

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
May 21, 2018

DATE: May 21, 2018, 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2018.

4. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	_____	Mr. Lynch	<u>X</u>	_____	Mr. Eustace
<u>X</u>	_____	Mrs. Gulbinsky	<u>X</u>	_____	Mrs. Kwelty
<u>X</u>	_____	Mr. Malone	<u>X</u>	_____	Mr. Coleman
<u>X</u>	_____	Mr. de Groot	<u>X</u>	_____	Mr. Czekanski
<u>X</u>	_____	Mrs. Miller			
<u>X</u>	_____	Mr. Targonski			

5. MOTION TO APPROVE THE MINUTES OF THE APRIL 16, 2018 REGULAR SESSION MEETING (XAS SUBMITTED), (___AS CORRECTED).
6. RESOLUTION 2018-37, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF MAY IN THE AMOUNT OF \$269,652.85 OF WHICH \$145,904.01 IS A PAYROLL TRANSFER.
7. RESOLUTION 2018-38, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF MAY IN THE AMOUNT OF \$14,788.94.
8. RESOLUTION 2018-39, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$199.44.
9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:
 - A. RESOLUTIONS AMENDING FISCAL YEAR 2018 (DECEMBER 1 2017 – NOVEMBER 30, 2018) OPERATING & CAPITAL BUDGETS:
 1. RESOLUTION 2018-40, AMENDING THE AUTHORITY'S FY 2018 OPERATING BUDGET, ADJUSTING SHORTAGES AND OVERAGES WITHIN BUDGET LINE ITEMS WITH NO CHANGE TO OVERALL BUDGET AMOUNT.

2. RESOLUTION 2018-41, AMENDING THE AUTHORITY'S FY 2018 CAPITAL BUDGET, ADJUSTING SHORTAGES AND OVERAGES WITHIN BUDGET LINE ITEMS WITH NO CHANGE TO OVERALL BUDGET AMOUNT.

3. RESOLUTION 2018-42, AMENDING THE ADOPTED CAPITAL BUDGET TO ALLOW FOR MILE HOLLOW PUMP STATION IMPROVEMENT CONTRACT TO BE PAID FROM RENEWAL AND REPLACEMENT.

B. 2017 ANNUAL AUDIT REPORT:

RESOLUTION 2018-43, CERTIFYING THE BOARD OF THE BORDENTOWN SEWERAGE AUTHORITY HAS RECEIVED AND REVIEWED THE REPORT OF AUDIT.

C. PERFORMANCE BOND RELEASE:

RESOLUTION 2018-44, AUTHORIZING THE RELEASE OF A PERFORMANCE BOND FOR THE CENTRAL CROSSINGS BUSINESS PARK BUILDING #1 WITHOUT THE REQUIREMENT FOR A MAINTENANCE BOND.

D. AWARD OF CONTRACT:

RESOLUTION 2018-45, AUTHORIZING THE AWARD OF AN EMERGENCY CONTRACT TO RTW CONSTRUCTION, INC. FOR THE LATERAL REPAIR FOR CONNECTION OF 14 SHADY LANE TO THE SEWER MAIN.

E. GS REALTY SANITARY SEWER IMPROVEMENT REIMBURSEMENT AGREEMENT:

RESOLUTION 2018-46, AUTHORIZING THE RELEASE OF THE PHASE II RISING SUN ROAD PUMP STATION FORCE MAIN REPLACEMENT AND PUMP STATION IMPROVEMENTS PERFORMANCE GUARANTEE FOR G.S. REALTY, CORP. AND FURTHER AUTHORIZING THE AUTHORITY'S CONDITIONAL ACCEPTANCE OF CERTAIN IMPROVEMENTS CONSTRUCTED BY G.S. REALTY, CORP. AND/OR THEIR AGENTS AND RELATED PARTIES, AND CERTIFYING AN EXACT AMOUNT OF COSTS ASSOCIATED WITH THESE IMPROVEMENTS.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) MONTHLY DEVELOPMENT MEETING WITH TOWNSHIP CONSTRUCTION AND PLANNING OFFICERS TOOK PLACE MAY 2, 2018
- 2.) NOTICE OF DEMOLITION; 237 ROUTE 130 CONVENIENCE, LLC IS SCHEDULED FOR DOMOLITION, FORMER SATURN CAR DEALERSHIP.
- 3.) FLOOD HAZARD AREA VERIFICATION NOTICE; GLEN ROAD CULVERT TO BE REPLACED BY BORDENTOWN TOWNSHIP
- 4.) ESCROW REFUND IN THE AMOUNT OF \$1,695.25 FOR CRIMSON KING, LLC THE ENTERPRISE RENT A CAR WASH BAY.
- 5.) ESCROW REFUND IN THE AMOUNT OF \$2.50 FOR DR HORTON, FOR THE CRYSTAL LAKE OFF SITE INFRASTRUCTURE.

- 6.) TEAM CAMPUS PHASE II – REQUEST FOR FLOW REDUCTION IN THE PROJECTED AVERAGE DAILY FLOW FOR BUILDING #1.
- 7.) BORDENTOWN TOWNSHIP AFFORDABLE HOUSING CONNECTION FEES.

SEWER BILLING ACCOUNTS:

- 1.) 1 ½ CROSSWICKS STREET, SEWER BILLING DISPUTE
- 2.) 328 FARNSWORTH AVENUE, REQUEST FOR REFUND.

COMMUNITY OUTREACH:

BORDENTOWN SEWERAGE AUTHORITY WAS PRESENT FOR THE CITY OF BORDENTOWN EARTH DAY EVENT ON APRIL 22, 2018, THE TOWNSHIP OF BORDENTOWN ANNUAL GREEN FAIR ON APRIL 28, 2018, AND BURLINGTON COUNTY CHAMBER OF COMMERCE ANNUAL STREET FAIR ON MAY 19 AND 20, 2018.

DEVELOPER ESCROW AND PROJECT TIME:

EXECUTIVE DIRECTOR: MAY, 45 HOURS
ADMINISTRATIVE OFFICE: MAY, 35 HOURS

OPERATIONS ITEMS:

SANDY & JEANNIE SAMSEL OF 602 PRINCE STREET THANKED THREE EMPLOYEES FOR THEIR HELP WITH CLEARING A SEWER BLOCKAGE. ONE COMP DAY EACH HAS BEEN GIVEN TO T.JARVIS, K.NELSON, & J.RICE.

SCHOLARSHIPS TO BE AWARDED JUNE 15TH 2018

REQUEST PERMISSION FROM THE BOARD TO ATTEND WATER ENVIRONMENT FEDERATION (WEFMAX), A LEADERSHIP CONFERENCE IN WRIGHTSVILLE BEACH, NORTH CAROLINA MAY 23, 24, 25 2018.

MONTHLY FINANCIAL REPORT

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2018-47 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. - No -

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS MONDAY, JUNE 18, 2018.