019 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2019.

4. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	_____	Mrs. Gulbinsky	<u>X</u>	_____	Mr. Eustace
<u>X</u>	_____	Mr. Lynch	<u>X</u>	_____	Mrs. Kwelty
<u>X</u>	_____	Mr. Malone	<u>X</u>	_____	Mr. Coleman
<u>X</u>	_____	Mr. de Groot	<u>X</u>	_____	Mr. Czekanski (arrived 6:12pm)
<u>X</u>	_____	Mrs. Miller			
<u>X</u>	_____	Mr. Targonski			

5. MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 18, 2019 REGULAR SESSION MEETING (XAS SUBMITTED), (  AS CORRECTED).

6. RESOLUTION 2019-103, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF DECEMBER IN THE AMOUNT OF \$161,257.26 OF WHICH \$109,673.92 IS A PAYROLL TRANSFER, AND \$2,304.83 IS A CAPITAL EXPENSE.

7. RESOLUTION 2019-104, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF DECEMBER IN THE AMOUNT OF \$9,614.37.

8. RESOLUTION 2019-105, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$50.87.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. PUBLIC AGENCY COMPLIANCE OFFICER:

RESOLUTION 2019-106, AUTHORIZING THE DESIGNATION OF RICHARD D. EUSTACE AS THE PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE AUTHORITY.

B. ANNUAL INFORMATION TECHNOLOGY CONTRACTS:

RESOLUTION 2019-107 AUTHORIZING THE 2020 AGREEMENT (CONTRACT 2020-C1) FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND LOOKFIRST TECHNOLOGY, LLC FOR OPERATING SYSTEM AND COMPUTER HARDWARE MAINTENANCE SUPPORT IN THE AMOUNT OF \$13,896.00.

RESOLUTION 2019-108 AUTHORIZING THE 2020 AGREEMENT (CONTRACT 2020-C2) FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND HARRIS COMPUTER SYSTEMS FOR PROFESSIONAL APPLICATION SOFTWARE SUPPORT IN THE AMOUNT OF \$19,909.63.

RESOLUTION 2019-109 AUTHORIZING THE 2020 AGREEMENT (CONTRACT 2020-C3) FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND KYOCERA DOCUMENT SOLUTIONS NEW YORK METRO, INC. FOR IMAGING SYSTEM SOFTWARE ONSITE MAINTENANCE SUPPORT IN THE AMOUNT OF \$6,750.00.

C. SALARY RESOLUTION:

RESOLUTION 2019-110, APPROVING THE AUTHORITY'S SALARIES AS OF JANUARY 1, 2020.

D. ANTI-HARASSMENT POLICY:

RESOLUTION 2019-111, APPROVING THE RE-ADOPTION OF THE AUTHORITY'S ANTI-HARASSMENT POLICY.

E. VEHICLE PURCHASE:

RESOLUTION 2019-112, APPROVING THE PURCHASE OF 2020 FORD F-250 SRW XL FOUR WHEEL DRIVE PICK UP TRUCK UNDER STATE CONTRACT #A88727 IN THE AMOUNT OF \$25,424.00.

F. 237 ROUTE 130 CONVENIENCE LLC (WAWA):

1. RESOLUTION 2019-113, AUTHORIZING THE DELIVERY OF \$78,128.00 OF CONNECTION FEE ESCROW TO 237 ROUTE 130 CONVENIENCE LLC FOR THE CONNECTION OF WAWA FOOD MARKET AND FUELING STATIONS.
2. RESOLUTION 2019-114, APPROVING THE RELEASE OF A PERFORMANCE GUARANTEE TO 237 ROUTE 130 CONVENIENCE LLC WITHOUT THE REQUIREMENT OF A MAINTENANCE GUARANTEE

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Monthly Development Meeting with Township Construction and Planning Officers took place December 13, 2019.
- 2.) 348 Farnsworth Avenue stormwater relocation is still incomplete. The fines have accumulated to \$36,000.00 as of 11/30/2019. Monthly sewer account notices are mailed to the owner.
- 3.) Sewer use permit issued to Matrix Development Group for 201 Old York Road, \$910,859.00 was realized as revenue.
- 4.) Sewer use permit issued to 237 Route 130 Convenience LLC for Wawa Food Market and Fueling Station, of the received connection fee in the amount of \$154,496.00, \$76,368 to be realized as revenue and \$78,128 to be returned per resolution 2019-113.
- 5.) Conditional approval of S-1 and approval of S-2 for Nissim On-Site System
- 6.) Notice of Public Hearing; Township of Bordentown Zoning Board; Outfront Media, LLC application for billboard approval.
- 7.) Notice of Public Hearing; Township of Bordentown Planning Board; 191 Bordentown, LLC proposal to purchase Sportmen's Center property and move the Stony Brook Sew and Vac business to 69 Route 130.
- 8.) Notice of Public Hearing; Township of Bordentown Planning Board; Jimmy's Fireside Grill application for preliminary and final site plan approval for additions to the restaurant.
- 9.) State of New Jersey Department of Environmental Protection; NJDOT Bordentown Training Facility submitted application for a Flood Hazard Area Individual Permit and Freshwater Wetlands General Permit for proposed improvements to the Bordentown Training Facility.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: December, 40 Hours
- 2.) Administrative Office: December, 20 Hours

Monthly financial report

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2019-115 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. -NO-

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS  
TUESDAY, JANUARY 21, 2020  
CARSLAKE COMMUNITY CENTER, 207 CROSSWICKS STREET.