

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
December 17, 2018

DATE: December 17, 2018, 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2018.

4. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	_____	Mr. Lynch	<u>X</u>	_____	Mr. Eustace
<u>X</u>	_____	Mrs. Gulbinsky	<u>X</u>	_____	Mrs. Kwelty
<u>X</u>	_____	Mr. Malone	<u>X</u>	_____	Mr. Coleman
<u>X</u>	_____	Mr. de Groot	<u>X</u>	_____	Mr. Czekanski
<u>X</u>	_____	Mrs. Miller			
<u>X</u>	_____	Mr. Targonski			

5. 348 FARNSWORTH AVENUE – APPEAL TO THE BOARD REGARDING VIOLATION FINES

6. MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 19, 2018 REGULAR SESSION MEETING (XAS SUBMITTED), (___AS CORRECTED).

7. RESOLUTION 2018-91, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF DECEMBER IN THE AMOUNT OF \$180,569.95 OF WHICH \$114,107.63 IS A PAYROLL TRANSFER AND \$1,285.85 IS A CAPITAL EXPENSE.

8. RESOLUTION 2018-92, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF DECEMBER IN THE AMOUNT OF \$12,507.33.

9. RESOLUTION 2018-93, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$29.52.

10. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. PUBLIC AGENCY COMPLIANCE OFFICER:

RESOLUTION 2018-94, AUTHORIZING THE DESIGNATION OF RICHARD D. EUSTACE AS THE PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE AUTHORITY.

B. ANNUAL INFORMATION TECHNOLOGY CONTRACTS:

RESOLUTION 2018-95 AUTHORIZING THE 2019 AGREEMENT (CONTRACT 2019-C1) FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND LOOKFIRST TECHNOLOGY, LLC FOR OPERATING SYSTEM AND COMPUTER HARDWARE MAINTENANCE SUPPORT IN THE AMOUNT OF \$13,392.00.

RESOLUTION 2018-96 AUTHORIZING THE 2019 AGREEMENT (CONTRACT 2019-C2) FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND HARRIS COMPUTER SYSTEMS FOR PROFESSIONAL APPLICATION SOFTWARE SUPPORT IN THE AMOUNT OF \$18,871.69.

RESOLUTION 2018-97 AUTHORIZING THE 2019 AGREEMENT (CONTRACT 2019-C3) FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND DUPLITRON, INC. FOR IMAGING SYSTEM SOFTWARE ONSITE MAINTENANCE SUPPORT IN THE AMOUNT OF \$6,750.00.

C. SALARY RESOLUTIONS:

RESOLUTION 2018-98, AUTHORIZING AN HOURLY PAY INCREASE FOR THOMAS REDWOOD FOR OBTAINING S-4 LICENSE.

RESOLUTION 2018-99, AUTHORIZING AN HOURLY PAY INCREASE FOR STEPHEN MULLER FOR OBTAINING C-1 LICENSE.

RESOLUTION 2018-100, AUTHORIZING THE APPOINTMENT OF ALEXANDRA HALE AS THE AUTHORITY'S LABORATORY MANAGER.

D. AWARD OF CONTRACT:

RESOLUTION 2018-101, AUTHORIZING THE AWARD OF CONTRACT TO G-FORCE EXCAVATION, LLC IN THE AMOUNT OF \$8,950 FOR THE INSTALLATION OF A DOGHOUSE MANHOLE SERVING THE PROPOSED WAWA FOOD MARKET & FUELING STATION.

RESOLUTION 2018-102, AUTHORIZING THE AWARD OF CONTRACT TO EASTERN DOOR SERVICE IN THE AMOUNT OF \$8,497.06 FOR THE REPLACEMENT OF LAUREL RUN PUMP STATION EXTERIOR DOORS AND DOOR FRAMES.

11. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) MONTHLY DEVELOPMENT MEETING WITH TOWNSHIP CONSTRUCTION AND PLANNING OFFICERS TOOK PLACE DECEMBER 13, 2018.

- 2.) NOTICE OF PUBLIC HEARING BORDENTOWN TOWNSHIP ZONING BOARD. CONDITIONAL USE APPROVAL AND VARIANCE FOR PROPOSED SELF-STORAGE FACILITY 19 ROUTE 130 (NEAR HOGBACK ROAD).
- 3.) NOTICE OF PUBLIC HEARING BORDENTOWN TOWNSHIP PLANNING BOARD. PRELIMINARY AND MAJOR, FINAL, AND SUBDIVISION APPROVALS FOR RISING SUN MEADOWS, LLC FOR 35.14 ACRES LOCATED AT RISING SUN ROAD AND ROUTE 130.
- 4.) SEWER USE PERMIT ISSUED FOR 11 & 13 WEST BURLINGTON STREET. CONNECTION FEE REVENUE REALIZED IN THE AMOUNT OF \$18,368.00.

DEVELOPER ESCROW AND PROJECT TIME:

EXECUTIVE DIRECTOR: DECEMBER, 20 HOURS

ADMINISTRATIVE OFFICE: DECEMBER, 15 HOURS

PERMISSION TO ADVERTISE FOR BID

PROJECT: ADMINISTRATIVE BUILDING ROOF REPLACEMENT

CRANBERRY PARK LLC, OWNER OF BORDENTOWN CITY PROPERTY FORMERLY OCCUPIED BY OCEAN SPRAY HAS SUBMITTED ANTICIPATED FLOW RATES AND CONNECTION FEE CREDITS.

MONTHLY FINANCIAL REPORT

B. SOLICITOR

C. ENGINEER

12. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

13. RESOLUTION 2018-103 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. - No -

14. RECONVENING OF MEETING.

15. ADDITIONAL MATTERS FOR DISCUSSION.

16. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS TUESDAY, JANUARY 22, 2019.