

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
September 16, 2019

DATE: September 16, 2019 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2019.

4. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	___	Mrs. Gulbinsky	<u>X</u>	___	Mr. Eustace
<u>X</u>	___	Mr. Lynch	<u>X</u>	___	Mrs. Kwelty
<u>X</u>	___	Mr. Malone	<u>X</u>	___	Mr. Coleman
<u>X</u>	___	Mr. de Groot	<u>X</u>	___	Mr. Czekanski
<u>X</u>	___	Mrs. Miller (arrived 6:22pm)			
<u>X</u>	___	Mr. Targonski			

5. RATE HEARING:

RESOLUTION 2019-71 APPROVING THE PROPOSED AMENDMENT TO THE RATE SCHEDULE, EFFECTIVE JANUARY 1, 2020.

6. MOTION TO APPROVE THE MINUTES OF THE AUGUST 19, 2019 REGULAR SESSION MEETING (X AS SUBMITTED), (___ AS CORRECTED).

7. RESOLUTION 2019-72, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF SEPTEMBER IN THE AMOUNT OF \$241,179.44 OF WHICH \$107,971.19 IS A PAYROLL TRANSFER, AND \$9,436.10 IS A CAPITAL EXPENSE.

8. RESOLUTION 2019-73, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF SEPTEMBER IN THE AMOUNT OF \$6,365.10.

9. RESOLUTION 2019-74, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$5.38.

10. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. PERFORMANCE GUARANTEE RELEASE:

- 1.) RESOLUTION 2019-75, AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEE FOR PHASE 2 OF THE RISING SUN ROAD FORCE MAIN AND PUMP STATION IMPROVEMENTS TO G.S. REALTY CORP.
- 2.) RESOLUTION 2019-76, AUTHORIZING THE RELEASE OF PERFORMANCE BOND FOR THE ADMINISTRATIVE ROOF REPLACEMENT TO ROBERT GANTER CONTRACTORS INC.

B. LARKEN ASSOCIATES - NISSIM PROPERTY:

RESOLUTION 2019-77, AUTHORIZING THE EXECUTIVE DIRECTOR OF THE BORDENTOWN SEWERAGE AUTHORITY TO SIGN THE ENDORSEMENT PORTION OF THE TREATMENT WORKS APPROVAL FOR LARKEN ASSOCIATES.

C. VOLUNTEERS OF AMERICA

RESOLUTION 2019-78, AUTHORIZING THE EXECUTIVE DIRECTOR OF THE BORDENTOWN SEWERAGE AUTHORITY TO SIGN THE ENDORSEMENT PORTION OF THE TREATMENT WORKS APPROVAL FOR VOLUNTEERS OF AMERICA OF DELAWARE VALLEY.

D. BUDGET INTRODUCTION:

RESOLUTION 2019-79, INTRODUCING THE AUTHORITY'S 2019 BUDGET (DECEMBER 1, 2019 – NOVEMBER 30, 2020)

E. SALARY RESOLUTION:

RESOLUTION 2019-80, AUTHORIZING AN HOURLY PAY INCREASE FOR ELIZABETH KWELTY FOR OBTAINING THE DIVISION OF LOCAL GOVERNMENT SERVICES CERTIFICATE, CERTIFIED MUNICIPAL FINANCE OFFICER.

11. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Monthly Development Meeting with Township Construction and Planning Officers took place September 13, 2019.
- 2.) 348 Farnsworth Avenue has not yet completed the stormwater relocation, the fines have accumulated to \$28,500.00 as of 9/16/2019.
- 3.) Public Notice; LBA RVI-Company XXXI, LLC application for an authorization under Freshwater Wetlands General Permit was submitted to NJ DEP for stormwater basin maintenance. Block 137.02, Lot 6 located at the intersection of Advantage Court and Rising Sun Road.

- 4.) Notice of Public Hearing; Township of Bordentown Planning Board; DCT Midline LLC application for amending preliminary and final site plan approval for additional façade or wall signs to the existing warehouse building. Known as 425 Rising Sun Road, Block 137.02, Lot 5.01.
- 5.) NJDEP received an application for letter of interpretation from Sharatan Properties, LLC regarding Block 17, Lot 10.02; 12 Route 130.
- 6.) BLB Trading; 40 and 42 Park Street townhomes; Sewer Use permits issued and \$11,818.00 connection fee realized as revenue.
- 7.) Bordentown Waterfront Phase II received all three treatment works approval extensions.
- 8.) Escrow refund in the amount of \$4,000 to BLB Trading for four townhomes known as #36, #38, #40, and #42 Park Street.
- 9.) Escrow refund in the amount of \$2,215.00 to Amboy Bank for Phase IV of Estates at Borden's Crossing
- 10.) Escrow refund in the amount of \$4,420.00 to Amboy Bank for Rising Sun Road pump station and force main improvements.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: September, 20 Hours
- 2.) Administrative Office: September, 15 Hours

OPERATIONS ITEMS:

- 1.) NJ DEP Incident Investigation Report regarding force main break July 24, 2019
- 2.) NJ DEP Compliance Evaluation and Assistance Inspection conducted July 17, 2019.
- 3.) Three individuals are signed up for Introduction to Water and Wastewater with the intention to obtain sewer licenses.

Monthly financial report

B. SOLICITOR

C. ENGINEER

12. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

13. RESOLUTION 2019-81 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. - YES -

14. RECONVENING OF MEETING.

15. ADDITIONAL MATTERS FOR DISCUSSION.

16. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS MONDAY, OCTOBER 21, 2019.