

RESOLUTION 2019-41

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT
WITH AN ESTIMATED COST BETWEEN \$6,000.00 AND \$40,000.00
WITHOUT PUBLIC ADVERTISING FOR BIDS

WHEREAS, the "Local Public Contracts Law" provides that except for contracts which require the performance of professional services, all contracts or agreements which do not require public advertising for bids and the estimated cost or price is between \$6,000.00 and \$40,000.00, two (2) or more competitive quotations as to cost or price, whenever practicable, shall be solicited by the contracting agent, and the contract or agreement shall be made with and awarded to the lowest responsible bidder; and

WHEREAS, The Bordentown Sewerage Authority has solicited from the following bidders the respective quotations as to price:

<u>BIDDER</u>	<u>PRICE</u>
Aztec Graphics	\$5,612.74
Philadelphia Business Forms Company	No Bid

for the following goods or services:

Uniform order of various brands and custom embroidery for all staff members.

WHEREAS, a Certificate of Availability of Funds has been provided by the designated certifying finance officer and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED, this 20th day of May, 2019, that contracts, be and the same are hereby awarded to:

Aztec Graphics, in the amount of \$5,612.74 for the goods or services described above.

Attest:



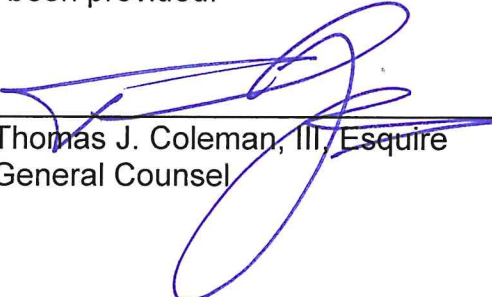
Joseph R. Malone, III, Secretary

THE BORDENTOWN SEWERAGE AUTHORITY

By: 

M. Ellen Gulbinsky, Chair

I have reviewed this Resolution and the Certificate of Availability of Funds and am satisfied that an appropriate Certificate of Availability has been provided.



Thomas J. Coleman, III, Esquire
General Counsel

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Richard D. Eustace, Executive Director and Certifying Finance Officer of The Bordentown Sewerage Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C. 5:34-5.1 et seq.), that there are available adequate funds for the following proposed contract:

CONTRACT: Uniforms for all staff members
CONTRACTOR: Aztec Graphics
CONTRACT AMOUNT: \$5,612.74
BUDGETARY LINE ITEMS: 01-003-684R

I certify that the same funds have not been certified as available for more than one pending contract.

05/20/2019

Date



Richard D. Eustace
Certifying Finance Officer

**THE BORDENTOWN SEWERAGE AUTHORITY
QUOTATION RECORD FORM**

PROJECT: Uniform Order for all staff members for 2019

ITEM OR SERVICE: Various brands of t-shirts, long sleeve t-shirts, sweatshirts, hooded
Sweatshirts, and polo shirts. Dickies work pants for operations staff members.

If not awarded to lowest price, explanation: _____

1. Vendor: Philadelphia Business Forms Company Price: No Bid

Special Terms: Sales Rep asked for uniform business. Was not able to provide a quote

For all requested items

Solicited By: Email Fax Phone In Person Internet

2. Vendor: Aztec Graphics Price: \$ 5,612.74

Special Terms: _____

Solicited By: Email Fax Phone In Person Internet

3. Vendor: _____ Price: _____

Special Terms: _____

Solicited By: Email Fax Phone In Person Internet

4. Vendor: _____ Price: _____

Special Terms: _____

Solicited By: Email Fax Phone In Person Internet

AWARDED TO: Aztec Graphics PRICE: \$5,612.74

TERMS: _____ SPECIAL COMMENTS: _____

PURCHASE ORDER # _____

SOLICITATION PERFORMED BY: Elizabeth Kwelty

Elizabeth Kwelty DATE: 5/7/2019

(SIGNATURE)

Elizabeth Kwelty

From: philaforms@aol.com
Sent: Tuesday, May 07, 2019 11:00 AM
To: Elizabeth Kwelty
Subject: Re: Uniform order for quotes.xlsx

Good Morning Elizabeth, Thank you for the opportunity to quote on your Uniform needs. As per our conversation today we have to No Bid this job.

I appreciate the request- Please consider us for the next opportunity you have.

Best Regards

Bob Maron
Philadelphia Business Forms Company

-----Original Message-----

From: Elizabeth Kwelty <ekwelty@bordentownsa.org>
To: 'philaforms@aol.com' <philaforms@aol.com>
Sent: Fri, Apr 26, 2019 1:49 pm
Subject: Uniform order for quotes.xlsx

Hello Bob,

Please see attached.

Thank you so much.

Elizabeth Kwelty
Administrative Manager
Bordentown Sewerage Authority
PO Box 396 | 954 Farnsworth Ave
Bordentown NJ 08505
Phone: 609-291-9105 | Fax: 609-291-9079

DO NOT EMAIL SEWER SERVICE REQUESTS - CALL 609-291-9105

Style #	Item Description	Quantity	Color	Size M	Size L	Size XL	Size 2XL	Size 3XL	Size 4XL
Sweatshirts:									
CT100614	Carhartt - Rain Defender - Full Zip Hooded	3	New Navy	1	1	1			
CT100615	Carhartt - Rain Defender - Hooded	1	New Navy						1
CT100617	Carhartt - Rain Defender - Mock Zip Hooded	3	New Navy	2	2	1			
F260	Hanes - 9.7 oz Ultimate Cotton Crewneck	11	Navy	2	6	3			
Right Chest Embroidered Names and Left Chest BSA Emb :		18							
Left Chest Bordertown Sewerage Authority Embroidery ONLY :		0	Total = 18						
T-shirts:									
H5590	Hanes - Tagless Short Sleeve Pocket Tee	25	Deep Royal	10		10	5		
H5596	Hanes - Tagless Long Sleeve Pocket Tee	11	Deep Royal	3		8			
7100	Bayside - 6.1 oz Short Sleeve Pocket Tee	9	Royal Blue			5		4	
8100	Bayside - 6.1 oz Long Sleeve Pocket Tee	7	Royal Blue			5		2	
CS401	Cornerstone - Short Sleeve Hi Viz Tee	23	Safety Yellow			14	2	2	5
CS409	Cornerstone - Long Sleeve Hi Viz Tee	11	Safety Yellow			2	2	2	5
Right Chest Embroidered Names and Left Chest BSA Emb :		86							
Left Chest Bordertown Sewerage Authority Embroidery ONLY :		0	Total = 86						
Polos:									
K500	Port Authority - Silk Touch Short Sleeve Polo	2	Royal			1	1		
K100LS	Port Authority - 60/40 Long Sleeve Polo	5	True Royal				2		
2814	Charles River - Womens Space Dye Polo	6	Royal	3		3			
2814	Charles River - Womens Space Dye Polo	5	Navy	3		2			
096	Tri-Mountain - Element Ltd. Short Sleeve Pocket Polo	10	Royal	5		5			
609	Tri-Mountain - Spartan Long Sleeve Pocket Polo	10	Royal	5		5			
Right Chest Embroidered Names and Left Chest BSA Emb :		0							
Left Chest Bordertown Sewerage Authority Embroidery ONLY :		38	Total = 38						
Coat/Bib:									
CTC003	Carhartt - Duck Traditional Coat	1	Brown						
CTR41	Carhartt - Duck Quilt Bib Coveralls		Brown						
Right Chest Embroidered Names and Left Chest BSA Emb :		0	Total = 0						
Left Chest Bordertown Sewerage Authority Embroidery ONLY :		0							
Pants:									
874	Dickies - Original Work Pant	8	Navy						Qty 5 - 42x30
LP700	Dickies - Flat Front Side Pocket	10	Navy						Qty 5 - 36X32
211-2272	Dickies - Industrial Multi-Use Pocket Pant	8	Navy						Qty 5 - 38x32
23-214	Dickies - Loose Fit Cargo Work Pant	3	Rinsed Dark Navy						
WP314	Dickies - Mens Relaxed Fit Cotton Flat Front Pant	5	Dark Navy						Qty 5 - 42x32
LP337	Dickies - Relaxed Fit Cargo Work Pant	7	Navy Blue						Qty 2 - 38x30
FP337	Dickies - Womens Relaxed Fit Straight Leg Cargo Pant	2	Navy						Qty 5 - 40x36
NO Embroidery : Blanks		43	Total = 43						

104 Total items get Left Chest and Right Chest Embroidery embroidered names
 38 Total items get Left Chest Embroidery Only

Left Chest Bordertown Sewerage Authority
 Right Chest first name

All white thread except for CornerStone high visibility which needs black thread.



AZTEC graphics

420 WHITEHEAD ROAD • HAMILTON, N.J. 08619

609-587-1000 • www.aztecgraphics.com

Order Approval: 19843

Date Ordered: 2/4/19
Req. Ship Date
In Hands By

Ordered By	Phone	Fax	Email
Elizabeth Kwelty	(609) 291-9105	(609) 291-9079	ekwelty@bordentownsa.org

BORDENTOWN SEWERAGE AUTHORITY
PO BOX 396
954 FARNSWORTH AVE
BORDENTOWN, NJ 08505

SHIP TO:
BORDENTOWN SEWERAGE AUTHORITY
PO BOX 396
954 FARNSWORTH AVE
BORDENTOWN, NJ 08505

Customer #	PO Number	Terms	Salesperson	Ship Method
3986	2019 Order		Viridiana Moreno	Customer Pick Up

Qty	Style #	Color	Description	Youth Adult	s S	m M	lg LG	xl XL	xs XXL	Other	Unit Price	Total Price
5	609	Royal Blue	Tri Mountain Spartan Men's Long Sleeve Polo				5				25.75	128.75
5	609_2X	Royal Blue	Tri Mountain Spartan Men's Long Sleeve Polo						5		27.75	138.75
5	096	Royal	Tri Mountain Element Short Sleeve Polo				5				20.75	103.75
5	096_2X	Royal Blue	Tri Mountain Element Short Sleeve Polo						5		22.75	113.75
1	K500	Royal	Port Authority Silk Touch Polo					1			18.50	18.50
1	K500_2x	Royal	Port Authority Silk Touch Polo						1		20.00	20.00
3	K100LS	TrueRoyal	Port Men's Core Classic Pique Polo				3				20.00	60.00
2	K100LS_2X	TrueRoyal	Port Men's Core Classic Pique Polo						2		22.00	44.00
5	2814	Navy	C River WOMEN'S SPACE DYE POLO			3		2			26.25	131.25
6	2814	Royal	C River WOMEN'S SPACE DYE POLO			3		3			26.25	157.50
^ Polos ^												
2	CT100614	New Navy	Carhartt Paxton Rain Defender Full Zip Hooded Sweatshirt			1		1			63.00	126.00
1	CT100614_2X	New Navy	Carhartt Paxton Rain Defender Full Zip Hooded Sweatshirt						1		65.00	65.00
1	CT100615_4X	New Navy	Carhartt® Rain Defender® Paxton Heavyweight Hooded Sweatshirt							1	60.50	60.50
2	CT100617	New Navy	Carhartt® Rain Defender® Paxton Heavyweight Hooded Zip Mock Sweatshirt					2			68.00	136.00
1	CT100617_3X	New Navy	Carhartt® Rain Defender® Paxton Heavyweight Hooded Zip Mock Sweatshirt							1	71.00	71.00
8	F260	Navy	Hanes Ultimate Cotton Crewneck Sweatshirt				2	6			21.50	172.00
3	F260_3x	Navy	Hanes Ultimate Cotton Crewneck Sweatshirt							3	24.50	73.50

Authorized By: Signature

Printed Name

Title

Date



Report Date: 4/25/2019
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AZTEC graphics

420 WHITEHEAD ROAD • HAMILTON, N.J. 08619

609-587-1000 • www.aztegraphics.com

Order Approval: 19843

Date Ordered: 2/4/19

Req. Ship Date

In Hands By

Qty	Style #	Color	Description	Youth Adult	s S	m M	lg LG	xl XL	xs XXL	Other	Unit Price	Total Price
^ Sweatshirts ^												
20	H5590	DeepRoya I	6.1 Oz. Tagless® Comfortsoft® Pocket T-Shirt			10		10			16.50	330.00
5	H5590_2x	DeepRoya I	6.1 Oz. Tagless® Comfortsoft® Pocket T-Shirt						5		18.50	92.50
11	5596	DeepRoya I	Hanes 6.1 Oz. Tagless® Comfortsoft® Long-Sleeve Pocket T-Shirt			3		8			18.00	198.00
5	7100	Royal Blue	Bayside Adult Short-Sleeve Tee With Pocket					5			19.25	96.25
4	7100_3x	Royal Blue	Bayside Adult Short-Sleeve Tee With Pocket						4		22.25	89.00
5	8100	Royal Blue	Bayside Adult Long-Sleeve Tee With Pocket					5			20.75	103.75
2	8100_3x	Royal Blue	Bayside Adult Long-Sleeve Tee With Pocket						2		23.75	47.50
14	CS401	SafetyYell ow	Cornerstone Ansi Class 2 Safety T-Shirt					14			20.00	280.00
2	CS401_2x	SafetyYell ow	Cornerstone Ansi Class 2 Safety T-Shirt						2		22.00	44.00
2	CS401_3x	SafetyYell ow	Cornerstone Ansi Class 2 Safety T-Shirt						2		23.00	46.00
5	CS401_4x	SafetyYell ow	Cornerstone Ansi Class 2 Safety T-Shirt						5		24.00	120.00
2	CS409	SafetyYell ow	Cornerstone Ansi Class 3 Long Sleeve Snag-Resistant Reflective T-Shirt					2			24.00	48.00
2	CS409_2x	SafetyYell ow	Cornerstone Ansi Class 3 Long Sleeve Snag-Resistant Reflective T-Shirt						2		25.00	50.00
2	CS409_3x	SafetyYell ow	Cornerstone Ansi Class 3 Long Sleeve Snag-Resistant Reflective T-Shirt						2		26.00	52.00
5	CS409_4x	SafetyYell ow	Cornerstone Ansi Class 3 Long Sleeve Snag-Resistant Reflective T-Shirt						5		27.00	135.00
^ T-shirts ^												
2	FP337_14UU	Navy	Womens Relaxed fit cargo 14UU						2		34.75	69.50
3	874_38/30	Navy	Dickies Original Work Pant 38/30						3		29.75	89.25
5	874_42/30	Navy	Dickies Original Work Pant 42x30						5		29.75	148.75
5	LP700_36/32	Navy	Dickies 36x32 Flat Front Side Pocket						5		32.00	160.00
5	LP700_38/32	Navy	Dickies 38x32 Flat Front Side Pocket						5		32.00	160.00
3	2112272_33/UU	Navy	Dickies Industrial Pocket Pant 33x31						3		30.50	91.50
5	2112272_38/32	Navy	Dickies Industrail Pocket Pant 38x32						5		30.50	152.50
3	23214_34/32	Rinsed Dark Navy	Dickies 34/32 Loose Fit Cargo Work Pant						3		32.00	96.00
5	WP314_42/32	Dark Navy	Dickies 42x32 Relaxed Straight Leg Flat Front Pant						5		29.75	148.75
2	LP337_38/30	Navy	Dickies Relaxed Fit Cargo Pant 38/30						2		29.75	59.50

Authorized By: Signature

Printed Name

Title

Date



Report Date: 4/25/2019

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AZTEC graphics

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In Hands By

Qty	Style #	Color	Description	Youth Adult	s S	m M	lg LG	xl XL	xxl XXL	xs Other	Unit Price	Total Price
5	LP337_40/UU	Navy	Dickies Relaxed Fit Cargo Pant 40/36							5	35.75	178.75
^ Blank Pants ^												
1	CTC003	CarharttBr own	Carhartt® Duck Traditional Coat			1					137.99	137.99
^ Blank Coat ^												
12	Production		Hemming Charge							12	12.00	144.00
104	EMB NAMES		Embroidered Names							104	6.00	624.00
198												

Subtotal	5,612.74
Sales Tax	
Shipping	
Total	5,612.74
Paid	
Balance	5,612.74

Note:

Please review your order details carefully.

Your order will be processed after approval has been received.

Authorized By: Signature

Printed Name

Title

Date



Report Date: 4/25/2019

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