

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
September 25, 2018

DATE: September 25, 2018, 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2018.

4. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	___	Mr. Lynch	<u>X</u>	___	Mr. Eustace
<u>X</u>	___	Mrs. Gulbinsky	<u>X</u>	___	Mrs. Kwelty
<u>X</u>	___	Mr. Malone	<u>X</u>	___	Mr. Coleman
<u>X</u>	___	Mr. de Groot	<u>X</u>	___	Mr. Czekanski
<u>X</u>	___	Mrs. Miller			
<u>X</u>	___	Mr. Targonski			

5. MOTION TO APPROVE THE MINUTES OF THE AUGUST 20, 2018 REGULAR SESSION MEETING (XAS SUBMITTED), (___AS CORRECTED).

6. RESOLUTION 2018-62, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF SEPTEMBER IN THE AMOUNT OF \$323,193.87 OF WHICH \$140,936.24 IS A PAYROLL TRANSFER AND \$79,210.17 IS A CAPITAL EXPENSE.

7. RESOLUTION 2018-63, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF SEPTEMBER IN THE AMOUNT OF \$3,610.00.

8. RESOLUTION 2018-64, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$198.40.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. INFORMAL BUDGET INTRODUCTION – NO VOTE REQUIRED:

INTRODUCING THE AUTHORITY'S 2018 (DECEMBER 1, 2018 – NOVEMBER 30, 2019) OPERATING AND CAPITAL BUDGETS.

B. MUNICIPAL EXCESS LIABILITY (MEL):

RESOLUTION 2018-65 ADOPTING UPDATED PERSONNEL POLICY CHANGES TO COMPLY WITH 2019-2020 EMPLOYEE PRACTICES LIABILITY (EPL) PROGRAM.

C. SUCCESSION PLAN SALARY RESOLUTIONS:

- a. RESOLUTION 2018-66 AUTHORIZING PROMOTION AND HOURLY INCREASE FOR CHARLES W. BLUHM, JR., OPERATIONS SUPERVISOR.
- b. RESOLUTION 2018-67 AUTHORIZING PROMOTION AND HOURLY INCREASE FOR THOMAS JARVIS, OPERATIONS SUPERVISOR.
- c. RESOLUTION 2018-68 AUTHORIZING PROMOTION AND SALARY INCREASE FOR THOMAS REDWOOD, DIRECTOR OF OPERATIONS.
- d. RESOLUTION 2018-69 AUTHORIZING SALARY INCREASE FOR RICHARD D. EUSTACE
- e. RESOLUTION 2018-70 AUTHORIZING SALARY INCREASE FOR SUSAN LEVINE
- f. RESOLUTION 2018-71 AUTHORIZING SALARY INCREASE FOR ELIZABETH KWELTY

D. MILE HOLLOW PUMP STATION REPLACEMENT:

RESOLUTION 2018-72, AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE FOR SUB-LEVEL INSTALLATIONS, INC. WITH THE REQUIREMENT FOR A MAINTENANCE BOND.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) MONTHLY DEVELOPMENT MEETINGS WITH TOWNSHIP CONSTRUCTION AND PLANNING OFFICERS TOOK PLACE AUGUST 31, 2018 AND SEPTEMBER 13, 2018.
- 2.) FRESHWATER WETLANDS APPLICATION NOTICE FOR AMBOY/GS REALTY, OLD YORK ROAD OFFICE PARK, PROVIDING LOCATION OF SANITARY SEWER EXTENSION.
- 3.) 237 ROUTE 130 CONVENIENCE, LLC – WAWA FOOD MARKET AND FUELING STATION, APPROVAL OF S-1 AND S-2 APPLICATIONS.
- 4.) CENTRAL CROSSINGS BUSINESS PARK BUILDING 2W – MR. KANTOR HAS PAID G.S. REALTY THE ADDITIONAL DOLLAR AMOUNT TO FULFILL “FAIR SHARE COST” AGREEMENT. APPROVAL OF S-3 APPLICATION. CONNECTION PERMIT RE-RELEASED TO BORDENTOWN TOWNSHIP.
- 5.) NISSIM PROPERTY WAS PROVIDED A WASTEWATER CONVEYANCE SYSTEM REPORT FOR AN ALTERNATE CONNECTION INTO THE SYLVAN GLEN PUMP STATION.

DEVELOPER ESCROW AND PROJECT TIME:

EXECUTIVE DIRECTOR: SEPTEMBER, 30 HOURS

ADMINISTRATIVE OFFICE: SEPTEMBER, 20 HOURS

MILE HOLLOW PUMP STATION REPLACEMENT: FINAL CONTRACT WAS REDUCED FROM \$184,838 TO \$180,986. \$3,852 WILL BE TRANSFERRED WITH THE MONTHLY REVENUE WIRE TO THE TRUSTEE

BLACK'S CREEK WWTP OPERATIONAL DATA MONTHLY AVERAGES

STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION:
RESULTS OF COMPLIANCE EVALUATION INSPECTION SAMPLING COMPLETED JULY 17, 2018. GRAB SAMPLE RESULTS INDICATE THE FACILITY IS DISCHARGING IN COMPLIANCE WITH THE PERMITTED EFFLUENT LIMITATIONS.

REGISTRATIONS DUE OCTOBER 1, 2018
NEW JERSEY LEAGUE OF MUNICIPALITIES ANNUAL CONFERENCE,
NOVEMBER 13-15, 2018
THE ASSOCIATION OF ENVIRONMENTAL AUTHORITIES OF NEW JERSEY
FALL CONFERENCE, NOVEMBER 13-14, 2018

WATER ENVIRONMENT FEDERATION TECHNICAL EXHIBITION AND CONFERENCE (WEFTEC):
MR. EUSTACE, WITH THE BOARD'S PERMISSION, WOULD LIKE TO ATTEND 2018 WEFTEC IN NEW ORLEANS FROM SEPTEMBER 28 THROUGH OCTOBER 3 2018.

MONTHLY FINANCIAL REPORT

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2018-73 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. - No -

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS MONDAY, OCTOBER 15, 2018.