

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
December 18, 2017

DATE: December 18, 2017 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Salute to the Flag
3. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 24, 2017.

4. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	_____	Mrs. Gulbinsky	<u>X</u>	_____	Mr. Eustace
<u>X</u>	_____	Mr. Lynch	<u>X</u>	_____	Mrs. Kwelty
<u>X</u>	_____	Mr. Malone	<u>X</u>	_____	Mr. Coleman
<u>X</u>	_____	Mr. de Groot	<u>X</u>	_____	Mr. Czekanski
<u>X</u>	_____	Mr. Targonski			
_____	<u>X</u>	Mrs. Miller			

5. MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 20, 2017 REGULAR SESSION MEETING (XAS SUBMITTED), (___AS CORRECTED).

6. RESOLUTION 2017-096, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF DECEMBER IN THE AMOUNT OF \$204,293.75 OF WHICH \$102,225.79 IS A PAYROLL TRANSFER AND \$2,017.92 IS A CAPITAL EXPENSE.

7. RESOLUTION 2017-097, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF DECEMBER IN THE AMOUNT OF \$3,797.50.

8. RESOLUTION 2017-098, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$92.17.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. PUBLIC AGENCY COMPLIANCE OFFICER:

RESOLUTION 2017-099, AUTHORIZING THE DESIGNATION OF RICHARD D. EUSTACE AS THE PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE AUTHORITY.

B. ANNUAL INFORMATION TECHNOLOGY CONTRACTS:

RESOLUTION 2017-100 AUTHORIZING THE 2018 AGREEMENT (CONTRACT 2018-C1) FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND LOOKFIRST TECHNOLOGY, LLC FOR OPERATING SYSTEM AND COMPUTER HARDWARE MAINTENANCE SUPPORT IN THE AMOUNT OF \$13,140.00.

RESOLUTION 2017-101 AUTHORIZING THE 2018 AGREEMENT (CONTRACT 2018-C2) FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND HARRIS COMPUTER SYSTEMS FOR PROFESSIONAL APPLICATION SOFTWARE SUPPORT IN THE AMOUNT OF \$17,887.86.

RESOLUTION 2017-102 AUTHORIZING THE 2018 AGREEMENT (CONTRACT 2018-C3) FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND DUPLITRON, INC. FOR IMAGING SYSTEM SOFTWARE ONSITE MAINTENANCE SUPPORT IN THE AMOUNT OF \$6,750.00.

C. CONSUMPTION REPORT AGREEMENT:

RESOLUTION 2017-103 AUTHORIZING THE CONSUMPTION REPORT AGREEMENT BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND THE CITY OF BORDENTOWN IN THE AMOUNT \$4,000.00 PER YEAR FOR THREE YEARS.

D. RELEASE OF PERFORMANCE GUARANTEE:

RESOLUTION 2017-104, AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE FOR AMBOY BANK WITH THE REQUIREMENT OF A MAINTENANCE BOND.

E. OFFICE EQUIPMENT DESTRUCTION:

RESOLUTION 2017-105 AUTHORIZING LOOKFIRST TECHNOLOGY TO PROPERLY RECYCLE THE AUTHORITY'S UNUSABLE COMPUTER EQUIPMENT.

F. BRICK SIGN REPAIR: (Approval Tabled)

RESOLUTION 2017-106 AUTHORIZING THE AWARD OF CONTRACT TO ALBITRON, LLC FOR REPAIR TO THE BRICK SIGN DAMAGED BY VEHICLE IMPACT IN THE AMOUNT OF \$9,977.29.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- 1.) VOLUNTEERS OF AMERICA, BORDENTOWN SENIOR HOUSING/WATERFRONT VILLAGE-BLOCK 140, LOT 3.02 – PAID CONNECTION FEE IN THE AMOUNT OF \$333,871.00
- 2.) MATRIX REALTY INC, 201 OLD YORK ROAD-BLOCK 130, LOT 2, -- APPROVAL OF S-1 AND S-2 APPLICATIONS.

- 3.) DOMINO'S PIZZA, SHOPPES AT THE GLEN, 650 ROUTE 206, REQUESTED REMAINING ESCROW OF \$350.00 BE REFUNDED.
- 4.) GREAT NORTHEASTERN ENTERPRISES, 53 GROVEVILLE ROAD, PAID CONNECTION FEE IN THE AMOUNT OF \$9,184.00.

DEVELOPER ESCROW AND PROJECT TIME:

EXECUTIVE DIRECTOR: DECEMBER, 22 HOURS

ADMINISTRATIVE OFFICE: DECEMBER, 15 HOURS

MONTHLY FINANCIAL REPORT

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2017-107 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. -No-

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS TUESDAY, JANUARY 16, 2018.