

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
November 18, 2019

DATE: November 18, 2019 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2019.

4. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	___	Mrs. Gulbinsky	<u>X</u>	___	Mr. Eustace
<u>X</u>	___	Mr. Lynch	<u>X</u>	___	Mrs. Kwelty
<u>X</u>	___	Mr. Malone	<u>X</u>	___	Mr. Coleman
<u>X</u>	___	Mr. de Groot	<u>X</u>	___	Mr. Czekanski
<u>X</u>	___	Mrs. Miller			
<u>X</u>	___	Mr. Targonski			

5. MINUTES:

1.) MOTION TO APPROVE THE MINUTES OF THE OCTOBER 21, 2019 REGULAR SESSION MEETING (XAS SUBMITTED), (___AS CORRECTED).

2.) MOTION TO APPROVED THE MINUTES OF THE OCTOBER 21, 2019 EXECUTIVE SESSION MEETING (XAS SUBMITTED), (___AS CORRECTED).

6. RESOLUTION 2019-91, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF NOVEMBER IN THE AMOUNT OF \$199,584.91 OF WHICH \$107,895.45 IS A PAYROLL TRANSFER, AND \$9,000.00 IS A CAPITAL EXPENSE.

7. RESOLUTION 2019-92, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF NOVEMBER IN THE AMOUNT OF \$20,451.71.

8. RESOLUTION 2019-93, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$40.00.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. BUDGET YEAR ENDING NOVEMBER 30, 2019:

1. RESOLUTION 2019-94, AMENDING THE AUTHORITY'S 2018 OPERATING BUDGET (DECEMBER 1, 2018 – NOVEMBER 30, 2019), ADJUSTING SHORTAGES AND OVERAGES WITHIN BUDGET LINE ITEMS WITH NO CHANGE TO OVERALL BUDGET AMOUNT.
2. RESOLUTION 2019-95, AMENDING THE AUTHORITY'S 2018 CAPITAL BUDGET (DECEMBER 1, 2018 – NOVEMBER 30, 2019), ADJUSTING SHORTAGES AND OVERAGES WITHIN BUDGET LINE ITEMS WITH NO CHANGE TO OVERALL BUDGET AMOUNT.

B. CERTIFYING FINANCE OFFICER:

RESOLUTION 2019-96, APPOINTING ELIZABETH KWELTY AS CERTIFYING FINANCE OFFICER.

C. CASH MANAGEMENT PLAN:

RESOLUTION 2019-97 ADOPTING THE BORDENTOWN SEWERAGE AUTHORITY'S CASH MANAGEMENT PLAN FOR FISCAL YEAR ENDING NOVEMBER 30, 2020.

D. AWARD OF CONTRACT:

RESOLUTION 2019-98, AUTHORIZING AWARD OF CONTRACT TO PYRZ WATER SUPPLY CO., INC. IN THE AMOUNT OF \$34,220.00 FOR THE PURCHASE AND START UP SERVICE FOR A POLYMER MAKE UP AND FEED SYSTEM.

E. PERFORMANCE BOND RELEASE:

RESOLUTION 2019-99, AUTHORIZING THE RELEASE OF PERFORMANCE BOND FOR MATRIX BORDENTOWN LOT 2, LLC WITH THE REQUIREMENT FOR A MAINTENANCE BOND.

F. RISING SUN MEADOWS, LLC (Rt 130 and Rising Sun Road):

RESOLUTION 2019-100, AUTHORIZING A DEVELOPERS AGREEMENT BETWEEN THE AUTHORITY AND RISING SUN MEADOWS, LLC.

G. LARKEN ASSOCIATES, LLC (Nissim Property):

RESOLUTION 2019-101, AUTHORIZING A DEVELOPERS AGREEMENT BETWEEN THE AUTHORITY AND LARKEN ASSOCIATES, LLC.

H. MULTIPLE BUILDING ROOF DESIGN:

RESOLUTION 2019-102, AUTHORIZING THE AWARD OF CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR DESIGN, ADVERTISEMENT, BID REVIEW, AND CONTRACT GENERATION SERVICES RELATED TO REPLACEMENT OF MULTIPLE BUILDING ROOFS, FOR A MAXIMUM VALUE OF \$18,700.00.

I. DISCUSSION OF REDEVELOPMENT CONNECTION FEE CREDITS

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Monthly Development Meeting with Township Construction and Planning Officers took place November 15, 2019.
- 2.) 348 Farnsworth Avenue stormwater relocation is still incomplete. The fines have accumulated to \$33,000.00 as of 10/31/2019. A certified letter was mailed November 8, 2019.
- 3.) Sewer use permit issued to First Industrial LP for building 2W of Central Crossings Business Park \$97,866.00 was realized as revenue
- 4.) Approval of S-4 and issuance of sewer connection permit to Exeter Property Group for Old York Business Park.
- 5.) Escrow refund in the amount of \$3,937.00 to GS Realty for Old York Business Park, now owned by Exeter.
- 6.) Escrow refund in the amount of \$3,600.00 to DCT Midline/Prologis for Interchange 7 warehouse having an address of 401 Rising Sun Road.
- 7.) Escrow refund in the amount of \$3,449.35 to DCT Midline/Prologis for force main and Rising Sun Pump Station improvements.
- 8.) Escrow refund in the amount of \$4,616.00 to Rising Star LLC for a proposed Holiday Inn Express which was not constructed.
- 9.) Notice of Public Hearing; Township of Bordentown Planning Board; Pomona Development Group, LLC application for preliminary and final site plan approval for CVS pharmacy and 9,000 SF mixed use building located Route 130 and Farnsworth Avenue adjacent to McDonalds property.
- 10.) Notice of Public Hearing; City of Bordentown Planning Board; PAGMA Properties, LLC application for site plan approval of three separate residential homes having addresses of 22 E Burlington St, 24 E Burlington St, and 401 Carpenter Street.
- 11.) Notice of Public Hearing; Bordentown Township Zoning Board; Crystal Splash Pools, LLC application for site plan approval to permit storage of fiberglass pools and equipment for pool installation, known as 25 & 29 Route 130.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: November, 30 Hours
- 2.) Administrative Office: November, 20 Hours

SHARED SERVICES:

A shared services agreement with Bordentown Township Fire Department will be presented at a future meeting. A concrete pit unused from the Culvert project on Orchard Road and Sylvan Glen will be placed on Authority property and will be maintained by and used for training by the Fire Department.

OPERATIONS ITEMS:

- 1.) All operations staff members will attend confined space training on November 20, 2019.
- 2.) Verizon copper wire line service termination

Monthly financial report

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2019-103 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. - NO -

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS
MONDAY, DECEMBER 16, 2019.