

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
November 19, 2018

DATE: November 19, 2018, 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2018.

4. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	_____	Mr. Lynch	<u>X</u>	_____	Mr. Eustace
<u>X</u>	_____	Mrs. Gulbinsky	<u>X</u>	_____	Mrs. Kwelty
_____	<u>X</u>	Mr. Malone	<u>X</u>	_____	Mr. Coleman
<u>X</u>	_____	Mr. de Groot	<u>X</u>	_____	Mr. Czekanski
<u>X</u>	_____	Mrs. Miller			
<u>X</u>	_____	Mr. Targonski			

5. 348 FARNSWORTH AVENUE – APPEAL TO THE BOARD REGARDING VIOLATION FINES

6. MOTION TO APPROVE THE MINUTES OF THE OCTOBER 15, 2018 REGULAR SESSION MEETING (XAS SUBMITTED), (___AS CORRECTED).

7. RESOLUTION 2018-79, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF NOVEMBER IN THE AMOUNT OF \$255,771.66 OF WHICH \$155,961.54 IS A PAYROLL TRANSFER AND \$6,985.77 IS A CAPITAL EXPENSE.

8. RESOLUTION 2018-80, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF NOVEMBER IN THE AMOUNT OF \$7,807.31.

9. RESOLUTION 2018-81, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$19,251.87.

10. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. BUDGET YEAR ENDING NOVEMBER 30, 2019:

1. RESOLUTION 2018-82 AMENDING THE INTRODUCED 2018 BUDGET (DECEMBER 1, 2018 – NOVEMBER 30, 2019)

2. RESOLUTION 2018-83 ADOPTING THE AMENDED INTRODUCED 2018 BUDGET.

B. RENEWAL & REPLACEMENT FUND:

RESOLUTION 2018-84 AUTHORIZING AN INCREASE IN THE REQUIRED BALANCE OF THE RENEWAL AND REPLACEMENT FUND.

C. BUDGET YEAR ENDING NOVEMBER 30, 2018:

1. RESOLUTION 2018-85, AMENDING THE AUTHORITY'S 2017 OPERATING BUDGET (DECEMBER 1, 2017 – NOVEMBER 30, 2018), ADJUSTING SHORTAGES AND OVERAGES WITHIN BUDGET LINE ITEMS WITH NO CHANGE TO OVERALL BUDGET AMOUNT.
2. RESOLUTION 2018-86, AMENDING THE AUTHORITY'S 2017 CAPITAL BUDGET (DECEMBER 1, 2017 – NOVEMBER 30, 2018), ADJUSTING SHORTAGES AND OVERAGES WITHIN BUDGET LINE ITEMS WITH NO CHANGE TO OVERALL BUDGET AMOUNT.

D. CASH MANAGEMENT PLAN:

RESOLUTION 2018-87 ADOPTING THE BORDENTOWN SEWERAGE AUTHORITY'S CASH MANAGEMENT PLAN FOR FISCAL YEAR ENDING NOVEMBER 30, 2019.

E. SEWER MAINTENANCE WORKER:

RESOLUTION 2018-88, AUTHORIZING THE APPOINTMENTS OF JAMES SULLIVAN, PATRICK TOHILL, AND BRIAN MAUGERI JR, AS SEWER MAINTENANCE WORKERS.

F. RELEASE OF PERFORMANCE BOND:

RESOLUTION 2018-89, AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE FOR 53 GROVEVILLE ROAD.

G. AWARD OF CONTRACT:

RESOLUTION 2018-90, AUTHORIZING THE AWARD OF AN EMERGENCY CONTRACT TO RTW CONSTRUCTION, INC FOR REPAIR WORK DUE TO A BLOCKAGE IN THE LATERAL SERVICING 134 FARNSWORTH AVENUE. THE BLOCKAGE IS LOCATED PAST THE CURB.

11. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) MONTHLY DEVELOPMENT MEETING WITH TOWNSHIP CONSTRUCTION AND PLANNING OFFICERS TOOK PLACE NOVEMBER 16, 2018.

- 2.) GREAT NORTHEASTERN ENTERPRISES, 53 GROVEVILLE ROAD; SEWER USE PERMIT ISSUED 10/25/2018, CONNECTION FEE OF \$9,184.00 REALIZED AS REVENUE.
- 3.) NOTICE OF PUBLIC HEARING BORDENTOWN TOWNSHIP PLANNING BOARD; 237 ROUTE 130 WAWA CONVENIENCE STORE AND FUELING STATION, MINOR SITE PLAN APPROVAL, SIGN VARIANCES, AND TO PROVIDE CLARIFICATION OF APPROVED ARCHITECTURE.
- 4.) ESCROW REFUND IN THE AMOUNT OF \$98.00 FOR CENTRAL CROSSINGS BUS PK BDG II LLC, FOR BUILDING 2W OF CENTRAL CROSSINGS BUSINESS PARK.
- 5.) ESCROW REFUND IN THE AMOUNT OF \$3,060.00 FOR CCBP II, LLC, FOR BUILDING 2W OF CENTRAL CROSSINGS BUSINESS PARK.
- 6.) ESCROW REFUND IN THE AMOUNT OF \$4,852.50 FOR HARRY KANTOR FOR OLD YORK ROAD WAREHOUSE.
- 7.) ESCROW REFUND IN THE AMOUNT OF \$400.00 FOR GREAT NORTHEASTERN ENTERPRISES FOR 53 GROVEVILLE ROAD.

DEVELOPER ESCROW AND PROJECT TIME:
EXECUTIVE DIRECTOR: NOVEMBER, 20 HOURS
ADMINISTRATIVE OFFICE: NOVEMBER, 10 HOURS

MONTHLY FINANCIAL REPORT

B. SOLICITOR

C. ENGINEER

12. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

13. RESOLUTION 2018-91 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. - No -

14. RECONVENING OF MEETING.

15. ADDITIONAL MATTERS FOR DISCUSSION.

16. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS MONDAY, DECEMBER 17, 2018.