

**AGENDA**  
**BORDENTOWN SEWERAGE AUTHORITY**  
**July 15, 2019**

DATE: July 15, 2019 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2019.

4. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>		Mrs. Gulbinsky	<u>X</u>		Mr. Eustace
	<u>X</u>	Mr. Lynch	<u>X</u>		Mrs. Kwelty
<u>X</u>		Mr. Malone	<u>X</u>		Mr. Coleman
<u>X</u>		Mr. de Groot	<u>X</u>		Mr. Czekanski
<u>X</u>		Mrs. Miller			
<u>X</u>		Mr. Targonski			

5. MOTION TO APPROVE THE MINUTES OF THE JUNE 17, 2019 REGULAR SESSION MEETING (X AS SUBMITTED), (\_\_\_ AS CORRECTED).

MOTION TO APPROVE THE MINUTES OF THE JUNE 17, 2019 EXECUTIVE SESSION MEETING (X AS SUBMITTED), (\_\_\_ AS CORRECTED).

6. RESOLUTION 2019-56, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF JULY IN THE AMOUNT OF \$257,138.08, OF WHICH \$105,362.34 IS A PAYROLL TRANSFER, AND \$79,975.63 IS A CAPITAL EXPENSE.

7. RESOLUTION 2019-57, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF JULY IN THE AMOUNT OF \$12,885.76.

8. RESOLUTION 2019-58, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$152.32.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. SURRENDER ESCROW FUNDS

RESOLUTION 2019-59, AUTHORIZING THE DELIVERY OF \$3,611.00 DEVELOPER ESCROW POSTED BY ORLEANS HOMEBUILDERS TO THE STATE OF NEW JERSEY.

B. 2018 ANNUAL AUDIT REPORT:

PRESENTATION OF THE AUTHORITY'S 2018 ANNUAL AUDIT REPORT FROM AUDITOR BRIAN WALDRON, CPA, AUDIT MANAGER OF HOLMAN FRENIA ALLISON P.C.

C. SCHOLARSHIP DISCUSSION

DISCUSSION OF CHANGES TO CURRENT FORMAT OF SCHOLARSHIP APPLICATION AND DISCUSSION OF ADDING A THIRD SCHOLARSHIP AWARD TO VOCATIONAL STUDENTS.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) Monthly Development Meeting with Township Construction and Planning Officers has been cancelled for July, will reconvene in August.
- 2.) 348 Farnsworth Avenue hired a contractor to remove the stormwater from the sanitary sewer line on May 10, 2019. The work is not yet complete, the fines have accumulated to \$22,200.00 as of 7/15/2019.
- 3.) Escrow refund in the amount of \$4,915.00 to Exeter for Central Crossings Business Park Building #3.
- 4.) Escrow refund in the amount of \$3,537.11 to Quick Chek for convenience store.
- 5.) Notice of Public Hearing; Township of Bordentown Planning Board; Team Campus Phase II LLC application for preliminary and final site plan approval for the construction of two building totaling up to 92 two-bedroom age restricted apartment units.
- 6.) Notice of Public Hearing; Township of Bordentown Planning Board; DCT Midline LLC application additional façade signs for the 440,440 square foot warehouse located 425 Rising Sun Road.
- 7.) BLB Trading LLC; 38 East Park Street, Sewer Use permit issued and \$5,909.00 connection fee realized as revenue.
- 8.) Notice from NJ Department of Transportation; NJDOT Bordentown Training Facility is proposing renovations to three existing buildings, reconstruction of the entire developed yard, regrading activities, culvert replacement, and utility upgrades.
- 9.) Colonial Pipeline Company proposing routine inspection and maintenance work for pipeline near the New Jersey Turnpike in Bordentown Township.

DEVELOPER ESCROW AND PROJECT TIME:

- 1.) Executive Director: July, 30 Hours
- 2.) Administrative Office: July, 15 Hours

FINANCIAL MATTERS:

- 1.) Monthly financial report
- 2.) 2019 Rate Hearing for 2020 Rates Discussion

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2019-60 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. *.YES-*

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS  
MONDAY, AUGUST 19, 2019.