

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
February 18, 2019

DATE: February 18, 2019 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on January 29, 2019.

4. BOARD MEMBER APPOINTMENTS:

OATH OF OFFICE TO JOSEPH R. MALONE, III
OATH OF OFFICE TO ANEKA MILLER

5. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	_____	Mr. de Groot	<u>X</u>	_____	Mr. Eustace
<u>X</u>	_____	Mrs. Gulbinsky	<u>X</u>	_____	Mrs. Kwelty
<u>X</u>	_____	Mr. Lynch	<u>X</u>	_____	Mr. Coleman
<u>X</u>	_____	Mr. Malone	<u>X</u>	_____	Mr. Czekanski
_____	<u>X</u>	Mrs. Miller			
<u>X</u>	_____	Mr. Targonski			

6. REORGANIZATION:

- A. NOMINATION OF OFFICERS.
- B. VOTE FOR SLATE OF OFFICERS.
- C. MEETING DATES, RESOLUTION 2019-10 DESIGNATING THE MEETING DATES ESTABLISHED AT REORGANIZATION AND APPOINTMENT OF OFFICIAL NEWSPAPERS.
- D. ADOPTION OF LATEST EDITION OF ROBERT'S RULES OF ORDER AS PARLIAMENTARY GUIDE.
- E. AGREEMENT TO CONTINUE WITH AUTHORITY'S RULES AND REGULATIONS.

7. 348 FARNSWORTH AVENUE—APPEAL TO THE BOARD

8. MOTION TO APPROVE THE MINUTES OF THE JANUARY 22, 2019 REGULAR SESSION MEETING (~~X~~AS SUBMITTED), (___AS CORRECTED).

9. RESOLUTION 2019-11, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$266,645.64 OF WHICH \$137,493.07 IS A PAYROLL TRANSFER AND \$17,068.67 IS A CAPITAL EXPENSE.

10. RESOLUTION 2019-12, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$6,900.18.

11. RESOLUTION 2019-13, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$55.80.

12. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. APPOINTMENT OF PROFESSIONALS:

(1) RESOLUTION 2019-14, APPROVING CONTRACT 2019-C4, APPOINTING MICHAEL HOLT OF HOLMAN FRENIA ALLISON, P.C. AS AUDITOR FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2019.

(2) RESOLUTION 2019-15, APPROVING CONTRACT 2019-C5, APPOINTING THE LAW OFFICES OF RAYMOND COLEMAN HEINOLD, LLP AS GENERAL COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2019.

(3) RESOLUTION 2019-16, APPROVING CONTRACT 2019-C6, APPOINTING REMINGTON & VERNICK ENGINEERS AS CONSULTING ENGINEER FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2019.

(4) RESOLUTION 2019-17, APPROVING CONTRACT 2019-C7, APPOINTING CAPEHART & SCATCHARD, P.A. AS BOND COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2019.

B. RISK MANAGEMENT AND INSURANCE CONSULTANT:

RESOLUTION 2019-18, AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH EJA/CAPACITY INSURANCE AGENCY, LLC AS RISK MANAGEMENT AND INSURANCE CONSULTANT FOR THE AUTHORITY FOR SERVICES UNDER CONTRACT 2019-C8 FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2019.

C. DRIVER SUBSTANCE ABUSE AND ALCOHOL MISUSE TESTING:

RESOLUTION 2019-19, AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH INTERSTATE MOBILE CARE, INC, FOR DRIVER SUBSTANCE ABUSE AND ALCOHOL MISUSE TESTING FOR THE AUTHORITY FOR SERVICES UNDER CONTRACT 2019-C9 FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2019.

D. FINANCIAL ADVISOR:

RESOLUTION 2019-20, AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH ACACIA FINANCIAL GROUP, INC. AS FINANCIAL ADVISOR FOR THE AUTHORITY FOR SERVICES UNDER CONTRACT 2019-C10 FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2019.

E. AWARD OF CONTRACTS:

(1) RESOLUTION 2019-21, AUTHORIZING AWARD OF CONTRACT TO J.T. SEELEY & CO., INC, IN THE AMOUNT OF \$15,869.00 FOR A FAIRBANKS MORSE SUBMERSIBLE PUMP FOR THE CRYSTAL LAKE PUMP STATION.

(2) RESOLUTION 2019-22, AUTHORIZING AWARD OF CONTRACT TO HYDRA-NUMATIC SALES CO, FOR FIVE SENSAPHONE MONITORING SYSTEMS, IN AN AMOUNT NOT TO EXCEED \$9,500.00.

F. VOLUNTEERS OF AMERICA-PHASE 1:

RESOLUTION 2019-23, AUTHORIZING THE EXECUTIVE DIRECTOR OF THE BORDENTOWN SEWERAGE AUTHORITY TO SIGN THE ENDORSEMENT PORTION OF THE TREATMENT WORKS APPROVAL APPLICATION.

13. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) MONTHLY DEVELOPMENT MEETING WITH TOWNSHIP CONSTRUCTION AND PLANNING OFFICERS TOOK PLACE FEBRUARY 15, 2019.
- 2.) NOTICE OF APPLICATION FOR A FRESHWATER WETLAND INDIVIDUAL PERMIT/FLOOD HAZARD AREA VERIFICATION; PUBLIC SERVICE ELECTRIC AND GAS COMPANY (PSE&G) UPGRADES TO TRENTON-BURLINGTON RIGHT OF WAY; CONSTRUCTION OF MONOPOLE TOWER FOUNDATIONS.
- 3.) ESCROW REFUND IN THE AMOUNT OF \$3,858.77 FOR PETRO SITE 314; ARBY'S RESTAURANT AND FUELING STATIONS.

DEVELOPER ESCROW AND PROJECT TIME:

EXECUTIVE DIRECTOR: FEBRUARY, 35 HOURS

ADMINISTRATIVE OFFICE: FEBRUARY, 18 HOURS

ASSOCIATION OF ENVIRONMENTAL AUTHORITIES OF NEW JERSEY UTILITY MANAGEMENT CONFERENCE MARCH 12 & 13, 2019; CEASAR'S ATLANTIC CITY.

JUVENILE JUSTICE COMPLEX REQUESTS PERIODIC MAINTENANCE OF THEIR ON-SITE SYSTEM UTILIZING THE AUTHORITY'S STAFF AND JET-VAC.

MONTHLY FINANCIAL REPORT

B. SOLICITOR

C. ENGINEER

14. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

15. RESOLUTION 2019-24 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION
OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. YES

16. RECONVENING OF MEETING.

17. ADDITIONAL MATTERS FOR DISCUSSION.

18. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS
MONDAY, MARCH 18, 2019.