

**RESOLUTION 2019-102**

**AUTHORIZING THE AWARD  
OF A PROPRIETARY CONTRACT  
WITH AN ESTIMATED COST BETWEEN \$6,000.00 AND \$40,000.00  
WITHOUT PUBLIC ADVERTISING FOR BIDS**

WHEREAS, the "Local Public Contracts Law" provides that except for contracts which require the performance of professional services, all contracts or agreements that are less than the bid threshold but are fifteen percent (15%) or more of that amount, two competitive quotations, whenever practicable, shall be solicited by the contracting agent, and the contract shall be awarded to the vendor whose response is the most advantageous, price and other factors considered; and

WHEREAS, N.J.S.A. 40A:11-13(d) provides that if the goods or services to be provided or performed are proprietary, such goods or services may be purchased if the resolution so indicates and the special need for such proprietary goods or services is directly related to the performance, completion or undertaking of the purpose for which the contract is awarded; and

WHEREAS, the Bordentown Sewerage Authority has solicited the following competitive quotations:

<u>BIDDER</u>	<u>PRICE</u>
<b>Remington &amp; Vernick Engineers</b>	<b>\$18,700.00</b>

for the proprietary goods or services set forth below:

**Multiple building roof replacement design, including preparation of plans and specifications, advertisement, bid review, and contract generation services.**

which the Authority has determined are directly related to the performance, completion or undertaking of the project for the following reasons:

**To provide the Authority design and advertisement services for the replacement of multiple building roofs at the wastewater treatment plant site. Building B2, Building PS2, Building EB-1, and Building B4**

WHEREAS, a certificate of availability of funds has been provided by the designated certifying finance officer and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED, this 18<sup>th</sup> day of November, 2019, that the aforesaid contract for the proprietary services described above be and the same is hereby awarded to: **Remington & Vernick Engineers not to exceed the amount of \$18,700.00.**

THE BORDENTOWN SEWERAGE AUTHORITY

By: M. Ellen Gulbinsky  
M. Ellen Gulbinsky, Chairwoman

Attest:

Joseph R. Malone, III  
Joseph R. Malone, III, Secretary

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

Thomas J. Coleman, III  
Thomas J. Coleman, III, Esquire  
General Counsel

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, Richard D. Eustace, Executive Director and Certifying Finance Officer of The Bordentown Sewerage Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C. 5:34-5.1 et seq.), that there are available adequate funds for the following proposed contract:

CONTRACT: Design, Advertisement, Bid Review, and Contract Generation services related to the replacement of multiple building roofs; Building B2, PS2, EB-1 & B4

CONTRACTOR: Remington & Vernick Engineers

CONTRACT AMOUNT: \$18,700.00

BUDGETARY LINE ITEM: 02-004-7610

I certify that the same funds have not been certified as available for more than one pending contract.

11/18/19

Date



Richard D. Eustace  
Richard D. Eustace  
Certifying Finance Officer



November 15, 2019

Mr. Richard D. Eustace, Executive Director  
Bordentown Sewerage Authority (BSA)  
954 Farnsworth Avenue, P.O. Box 396  
Bordentown, NJ 08505

**RE: Bordentown Sewerage Authority  
Blacks Creek WWTP  
Multiple Building Roof Replacement  
Proposal for Design and Advertisement Phase Services**

Dear Mr. Eustace:

Remington & Vernick Engineers (RVE) is providing the following scope of work for replacement of multiple building roofs at the wastewater treatment plant site. The building roofs being upgraded are as follows:

- Building B2: Screen and Grit Facility: "L" shaped building with dimensions of 49' by 26' and 22' 8" by 25' 1" or approximately 1,843 square feet.
- Building PS2: Primary Sludge and Scum Pumping Station: 33' by 25' or approximately 825 square feet.
- Building EB-1: Sludge Thickener Building: Approximate equivalent dimensions are 80' by 70' or approximately 5,600 square feet.
- Building B4: Chlorine and Sulfur Dioxide Building: 53' by 41' or approximately 2,173 square feet.

These are all flat roof surfaces that will be upgraded per the recommendations of the Garland Industrial Company representative. The Chlorine and Sulfur Dioxide Building possesses an overhang whose cross section may vary from the standard.

Rain gutter system replacement will be included on a building by building basis.

Remington & Vernick Engineers' design services will include the preparation of plans and specifications in order to provide complete roofing systems replacement as noted in the scope of work in this correspondence.



The following list provides a summary of the project scope for the design/advertisement/bidding engineering services.

1. Obtain initial building design drawings from both the Authority and our records.
2. Perform a site visit to verify existing conditions.
3. Sample and test for asbestos material within the existing roofing systems. Typically, three (3) samples per building is considered representative.
4. Prepare project plans and specifications detailing the proposed removal and replacement of the roofing system. Include provisions instructing the contractor where materials must be stored in order not to unexpectedly inhibit Authority vehicle movement.
5. Prepare construction estimate for the proposed removal and replacement of the roofing systems.
6. Project advertisement on or about December 19, 2019 for January 10, 2020 bid opening.
7. Review submitted bids; provide bid summary for Authority award consideration.
8. Generate and process contracts.

A proposal for construction administration services will be provided at a later date. Remington & Vernick Engineers' proposed fee for providing the design/advertisement/bid review/contract generation services as noted above shall be a not to exceed amount as listed below. Asbestos materials may be present in the original plant building roofing systems, but all four buildings will be sampled. Fee request below includes the sampling and lab testing fees. If asbestos is found an allowance for extra design work to describe its removal will be utilized. If no asbestos material is identified the allowance will not be utilized.

➤ Design and advertisement/bidding/contract phases	\$ 17,400.00
➤ Allowance for Incorporating any Identified Asbestos Removal into the Bid Documents	<u>\$ 1,300.00</u>
Total Fee Request	\$ 18,700.00

Should you have any questions, please do not hesitate to contact Richard Czekanski in our Haddonfield office.

Sincerely

**REMINGTON & VERNICK ENGINEERS**

By 

Edward Vernick P.E., C.M.E.  
President

cc: Richard Czekanski, P.E.  
Kenneth C. Ressler, P.E.  
Jacqueline Trovato, P.E.  
Kim Charlesworth