

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
February 20, 2018

DATE: February 20, 2018 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 24, 2017.

4. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	_____	Mr. de Groot	<u>X</u>	_____	Mr. Eustace
<u>X</u>	_____	Mrs. Gulbinsky	<u>X</u>	_____	Mrs. Kwelty
<u>X</u>	_____	Mr. Lynch	<u>X</u>	_____	Mr. Coleman
<u>X</u>	_____	Mr. Malone	<u>X</u>	_____	Mr. Czekanski
<u>X</u>	_____	Mrs. Miller			
<u>X</u>	_____	Mr. Targonski			

5. REORGANIZATION:

A. NOMINATION OF OFFICERS.

B. VOTE FOR SLATE OF OFFICERS.

C. MEETING DATES, RESOLUTION 2018-7 DESIGNATING THE MEETING DATES ESTABLISHED AT REORGANIZATION AND APPOINTMENT OF OFFICIAL NEWSPAPERS.

D. ADOPTION OF LATEST EDITION OF ROBERT'S RULES OF ORDER AS PARLIAMENTARY GUIDE.

E. AGREEMENT TO CONTINUE WITH AUTHORITY'S RULES AND REGULATIONS.

6. MOTION TO APPROVE THE MINUTES OF THE JANUARY 16, 2018 REGULAR SESSION MEETING (XAS SUBMITTED), (___AS CORRECTED).

7. RESOLUTION 2018-8, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$300,710.14 OF WHICH \$107,687.98 IS A PAYROLL TRANSFER AND \$11,244.17 IS A CAPITAL EXPENSE.

8. RESOLUTION 2018-9, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$12,931.12.

9. RESOLUTION 2018-10, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$210.41.

10. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. APPOINTMENT OF PROFESSIONALS:

(1) RESOLUTION 2018-11, APPROVING CONTRACT 2018-C5, APPOINTING MICHAEL HOLT OF HOLMAN FRENIA ALLISON, P.C. AS AUDITOR FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2018.

(2) RESOLUTION 2018-12, APPROVING CONTRACT 2018-C6, APPOINTING THE LAW OFFICES OF RAYMOND, COLEMAN, HEINOLD, NORMAN, LLP AS GENERAL COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2018.

(3) RESOLUTION 2018-13, APPROVING CONTRACT 2018-C7, APPOINTING REMINGTON & VERNICK ENGINEERS AS CONSULTING ENGINEER FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2018.

(4) RESOLUTION 2018-14, APPROVING CONTRACT 2018-C8, APPOINTING CAPEHART & SCATCHARD, P.A. AS BOND COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2018.

B. RISK MANAGEMENT AND INSURANCE CONSULTANT:

RESOLUTION 2018-15, AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH EJA/CAPACITY INSURANCE AGENCY, LLC AS RISK MANAGEMENT AND INSURANCE CONSULTANT FOR THE AUTHORITY FOR SERVICES UNDER CONTRACT 2018-C9 FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2018.

C. DRIVER SUBSTANCE ABUSE AND ALCOHOL MISUSE TESTING:

RESOLUTION 2018-16, AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH INTERSTATE MOBILE CARE, INC, FOR DRIVER SUBSTANCE ABUSE AND ALCOHOL MISUSE TESTING FOR THE AUTHORITY FOR SERVICES UNDER CONTRACT 2018-C10 FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2018.

D. FINANCIAL ADVISOR:

RESOLUTION 2018-17, AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH ACACIA FINANCIAL GROUP, INC. AS FINANCIAL ADVISOR FOR THE AUTHORITY FOR SERVICES UNDER CONTRACT 2018-C11 FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2018.

E. OPERATIONS EQUIPMENT RECYCLING:

RESOLUTION 2018-18, AUTHORIZING PROPER DESTRUCTION
OF THE AUTHORITY'S UNUSABLE OPERATIONS EQUIPMENT

F. RELEASE OF PERFORMANCE BOND:

RESOLUTION 2018-19, AUTHORIZING THE RELEASE OF A PERFORMANCE
GUARANTEE FOR JDS GENERAL CONTRACTING WITH THE REQUIREMENT FOR A
MAINTENANCE BOND.

G. RELEASE OF PERFORMANCE BOND:

RESOLUTION 2018-20, AUTHORIZING THE RELEASE OF A PERFORMANCE
GUARANTEE FOR 95 DUNNS MILL ROAD.

H. RELEASE OF PERFORMANCE BOND:

RESOLUTION 2018-21, AUTHORIZING THE RELEASE OF A PERFORMANCE
GUARANTEE FOR BORDENTOWN CORNER, LLC.

I. AUTHORIZING AWARD OF CONTRACT:

RESOLUTION 2018-22, RATIFYING AN EMERGENCY CONTRACT TO XYLEM
DEWATERING SOLUTIONS, INC. FOR THE RENTAL OF AN EMERGENCY PUMP
FOR THE MILE HOLLOW PUMP STATION.

J. AUTHORIZING AWARD OF CONTRACT:

RESOLUTION 2018-23, AUTHORIZING THE AWARD OF CONTRACT TO ROOT
24 INC TO TELEWISE APPROXIMATELY 3,600 FEET FROM ROUTE 130 TO RISING
SUN ROAD PUMP STATION.

11. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) CRIMSON KING, LLC, ENTERPRISE RENT A CAR WASH BAY - BLOCK 29,
LOT 4.02 – USE PERMIT WAS ISSUED AND \$28,000.00 WAS REALIZED AS
REVENUE.
- 2.) DCT MIDLINE – INTERCHANGE 7 WAREHOUSE -- APPROVAL OF S-1, S-2,
S-3, AND S-4.
- 3.) FLOOD HAZARD AREA VERIFICATION PERMIT APPLICATION; OLD YORK
ROAD OFFICE PARK OWNED BY G.S. REALTY. BLOCK 137.02, LOTS 1
AND 11.03.

DEVELOPER ESCROW AND PROJECT TIME:

EXECUTIVE DIRECTOR: FEBRUARY, 20 HOURS

ADMINISTRATIVE OFFICE: FEBRUARY, 16 HOURS

BORDENTOWN TOWNSHIP POLICE CHIEF PESCE SENT A LETTER TO NEW JERSEY DEPARTMENT OF TRANSPORTATION FORMALLY REQUESTING A SIGNAL CHANGE AT THE INTERSECTION OF US HIGHWAY 206 AND FARNSWORTH AVENUE.

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION:

THE BASIC INDUSTRIAL STORMWATER GENERAL PERMIT HAS BEEN RENEWED UNTIL JANUARY 31, 2023.

GRAB SAMPLE RESULTS CONFIRM WWTP IS DISCHARGING IN COMPLIANCE WITH PERMITTED EFFLUENT LIMITATIONS.

BUILDING B-3 ROOF REPLACEMENT: FINAL CONTRACT WAS REDUCED FROM \$214,600 TO \$195,660. \$18,940 WILL BE TRANSFERRED WITH THE MONTHLY REVENUE WIRE TO THE TRUSTEE

ASSOCIATION OF ENVIRONMENTAL AUTHORITIES OF NEW JERSEY SPRING CONFERENCE MARCH 13 & 14, 2018.

MONTHLY FINANCIAL REPORT

B. SOLICITOR

C. ENGINEER

12. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

13. RESOLUTION 2018-24 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. - No -

14. RECONVENING OF MEETING.

15. ADDITIONAL MATTERS FOR DISCUSSION.

16. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS MONDAY, MARCH 19, 2018.